

ROWINGTON PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD AT
ROWINGTON VILLAGE HALL ON THURSDAY 10 JULY 2014

P.Cllr. J Gaffey
P.Cllr. Mrs N Clarke
P.Cllr. M North
P.Cllr. G Bull
P.Cllr. Mrs M Bull
P.Cllr. J Peepall
P.Cllr. Mrs J Hobday
C.Cllr. Mrs J Compton
The Clerk

36 APOLOGIES

Apologies received from Cllr. North, D.Cllr. Caborn and Cllr. Cooper. N.B. Cllr. Cooper did attend the meeting to speak during the public forum and left the meeting immediately thereafter.

37 CHANGES TO PUBLISHED AGENDA

Additions made due to time limits under Minute 49.b Finance – payment to J T Gibbs; under Minute 49.d – Freedom of Information request received.

38 DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO PECUNIARY INTERESTS

Cllr. Graham Bull and Cllr. Mrs Marilyn Bull declared a pecuniary interest in Minute 49.b.3 being the owners of land allocated for potential development within the new WDC Local Plan.

38 MINUTES OF MEETING HELD ON 12 JUNE 2014

The minutes of the meeting of 12 June 2014 were approved unanimously. [MB/NC]

39 QUESTIONS/OBSERVATIONS FROM MEMBERS OF THE PUBLIC (LIMITED TO 15 MINUTES)

Mr George Cooper addressed the meeting as he felt that his planning issues may have been misunderstood. The full details of Mr Cooper's Planning Appeal and Statement can be viewed on the WDC website under planning reference W13/1024 (Appeal Ref: APP/T3725/C/13/2210566 & 2210567). In addition Mr Cooper did confirm that the building referred to as Pinley Lodge (see Minute 41.c below) is nothing more than a workshop / storage shed.

40 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Cllr. Mrs Compton provided the following report:

- Further strikes by the Fire Service were scheduled for the forthcoming week, taking place every day at different times but should a serious incident occur, the Fire service will break their strike to attend.
- The Unison and Unite Strikes which had taken place recently had not affected too many schools in Warwickshire with the majority of schools remaining open.
- Extra money available in the WCC Highways budget and potholes and highway defects on particular stretches of road should be reported to WCC. Quarry Lane already marked up for repairs.
- Details of Coventry Solihull and Warwickshire Broadband Update in Circulation File.
- A two day conference had taken place on the subject of health and the environment e.g. air quality, G.P. Surgeries etc. and whether these issues had been adequately catered for within the new Local Plan for the district.

41 PLANNING MATTERS

41.a Considered by WDC:

W14 / 0645 Weston Hall Barn, Weston Hall Farm, Old Warwick Road – proposed Stable Block.

Withdrawn

41.b To be considered by RPC

W 14 / 0713 Mop Meadow Farm, Lapworth Street, Lawsonford. Demolition of existing dwelling and outbuilding and erection of replacement dwelling. **No objections**

W 14 / 1010 12 St Laurence Close, Rowington . Two storey rear and single storey front extension. **No objections** subject to usual planning restrictions regarding percentage increase of extensions.

W 14 / 0831 High Acres, Pinley Lane, Claverdon. Gateway Access on to Pinley Lane. **Objection.**

1. In terms of highway safety the proposal cannot be supported. This narrow rural lane is well used by large vehicles (Grange Farm opposite is a delivery hub using large HGVs) and any additional access on this section of road would only add to the potential traffic hazards. If WDC are minded to grant this application, Councillors request that WCC Highways are consulted as a priority. 2. Inappropriate development i.e. non-essential, the applicants have utilised the existing access satisfactorily for nearly 20 years, and the impact of the proposed removal of native hedgerow and subsequent impact on the countryside should be of paramount importance. 3. The proposed area of hardstanding inside the access is also considered inappropriate. The property has a large area of existing hardstanding adjacent to the house and stable block. 4. Councillors are of the opinion that no special needs or circumstances exist which would outweigh the potential harm and detrimental impact on this Green Belt location. 5. Councillors query the name of this property which has always been "Woodlyn" not "High Acres". Has there been an official change of address of the property?

W 14 / 0970 Windmill House Cottage, Finwood Road, Rowington – Proposed double garage. **Comments** - Rowington Parish Council wishes to make the following comments: 1. Both the height and scale of the proposed building are considered excessive. 2. There is existing garaging at this property which would support the above view that the current proposal is unnecessarily large.

41.c Other Planning/Enforcement matters

The Stables, The Cumsey – Submission papers now received from WDC for consideration following request from RPC for details of “ fresh evidence” submitted resulting in withdrawal of WDC’s objections. Further request for specific details submitted to Rajinder Lalli following unsatisfactory response received 11 June 2014. **Noted. No response at time of meeting.**

The Stables, The Cumsey. New investigation opened by WDC relating to the shipping container located to the rear of The Stables. **Noted. No update at time of meeting.**

Pinley Acres, Pinley – Enforcement Appeal Notification APP/T3725/C/13/2210566 & 2210567 Enforcement/Stop Notice removal of drive/hardstanding in adjacent field. Situation regarding uninhabitable garage named “Pinley Lodge” to be monitored. (For information) **Hearing Date Thursday 28 August 2014.** Town Hall Leamington Spa. Details of Parish Council representation at the Hearing to be agreed. Resolved that Clerk would attend the Hearing as the PC representative accompanied by the Vice Chairman. [JH/GB]

42. PARISH DESIGN STATEMENT

Update by Steering Group – following email circulated by Cllr. North on 20 June 2014 requesting meeting with Alan Mayes WDC, no dates for a meeting had yet been provided by Mr Mayes.

43. LOCALITIES FORUM

43.a Warwick Rural West Community Forum. Next Meeting : 25 September 2014. Committee Room 2, Shire Hall. Cllr. Mrs Weir and Cllr. Gaffey. 2015 Meeting – 29 January at Shire Hall. Noted

44. ROWINGTON AND LOWSONFORD VILLAGE HALLS

44.a Reports (if any) . Cllr. Bull as a member of RVHMC reported that the income received by the village hall was lower than the previous year but that the volunteers continued to work hard to maintain the hall. The Tennis Club had carried out some tree cutting and clearance around the courts and was in the process of obtaining quotes for re-surfacing. Forthcoming events at Rowington Village Hall – a Jazz Night and a Christmas Dance.

45. HIGHWAYS, FOOTPATHS AND TRANSPORT

- Footpath adjacent to The Stables, The Cumsey running through to Holywell – maintenance requirement. Passed to WCC Footpaths
- Telephone call from resident regarding poor state of many of the footpaths in the parish – further details requested.
- Resolved that letter would be sent from the PC to the landowners of the footpaths adjacent to Monza, The Cumsey and Lyons Farm, Rowington requesting that they consider

maintenance items required to footpaths crossing their land.

46 PLAYING FIELD

46.a Playing Field Inspection Reports (Mr R Morton / Cllr. Mrs Clarke (22 June) Cllr. Peepall / Cllr. Cooper (06 July) Cllr. Gaffey (20 July) **New Inspection Rota circulated via email to all Councillors.**

46.b Extract from The Clerk magazine (SLCC) Vol 45 on Play Areas Safety Inspections and Risk Assessments. **Circ File for information.**

46.c Report from Cllr. Gaffey following survey results obtained by Lapworth School. Consideration of type of new equipment to be purchased. Quotation received from Wicksteed as a starting point for discussion. Clerk to obtain two further quotes for equipment for consideration at an additional PC meeting in August to be arranged by Clerk.

46.d New kissing gate to be installed – Resolved that quotation from maintenance contractors (Steve’s Industries) of £250.00 plus VAT be accepted. [NC/MB] Clerk to agree with contractor the addition of wire to fill in a gap adjacent to the existing kissing gate.

47. MEETINGS.TRAINING DAYS ATTENDED / FORTHCOMING

47.a 20 May 14 Community Flood Resilience Workshop. Lapworth Village Hall Tuesday 20 May 1900 – 2100 hours. Cllr. Mrs Weir reported that this had been a very good meeting involving talks and activities by WCC’s Flood Risk Management Team, Coventry, Solihull and Warwickshire Resilience Team and a talk on the Warwickshire Flood Resilience Resilience Pathfinder Project, which is being overseen by the National Flood Forum. A community “Grab Box” containing various items that would be of use during an emergency was handed to each PC. Clerk to investigate the possibility of obtaining a further “Grab Box” in order that both village halls could each hold a box.

Discussion followed regarding the Parish Emergency Plan which had previously been updated each year by WCC. Clerk to investigate why this appeared to have taken place recently and report at next meeting.

47.b June 2014 WALC Training Events

47.c Sat 28 June Chairmanship Training for newly Elected Chairs, Aspiring Chairmen and interested Clerks. Alderminster Village Hall 10.00am to 1 pm. Chairman reported that this had been an excellent event covering decision making, summonses, agendas etc., together with a discussion on the filming of PC meetings. Notes on filming of PC meetings in circulation file for information.

47.d Sat 19 July Being a Good Councillor and Clerk. (Aimed at new Councillors and Clerks) Binley Woods Village Hall 10 am to 4.00 pm. Suggest new members attend. Cllr. Bull and Cllr. Mrs Bull attending.

47.e 14 July WCC Open Discussion Event for Parish Councils – Dunchurch Village Hall. Chairman to attend.

47.f 18 September WALC Briefing. Pension Requirements for Parish & Town Councils. Cllr. Mrs Clarke and Clerk to attend.

48. Correspondence

48.a 02 July 2014 Bank of Ireland. Business Account Mandate to be signed by all Councillors to include new councillors as signatories. All councillors present at the meeting signed the mandate – Clerk to forward to BOI.

48.b July 2014 Bank of Ireland new account – not possible to open account with BOI due to existing account held at Birmingham Branch and the forthcoming closure of UK BOI branches. Cllr. Mrs Clarke to investigate further options available.

48.c 01 July 2014 Further details provided by resident wishing to join the Parish Council. Copy of C.V. circulated to Councillors for consideration pending future vacancy.

48.d 04 July 2014 WRHA letter from Craig Felts regarding affordable housing in rural areas. Copy in Circ File.

48.e Circulation Envelope:

CPRE Outlook May 2014; WDC Council Meeting 25 June 2014 + Minutes of 14 May 2014; WDC Get Active 19 July – 31 August Programme – Summer of Fun; Clerks and Councils Direct July 2014; Copy of email from Anita Kendall WCC confirming no objections to Shrewley Parish Plan – report to Executive on 30 July; WALC Revised LTN9 Handling Complaints, LGS Discretions Policy, LTN 65 Closed Churchyards and Disused Burial Grounds; Warwickshire Police and Crime Panel – Review of Victims’ Services; new Councillor Contacts List circulated.

49. FINANCE

49.a. Paid during the month:

None

49.b To be paid

Clerk Salary & Allowance	£813.39
WALC Training Day	£ 40.00
HMRC PAYE/NIC	£132.27
J T Gibbs – refurbishment/painting of notice boards and telephone kiosks	£780.00

49.c Received:

Bank of Ireland Interest (June 2014)	£ 2.85
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49.d Items for consideration/information

1. Discussion to take place regarding Councillor absence from meetings following discussion between Clerk and WDC Monitoring and Committee services. **(Confidential Item)**. Deferred for further discussion at September meeting.
2. Consideration of methods of communication to parishioners. Cllr. Gaffey to provide update on discussion with existing community website. Cllr. Gaffey to speak to editor of community website.
3. WRCC Housing Needs Survey letter for consideration. Standard letter as circulated. Resolved that letter as draft and circulated be approved and submitted to WRCC for initiation of housing needs survey. [NC/JH]
4. Draft Councillor and Clerk Protocol for approval and signature. Resolved that the Councillor and Clerk Protocol as distributed to Councillors prior to the meeting be accepted and approved. Signed by Chairman. [MB/GB]
5. Freedom of Information request received from Mr G Cooper relating to PC records relating to his property Pinley Acres. Resolved that draft response composed by the Clerk should be sent to Mr Cooper.

50. ITEMS FOR FUTURE AGENDAS

None at issue of agenda.

There being no further business the meeting closed at 10.05pm.

NEXT MEETING

Provisional (only if necessary) - Thursday 14 August 2014 at Rowington Village Hall
Thursday 11 September 2014 at Lowsonford Village Hall

Signed.....

Chairman

Date.....