

ROWINGTON PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD AT
ROWINGTON VILLAGE HALL ON THURSDAY 09 OCTOBER 2014

P.Cllr. J Gaffey
P.Cllr. M North
P.Cllr. Mrs D Weir
P.Cllr. Mrs J Hobday
P.Cllr. G Bull
P.Cllr. Mrs M Bull
P.Cllr. J Peepall
C.Cllr. Mrs J Compton
D.Cllr. L Caborn
The Clerk

85 APOLOGIES

Apologies received from Cllr. Mrs Clarke away on holiday. Cllr. Mrs Compton would be arriving late due to attendance at another meeting

86 CHANGES TO PUBLISHED AGENDA

Additions made due to time limits under Minute 91.b W14/1366 Foxbrook Bungalow, Old Warwick Road, Rowington; under Minute 91.c W14/1133 Sandall House Farm, Lowsonford, W14/1134 Sandall House Farm, Lowsonford, W14/1222 The Elephant and Castle, Old Warwick Road, Rowington, Land adjacent to Poundley End, Rookery Lane, Lowsonford, Land adjacent to The Rising, Old Warwick Road, Rowington; under Minute 95 Request from resident regarding Stables on Shrewley Common Road; under Minute 97 Warwickshire Flood Summit. Benn Hall, Rugby @ 8.45am. Chaired by Cllr. Caborn; under Minute 98 WDC Chairman Cllr. Mrs Clare Sawdon – Letter to Secretary of State for Communities and Local Government regarding Local Authority Code of Conduct Arrangements, Letter received from Councillor George Cooper tendering his resignation

87 DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO PECUNIARY INTERESTS

Cllr. Mrs Hobday and Cllr. G Bull both declared a personal interest in Minute 91.b Planning Application for Quarry Farm, Rowington the applicant being personally known to them. Cllr. Gaffey declared a personal interest in Minute 91.c Planning Application for Land adjacent to The Rising, Old Warwick Road being a neighbour of the land

88 MINUTES OF MEETING HELD ON 11 SEPTEMBER 2014

Resolved that the Minutes of 11 September 2014 circulated to Councillors with this agenda be approved [JH/GB]

89 QUESTIONS/OBSERVATIONS FROM MEMBERS OF THE PUBLIC (LIMITED TO 15 MINUTES)

None present

90 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Cllr. Caborn provided the following report:

- WDC will not be moving from Riverside House at the moment due to opposition to the proposal
- Local Plan – a meeting is scheduled for 10 October 2014 to agree joint SHMLA figures and discuss Joint Housing Policy. Work is currently underway on the Gypsy & Traveller Sites Consultation.

In Cllr. Mrs Compton's absence Cllr. Caborn provided the following report for WCC:

- Changes to the Fire & Rescue Service are under discussion and crewing and manning schedules are of particular importance.
- Boundary changes and changes to the number of councillor seats currently under review
- The debate on unitary authorities will continue but nothing is likely to happen prior to the 2015 elections

91 PLANNING MATTERS

91.a Considered by WDC:

None

91.b To be considered by RPC

W14/1382 Quarry Farm, Rowington – Change of Use of offices (Use Class B1a) to a single dwellinghouse (Use Class C3) with installation of 1 x new window. No objections

W14/ 1426 Shepherds Fold, Finwood Road, Rowington – Erection of 2 x two storey side extensions and 1 x two storey rear extension.No objections

W14/1422 Cornerways, Rookery Lane, Lowsonford – Proposed replacement of the garage with room over with link

to main dwelling. No objections subject to compliance with current policy regarding overall percentage increase of residential extensions

W14/1366 Foxbrook Bungalow, Old Warwick Road, Rowington – Prior Approval notification for a proposed larger home extension for the erection of a single storey rear extension (attaching to an existing side extension) 4.4m deep, 2.1m to the eaves and 2.384 high. No objections

91.c Other Planning/Enforcement matters

The Stables, The Cumsey – Submission papers now received from WDC for consideration following request from RPC for details of “ fresh evidence” submitted resulting in withdrawal of WDC’s objections. Further request for specific details submitted to Rajinder Lali following unsatisfactory response received 11 June 2014. Resolved that due to unsatisfactory response received from WDC to date that Clerk should write to the WDC Chief Executive with copies of correspondence to date. Copies to Cllr. Caborn.

Pinley Acres, Pinley – Enforcement Appeal Notification APP/T3725/C/13/2210566 & 2210567

Hearing Date Thursday 28 August 2014 . Town Hall Leamington Spa. Decision awaited. See also Item 98.a below.

Land adjacent to The Rising, Old Warwick Road, Rowington . Notification of Planning Appeal . Appeal Ref; APP/T3725/A/14/2224708 Cllr. North took the Chair at this point as Cllr. Gaffey had declared an interest in the matter. Following discussion it was resolved that the PC response to the consultation would remain without alteration and no further response would be sent to the Planning Inspectorate.

Cllr. Gaffey took the Chair for the remainder of the meeting.

W14/1113 Prior Approval Application – Land adjacent to Poundley End, Rookery Lane, Lowsonford – Comments received from resident relating to the RPC consultation response questioning the brevity of the PC’s response. Clerk had confirmed to the resident that the PC objection response had covered the planning issues relating to the application based on the limited information provided with the Prior Approval Application.

W14/1222 The Elephant and Castle, Old Warwick Road, Rowington – Re-roofing of existing outbuildings and extension of existing shed and greenhouse to incorporate one garden store/garden room. Notification of Committee 14 October 2014. Noted

W14/1134 Sandall House Farm, Lowsonford – Single storey extension. Notification of Planning Committee 14 October 2014. Noted

W14/1133 Sandall House Farm, Lowsonford – variation of Condition 4 of P.P. W99/1562. Notification of Planning Committee 14 October 2014. Noted

92. PARISH DESIGN STATEMENT

Update on progress by Steering Group. Cllr North reported that following discussion a suitable template for the document had now been agreed and text was now being inserted in the appropriate sections.

93. LOCALITIES FORUM

93.a Warwick Rural West Community Forum. Next Meeting : 25 September 2014. Committee Room 2, Shire Hall. Cllr. Mrs Weir to report. Cllr. Gaffey had sent his apologies for this meeting. Copy of Minutes of the meeting attached as appendix 1. Next meeting: 29 January 2015 at Shire Hall.

94 ROWINGTON AND LOWSONFORD VILLAGE HALLS

94.a Reports (if any) . None

95 HIGHWAYS, FOOTPATHS AND TRANSPORT

95.a WDC Flooding Reports (if any) None

95.b Report from Shrewley PC on footpaths 42, 42a, 43, 43a within Rowington Parish which are overgrown and poorly way marked in places. Resolved that Chairman would split up the parish footpaths into sections and allocate a section to each Parish Councillor to oversee and introduce a more coherent and proactive approach to footpaths maintenance. Cllr. Mrs Compton suggested that Richard Barnard WCC should be invited to a Forum Meeting to explain the legalities of footpath maintenance by PC’s. Clerk to contact Jenni Murray at WCC with this request

95.c Report from resident regarding access from canal at Bridge 59,60 and 61. See above minute. One of the bridges mentioned exits on to private land and there is no public footpath at this location.

95.d Information regarding proposed yellow lines on Old Warwick Road, Lapworth following query at last PC meeting. Clerk had spoken to the Lapworth PC Clerk who had confirmed that Lapworth PC had been contacted by WCC regarding line painting on the Old Warwick Road and had responded to WCC confirming that they would not support the introduction of the line painting

95.e Request from resident regarding Stables on Shrewley Common Road and the introduction of signs, mirror and deposits of hardcore. Resolved that Clerk would respond to resident confirming that [1] Unauthorised signs are

the responsibility of WCC Highways who have been informed [2] Distance of building from the highway is a planning issue and would have been addressed under the original planning permission some years ago. [3] The recent deposit of hardcore is understood to be refurbishment of the existing hard standing. Peter Hallam WCC to be copied into the response to the resident

96 PLAYING FIELD

96.a Playing Field Inspection Reports (Mr R Morton / **Cllr. Mrs. Bull (28 Sept)** **Cllr. Mrs Hobday (12 Oct)**)

Clerk confirmed that she was waiting for a quotation from the maintenance contractors regarding the tree trimming and dead tree removal.

96.b RoSPA Annual Inspection Report. Copy circulated to all Councillors for information.

96.c Application for Rural Initiatives Grant – progress report. Further quotes required by WDC following change of equipment choices. As soon as the quotations are available Clerk will be in a position to submit the grant application.

97 MEETINGS. TRAINING DAYS ATTENDED / FORTHCOMING

97.a 17 Sept 2014 WALC (Warwick Area) Annual Meeting. Leamington Town Hall at 7.30 pm.

Speaker – Phil Evans Head of Localities and Community Safety. Communications between WCC and Town/Parish Councils and how they can work together in the future. Noted

97.b 18 September WALC Briefing. Pension Requirements for Parish & Town Councils. **Vice**

Chairman attended. Cllr. Mrs Weir also attended and request for her to provide a brief report in the absence of the Vice Chairman. Cllr. Mrs Weir stated that she had not attended the briefing as a representative of RPC and would not therefore be providing a report. Matter deferred until next meeting and return of Vice Chairman.

97.c 06 Oct 2014 WDC Planning Forum meeting. Town Hall Leamington Spa @ 6.00pm. Cllr. Mrs Weir attended and reported that the forum had covered the progress of the new Local Plan and that a further Planning seminar was to be organised with all PC's invited to attend.

97.d 18 Oct 2014 Heart of England Way Association. Annual General Meeting @ 2.30pm. Bertha Wright Room, Carrs Lane Church Centre, Carrs Lane, Birmingham B4 7SX. Noted

97.e 04 Nov 2014 WALC Annual General Meeting. Shire Hall, Warwick @ 7.30pm. Cllr. Gaffey to attend

97.f 16 Oct 2014 Warwickshire Flood Summit. Benn Hall, Rugby @ 8.45am. Chaired by Cllr. Caborn. Noted

98 CORRESPONDENCE

98.a 17 Sept 2014 The Planning Inspectorate. Letter regarding Pinley Acres Planning Appeal requesting further comment from RPC. Response sent by Clerk on behalf of RPC following circulation of draft response to all Councillors for comment. Letter sent as a matter of urgent business requiring attention within 7 days and the response based upon the known policy of the Council. Copy of response circulated to all Councillors for information.

98.b September 2014 Letter sent to Councillor regarding attendance. Copy circulated to members prior to this meeting. (Confidential Item) For information.

98.c 24 Sept 2014 WDC Community Governance Review. Update on Community Governance Review of all Parish/Town Council Boundaries (Copy in Circulation File) Plus further letter received

07 Oct 2014 from WDC Democratic Services. All details available online and responses required by 02 November 2014. Noted.

98.d 29 Sept 2014 WALC County Secretary Retirement + Advert for post. Noted

98.e Sept 2014 WCC Local Flood Risk Management Strategy – Questionnaire. Noted

98.f 03 Oct 2014 WRW Community Forum – Funding available for local projects up to £3,000. Deadline Mon 22 December 2014. Resolved that a quotation for additional drainage to the playing field should be investigated. Quotes to be obtained.

98.g 07 Oct 2014 WDC Chairman Cllr. Mrs Clare Sawdon – Letter to Secretary of State for Communities and Local Government regarding Local Authority Code of Conduct Arrangements. (Copy in Circ File) Noted.

98.h 07 Oct 2014 Letter received from Councillor George Cooper tendering his resignation.

Clerk to acknowledge resignation and advertise vacancy in the usual manner

98.i Circulation Envelope:

WDC Council Meeting 24 September 2014 Agenda + Minutes of 13 August 2014; Copy of Community Governance Review Update from WDC Democratic Services; CSW Broadband Update September 2014; Heart of England Way Walks Programme October 2014 to March 2015. WDC Activity Programme October Half Term 25 Oct – Sun 02 Nov;

99 FINANCE

99.a. Paid during the month:

None

99.b To be paid

Clerk Salary & Allowance + RFO Payment	£982.94
Printing of Parish Maps	£ 33.00
HMRC – PAYE/NIC	£189.59
Steve’s Mowing (P.Field)	£170.21
Playsafety Ltd (RoSPA Insp)	£ 92.40
Grant Thornton (External Audit)	£120.00
CPRE Annual Subs	£ 36.00

99.c Received:

WDC Precept (2 nd Instal.)	£10,331
Severn Trent Water (Credit Note)	£ 25.00
Bank of Ireland Interest (Sept 2014)	£ 2.53

Resolved that the above items of finance be approved [JH/GB]
Cllr. Mrs Weir left the meeting at this point due to travel commitments

99.d Items for consideration/information

(i)Amendments to RPC Standing Orders to incorporate the amendment to Model Standing Orders (England)_New provision to be made regarding photographing, recording, broadcasting or transmitting the proceedings of meetings together with the following additional amendment:

(ii). When necessary between Council Meetings the Clerk to the Council has delegated authority to submit comments on planning matters on behalf of the Parish Council taking into consideration the comments made by the Councillors involved in the consultation process, and the known policy of the Council.

Resolved that the above amendment s to the Standing Orders of Rowing Parish Council are formally approved [MB/MN]

(ii)Consideration of methods of communication to parishioners . Item deferred until next meeting

100. ITEMS FOR FUTURE AGENDAS

None at issue of agenda

There being no further business the meeting closed at 9.50pm

NEXT MEETING – 13 November 2014 at Lawsonford Village Hall

Signed.....
Chairman

Date.....