

ROWINGTON PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD AT
LOWSONFORD VILLAGE HALL ON THURSDAY 11 SEPTEMBER 2014

P.Cllr. J Gaffey
P.Cllr. Mrs N Clarke
P.Cllr. M North
P.Cllr. Mrs D Weir
P.Cllr. Mrs J Hobday
P.Cllr. G Bull
P.Cllr. Mrs M Bull
The Clerk
Representative from Landmark Trust
Two Representatives from Canals & River Trust

68 APOLOGIES

Apologies received from Cllr. Caborn, Cllr. Mrs Compton, Cllr. Cooper and Cllr. Peepall

69 CHANGES TO PUBLISHED AGENDA

Additions made due to time limits under Minute 74.b W13/1656 South Rookery, Rookery Lane, Lowsonford, W14/1113 Land adjacent to Poundley End, Rookery Lane, Lowsonford .W14 / 1133 The Cottage, Sandall House Farm,W14/1331 Lock 31 Lengthmans Cottage, Lowsonford; under Minute 77 Email from WDC Chairman; under Minute 82 09 Sept 2014 Grant Thornton. Completion of Annual Return (External Audit); under Minute 83 Complaint received by WDC

70 DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO PECUNIARY INTERESTS

All Councillors, with the exception of Cllr. Mrs Weir who was not present at this time, declared an interest in Minute 75. (Pinley Acres) the owner of the property being a fellow Parish Councillor.

71 PRESENTATION BY LANDMARK TRUST

Kasia Howard of Landmark Trust gave details of the forthcoming 50th Anniversary of the Landmark Trust and the proposed sculpture by Sir Anthony Gormley to be installed opposite Lock Cottage, Lowsonford for a period of 12 months from May 2015 to May 2016. Two members of the Canals and River Trust (Project Manager and Heritage Officer) were also present to explain further details regarding the installation process and associated refurbishment works proposed

72 QUESTIONS/OBSERVATIONS FROM MEMBERS OF THE PUBLIC (LIMITED TO 15 MINUTES)

None present

73 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

In her absence Cllr. Mrs Compton requested that the following information was reported:

- Warwickshire Web pages list several important consultations which I would hope Councillors would respond to. WRW Community Forum on 25 September agenda has among other items a report of the WALC meeting at Dunchurch for Parish Councillors, Flooding Report from Michael Green.

74 PLANNING MATTERS

74.a Considered by WDC:

W14/0970 Windmill House Cottage, Finwood Road, Rowington – Erection of double garage building.
GRANTED

74.b To be considered by RPC

W14/1222 The Elephant and Castle, Old Warwick Road, Rowington – Proposed re-roofing of existing outbuildings and extension of existing shed and greenhouse to incorporate one garden store/garden room. Objection. Rowington Parish Council raises the following objections: 1. Over development / unnecessary for the intended purpose 2. Over intensification - the site has already been well developed and the property extended and the PC cannot support any further development on this site 3. It appears from the site plan accompanying the application that one of the outbuildings is outside the residential / domestic curtilage and is within a green belt paddock. 4. Contrary to NPPF Paras 87-90.

W14/1252 Windmill House, Finwood Road, Rowington – Proposed Wood pellet Store in accordance with Condition 3 of Planning Reference W14/1034 Rowington Parish Council wishes to make the following comments: 1. The size of the proposed store appears excessive for its intended purpose 2. Whilst the proposed store appears overly large, the access door appears far too small to accept large loads of wood pellets 3. Councillors would question the amount of development which has recently been granted permission at this site and have concerns regarding the cumulative percentage increase of extensions.

W14/1113 Land adjacent to Poundley End, Rookery Lane, Lowsonford - Application for Prior Approval to change of use of two agricultural buildings to dwellings (Use Class 3) Rowington Parish Council raises the following objections: 1. It would appear that the land is currently subject to an agricultural tenancy and the subject buildings in use i.e. they are not redundant or derelict 2. Change of use of agricultural open green belt countryside to residential use could not be supported in this instance 3. Insufficient detail of the proposals provided

W14 / 1133 The Cottage, Sandall House Farm – Technical issue with application and re-submission of PC comments required. Objection re-submitted – no alteration to comments submitted in August 2014

W14/1331 Lock 31 Lengthmans Cottage, Lowsonford – Temporary P.P. for the erection of 1 x statue by Sir Anthony Gormley from April 2015 to May 2016. Support - Rowington Parish Council fully supports this application

75.c Other Planning/Enforcement matters

The Stables, The Cumsey – Submission papers now received from WDC for consideration following request from RPC for details of “ fresh evidence” submitted resulting in withdrawal of WDC’s objections. Further request for specific details submitted to Rajinder Lali following unsatisfactory response received 11 June 2014.

Pinley Acres, Pinley – Enforcement Appeal Notification APP/T3725/C/13/2210566 & 2210567

Hearing Date Thursday 28 August 2014. Town Hall Leamington Spa. Clerk and Vice Chairman attended. Further consideration required by PC of documentation provided by HM Planning Inspectorate dated 01 September 2014. (Circulated to Councillors via email for consideration prior to this meeting). A copy of the response by WDC to the HM Planning Inspectorate letter of 01 September also provided at this meeting. Resolved that RPC would respond to the views requested by HM Planning Inspectorate on the case of Redhill v Dept. of Environment. Draft of letter to be circulated to Councillors by the Clerk for approval prior to sending.

76. PARISH DESIGN STATEMENT

Update on progress by Steering Group. Cllr. North reported that a further meeting of the Steering Group had taken place to consider the comments made by WDC following submission of a draft document to them in June 2014. The view of WDC was that the document was generally acceptable but further alterations to the structure of the document were required. A further meeting will take place as soon as a restructured draft is completed

77. LOCALITIES FORUM

77.a Warwick Rural West Community Forum. Next Meeting : 25 September 2014. Committee Room 2, Shire Hall. Cllr. Mrs Weir and Cllr. Gaffey. 2015 Meeting – 29 January at Shire Hall.

77.b Email from WDC Chairman – Cllr. Clare Sawdon will be visiting Community Forums. Warwick Rural West on 29 January 2015. Clerk to confirm whether or not the WDC Chairman will still be visiting Parish Council meetings.

78 ROWINGTON AND LOWSONFORD VILLAGE HALLS

78.a Reports (if any) Cllr. Bull reported that income was down on last year and that the work required to the toilets was currently on hold.

79 HIGHWAYS, FOOTPATHS AND TRANSPORT

- Temporary Closure – D5058 Quarry Lane, Rowington between Five Ways Road & Fletchers Lane commencing 02 October 2014.
- Information regarding replacement of defibrillator pads. Clerk confirmed that new defibrillator pads could be purchased from Cardiac Science for the sum of £25.00 per set plus £3.95 carriage cost +

VAT. Resolved that Clerk should order new pads for Rowington at the appropriate time.

- Email from Peter Hallam following reports from last PC meeting:
Penwood, Lapworth Street – Potential burst water main Severn Trent Ref: 2001825160. WCC jetting order also issued
The Cumsey, Chevron outside Lavender Lodge – An order to replace chevron assembly was issued on 08 July 2014
New Road, Lawsonford – emergency repair carried out with compacted stone last Friday. May be included in a future mini patching programme for New Road/Narrow Lane
- Email from Shrewley PC relating to footpaths. Suggestion from P. Cllr. Darwen (Shrewley PC) that he would be happy to forward comments on footpaths crossing the two parish boundaries. Councillors agreed that this would be sensible – Clerk to respond to Cllr. Darwen accordingly.
- Email from Cllr. Mrs Bull regarding yellow lines for Old Warwick Road, Lapworth. Clerk to contact Lapworth PC Clerk for further information.
- Damaged footpath B4439 Old Warwick Road, Rowington reported to WCC for urgent repair. Response from WCC regarding WDC refuse trucks causing damage and the suggestion by WCC of a heavy duty patch was not sufficient in the view of Councillors. Clerk to pursue this issue with WCC
- Section of Narrow Lane highway shoulder falling away – Clerk to report to WCC

80 PLAYING FIELD

80.a Playing Field Inspection Reports (Mr R Morton / Cllr. Bull (31 Aug)Cllr. Cooper (14 September) Cllr. Bull's inspection report highlighted the following matters:

- Dead prunings and branches to be removed
- 1x dead Horse Chestnut and 1 x dead Hawthorn
- Dog signs confusing – some stating “clear up after your dog” and others “dogs not allowed”
- Old bench by Yew tree is rotten amidst private garden encroachment
Clerk to speak to maintenance contractor regarding the above matters and further investigate the requirement for a tree survey of the playing field

80.b Application for Rural Initiatives Grant to be submitted. Clerk has been in contact with the R.I. Department and is currently completing the application form and obtaining further information required by WDC.

81 MEETINGS.TRAINING DAYS ATTENDED / FORTHCOMING

81.a	Sat 19 July	Being a Good Councillor and Clerk. (Aimed at new Councillors and Clerks) Binley Woods Village Hall 10 am to 4.00 pm. Suggest new members attend. Report by Cllr. Bull and Cllr. Mrs Bull that the course was very useful, informative and well worth new Councillors attending
81.b	17 Sept 2014	WALC (Warwick Area) Annual Meeting. Leamington Town Hall at 7.30 pm. Speaker – Phil Evans Head of Localities and Community Safety. Communications between WCC and Town/Parish Councils and how they can work together in the future.
81.c	18 September	WALC Briefing. Pension Requirements for Parish & Town Councils. Vice Chairman and Clerk to attend
81.d	Sept 2014	Details of forthcoming WALC / WTP Events.
81.e	10 Oct 2014	SLCC Annual General Meeting. Bristol Marriott Hotel @ 2.35pm
81.f	04 Nov 2014	WALC Annual General Meeting. Shire Hall, Warwick @ 7.30pm

82 CORRESPONDENCE

- 82.a 31 July 2014 WDC Flooding Reporting Template – for consideration/information. To be included as a future agenda item. Details previously circulated to Councillors. Agreed that any flooding incidents would be reported at PC meetings for onward transmission to WDC
- 82.b 02 Sept 2014 WDC Community Partnership. Launch of 2014-15 Second Round of WDC Small Grants Scheme. Noted
- 82.c Sept 2014 Bank of Ireland Signatories Mandate to be completed again due to error on the part of the Clerk in completion. All Councillors present (with the exception of the Chairman) signed a

fresh mandate.

82.d 09 Sept 2014 Grant Thornton. Completion of Annual Return (External Audit) Unqualified Opinion but comment regarding Asset Register and valuation of fixed assets at insurance value. Clerk to ensure that the insurance figures are not increased annually on the Assets Register in the future.

82.e Circulation Envelope:

NALC Legal Topic Note LTN1 Aug 2014 – Councils’ Powers to Discharge their Functions; WDC Standards Committee Agenda 09 September 2014; NALC Legal Topic Note LTN5 August 2014 – Parish and Community Council Meetings; WALC 65th Annual Report 01 April 2013 – 31 March 2014; CSW Broadband Update September 2014.

83 FINANCE

83.a. Paid during the month:

None

83.b To be paid

Clerk Salary & Allowance + 10.5 hours

Overtime (Pinley Acres Hearing) £899.50

Postage (Annual Return) £ 7.15

Parking – Hearing Town Hall 28 August 2014 £ 8.00

Lunch Expenses Clerk & Vice Chairman – Hearing
28 August 2014 £ 16.61

83.c Received:

Bank of Ireland Interest (August 2014) £ 2.47

Resolved unanimously that the above items of finance be approved [GB/MB]

83.d Items for consideration/information

1. WRCC Housing Needs Survey letter for distribution among Councillors and subsequent delivery. Clerk distributed letters for delivery to all households amongst Councillors
2. Discussion to take place regarding Councillor absence from meetings following discussion between Clerk and WDC Monitoring and Committee Services. **(Confidential Item)** Resolved that draft letter previously circulated would be re-circulated to all Councillors for approval prior to sending out.
3. Amendment to Model Standing Orders (England) New provision to be made in Standing Orders photographing, recording, broadcasting or transmitting the proceedings of meetings. Clerk to amend Standing Orders accordingly and submit to PC meeting for formal approval.
4. A complaint has been received by WDC into the conduct of a Rowington Parish Councillor. The Deputy Monitoring Officer is currently examining information from the Parish Council Clerk to assist with his understanding of the complaint. At this moment in time the Clerk is not at liberty to divulge any further details or information, pending investigation by the WDC Monitoring Officer **(Confidential Item)**

84. ITEMS FOR FUTURE AGENDAS

1. Consideration of methods of communication to parishioners and discussion regarding existing community website.

There being no further business the meeting closed at 9.55pm

NEXT MEETING - 09 October 2014 at Rowington Village Hall

Signed.....
Chairman

Date.....