

ROWINGTON PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD AT
LOWSONFORD VILLAGE HALL ON THURSDAY 12 FEBRUARY 2015

P.Cllr. J Gaffey
P.Cllr. Mrs N Clarke
P.Cllr. Mrs D Weir
P.Cllr. G Bull
P.Cllr. Mrs M Bull
P.Cllr. G Coombs
C.Cllr. Mrs J Compton
D.Cllr. L Caborn
The Clerk

One member of the public

138 APOLOGIES

Apologies received from Cllr. North and Cllr. Mrs Hobday.

139 CHANGES TO PUBLISHED AGENDA

Additions to agenda made due to time limits under Minute.

140 DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO PECUNIARY INTERESTS

Declarations of interest made by Cllr. Gaffey under Minute 144.c being a neighbour of the subject property; by Cllr. Bull under Minute 148 being a member of Rowington Village Hall Management Committee

141 MINUTES OF MEETING HELD ON 11 DECEMBER 2014

The Minutes of 11 December 2014 previously circulated to Councillors were accepted as a true record [NC/GB]

142 QUESTIONS/OBSERVATIONS FROM MEMBERS OF THE PUBLIC (LIMITED TO 15 MINUTES)

A resident from Lowsonford was present to confirm to the Parish Council what an accolade it was for the Landmark Trust 50th Anniversary celebration to be taking place in the village – the only inland site in the country – and made the following points:

- Canal & River Trust had already carried out improvements to the canal and lock in the village
- Important for the residents to make as much of this celebration as possible
- Suggested that the Parish Council should be taking the lead on celebrations within the parish for the event
- Could the Parish Council investigate the possibility of the Anthony Gormley Sculpture remaining in situ after the planned twelve month period
- Resident confirmed that she would continue to encourage parishioners to become involved in organising events for the weekend of 15/16th May.

Clerk confirmed that she had ensured that the village hall would be available for the weekend and had made contact with the Women's Club regarding the provision of teas etc. Clerk to make contact with Landmark Trust and try and establish the type of events they envisaged taking place.

143 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Cllr. Mrs Compton provided the following report:

- The WCC budget meeting had taken place and lasted until late evening and the result was a proposed 1.95% increase in the WCC portion of Council Tax. The whole Budget Meeting had been recorded in line with the new regulations and approximately 400 people had followed the progress of the meeting
- Despite many cuts WCC would be putting extra funds into Apprenticeships, Child Safety, Education for 0-5 year olds and Rural Broadband
- A bid had been successful in obtaining government funding for LED lighting across the county for street lighting
- The Live & Local facility was back in the budget for 2015-16
- Planning Permission had been granted for Kenilworth Railway Station

Cllr. Caborn provided the following report:

- The WDC Budget had been approved with no increase in Council Tax
- The new Local Plan had been sent off to the Inspector for examination and the Inspector's initial comments were expected within a week or so
- The decision on the Gateway project was expected on Friday morning (13 Feb)
- The Gypsy and Traveller Sites element of the Local Plan had not yet been finalised but this would shortly catch up with the rest of the Local Plan. The site at Stratford Road, Warwick would not be proceeding
- Leamington Spa was becoming a "silicon valley" with the presence of the game development industry growing considerably

144 PLANNING MATTERS

144.a Considered by WDC:

W14/1658 Sandall House Farm, Lowsonford – Erection of a 3.2m metal flue (retrospective) REFUSED

W14/1613 Windmill House Cottage, Finwood Road, Rowington – Proposed store to house pellet boiler, water cylinders and wood pellets. REFUSED

144.b To be considered by RPC

W14/1818 Wychwood, Narrow Lane, Lowsonford – Erection of two storey side extension after demolition of existing garage; front bay window and render to existing dwelling. **No objections**

W14/1852 The Gate House, Shrewley – Resubmission: proposed demolition, rebuilding and relocation of stable/granary building to create a store . On the basis that the rebuilt stable/granary building is on the same footprint as the existing building (the plans for the new building do not show any measurements), Rowington Parish Council raises no objections. It is further understood that the conditions outlined in the WCC Ecology consultation response i.e. bat survey will form part of any permission granted

W15/0098 Russett Cottage, Old Warwick Road, Rowington – Two storey side extension to form utility and study on the ground floor with bedroom over and three dormers to the front elevation. Referred to Case Officer due to lack of clarity regarding measurements.

W15/ 0112 Sandall House Farm, Lowsonford - Erection of a 2.34 metal flue (retrospective) Rowington Parish Council raises no objections to this retrospective application, but would request that perhaps the matt black paint applied to the flue pipe could also be applied to the shiny silver cowl at the top of the flue.

144.c Other Planning/Enforcement matters

Appeal Ref: APP/T3725/A/14/2224708 Land next to The Rising, Old Warwick Road, Rowington. Proposed development erection of a detached dwelling with garage refused by WDC under W14/0627. **Appeal Dismissed.** Application for Costs against WDC – **Dismissed. Noted**

ADD: Appeal Ref: APP/T3725/A/14/2218234 Land at High Chimneys Farm, Old Warwick Road, Rowington. Appeal Allowed. Application for Costs against WDC. Allowed. Noted

145. PARISH DESIGN STATEMENT

Update (if any) on progress by Steering Group. Deferred until next meeting

146. PARISH WEBSITE

9.a Update on progress of new website www.rowingtonpc.org.uk. to include discussion regarding the content of the website. Cllr. Gaffey confirmed that he had spoken to the editor of the rowington.org website and a note had been placed on the website advising that it would not be continuing. Councillors to email Clerk with their suggested alterations to the content of the new PC website.

147. LOCALITIES FORUM

10.a Warwick Rural West Community Forum. Next Meeting: 29 January 2015 Committee Room 2,Shire Hall. Cllr. Mrs Weir was not able to attend. Cllr. Gaffey provided a brief report. Minutes of the meeting will be circulated as soon as they are produced.

148 ROWINGTON AND LOWSONFORD VILLAGE HALLS

148.a Reports (if any) . Cllr.Bull provided a brief report on the work required to the car park at

Rowington Village Hall, together with other maintenance matters requiring attention. Suggested that RVHMC could perhaps apply to the Community Forum for financial assistance with items such as new card tables and that if work was to be carried out to the car park, an application to WDC Rural Initiatives Scheme would be sensible. Cllr. Bull to obtain quotations for the proposed car park works for further discussion by the PC and consideration of PC assistance regarding funding.

149 HIGHWAYS, FOOTPATHS AND TRANSPORT

149.a WDC Flooding Reports (if any) None

149.b Reports by Councillors on any highway issues:

- 5 x potholes in the area around Holly Farm.
- Large amount of hedge cuttings/branches lying on the verge outside Holly Cottages
- Continued problem with refuse lorries driving over the edge of the green area at the junction of Queens Drive and Old Warwick Road and driving over the footpath in Old Warwick Road. The footpath has recently been repaired and this repair is now showing signs of damage as a result of the same lorries. Clerk to contact Robert Hoof at WDC with a request that the lorries approach from a different direction to avoid cutting up the green and damaging the footpath

149.c Email received from resident regarding lack of maintenance of the roadside hedge at Culvers Hill. Response sent to resident and details forwarded to Peter Hallam WCC who had confirmed that work was underway on this section of the B4439.

149.d Reports by Councillors on any footpath issues. **Reports Sheets submitted by Councillors for collation and listing of problems by Clerk. Cllrs. Mrs Weir, Mrs Hobday and Cllr. Coombs to submit their footpath reports.**

150 PLAYING FIELD

150.a Playing Field Inspection Reports (Cllr. Gaffey (21 Dec) Cllr. Mrs Weir (04 Jan) Cllr. Mrs Clarke (11 Jan) Cllr. Mrs Hobday (18 Jan) Cllr. Mrs Bull (25 Jan) Cllr. Gaffey (01 Feb) Cllr. Peepall (08 Feb) Cllr. Coombs (15 Feb).

150.b Cllr. Bull volunteered to carry out Cllr. Peepall's playground inspection for the current week.

150.c Update to inspection rota pending employment of new inspector. Details of Public Liability Insurance required from new candidate to replace Richard Morton. Until this documentation had been received Councillors to continue with weekly inspections. Clerk to circulate temporary rota.

150.b Application for Rural Initiatives Grant – now submitted for consideration at WDC Executive Meeting on 11 March 2015. Noted

150.c Consideration of replacement Playing Field Inspector Mr David Connolly following retirement of Mr Richard Morton. See Minute 150.c above

151 MEETINGS. TRAINING DAYS ATTENDED / FORTHCOMING

151.a 24 Jan 15 Being a Good Councillor and Clerk. Dorothea Mitchell Hall, Claverdon 9.30am. Cllr. Coombs unable to attend

151.b 07 Feb 15 Employment briefing for Parish and Town Councils. Arden Hall, Castle Bromwich. Cllr. Gaffey reported that it had been an informative meeting and had highlighted areas which required attention by the PC

151.c Feb 2015 WALC Upcoming Events. Details circulated to Councillors via email. Noted

152 CORRESPONDENCE

152.a 19 Dec 2014 WDC Chief Executive Chris Elliott. Letter providing update on proposed boundary changes ahead of the May 2015 elections. Circulated to Councillors via email. Noted

152.b 23 Dec 2014 Bank of Ireland UK. Confirmation received that new signatories mandate is now in place. Noted

152.c 13 Jan 2015 Steve's Mowing. Letter confirming that there will be no increase in price for mowing, strimming and weed spraying of the playing field for the 2015 season. Noted

152.d 19 Jan 2015 Signed Licence Extension Letter received from Rowington Tennis Club. Noted

152.e 28 Jan 2015 WDC Chief Executive Chris Elliott. Further update on Boundary Changes. Noted

152.f Circulation Envelope:

NALC Legal briefing L05-14 Transparency Code for Parish Councils with an annual turnover not exceeding £25,000; WDC February Half Term Activities; WDC Council Meeting 28 January 2015 Agenda + Minutes 19 November 2014; Standards Committee Agenda 21 January 2015 + Minutes 09 September 2014; Letter from Rural Housing Alliance Dec 2014; Royal Spa Centre Events Brochure; Clerks & Councils Direct January 2015; WALC Newsletter ADH/115/5/2015; CPRE Report on Local Enterprise Partnerships and Planning; CSW Broadband – Update February 2015; Royal Pump Rooms Exhibitions and Events March to May 2015.

153 FINANCE

153.a. Paid during the month:

Mr R Morton P.Field Inspections	£100.00
Lowsonford Village Hall (Hall Hire)	£ 70.00
Clerk Salary & Allowance (Jan)	£784.33
Heart of England Way – Subs	£ 8.00
M.I. Business Services – Website deposit	£ 50.00
Steve’s Mowing – P.Field Inv.3982	£ 56.74

153.b To be paid

Clerk Salary & Allowance (Feb)	£824.89	
[WALC Training Day 24 Jan 2015	£ 40.00	** Item paid by Cllr. Coombs
WALC Training Day 07 Feb 2015	£ 30.00	
Steve’s Mowing (P. Field Inv. 3944)	£ 56.74	
Steve’s Tree Surgery Ltd (P.Field Inv. 892 Tree Work)	£756.00	
Rowington Village Hall (Hall Hire)	£ 80.00	
Cllr. Mrs Clarke – Parking Expenses. Planning Hearing 28 Aug 2014 (Pinley Acres)	£ 4.00	
Cllr. Mrs Clarke – Refreshments Dec 2014	£ 26.30	

153.c Received:

Bank of Ireland Interest (Dec 2014)	£ 2.96
Bank of Ireland Interest (Jan 2015)	£ 2.91

The above items of finance approved [GB/MB]

153.d Items for consideration/information

- Amended Standing Orders as circulated to Councillors 27 January 2015 for approval. Resolved that the amended Standing Orders as previously circulated be approved and accepted.
- Resolved unanimously that the NALC Model Financial Regulations as previously circulated to Councillors be approved and accepted as the Financial Regulations of Rowington Parish Council
- Clerk reported that she had received a letter of resignation from Cllr. Jon Peepall due to pressure of work restricting the time he was able to allocate to the Parish Council.

154. ITEMS FOR FUTURE AGENDAS

Date for Annual Parish Meeting to be agreed. Date agreed – Thursday 23 April 2015

There being no further business the meeting closed at 9.15pm

NEXT MEETING – 12 March 2015 at Rowington Village Hall

Signed.....

Chairman

Date.....

