**ROWINGTON PARISH COUNCIL**

To: All Parish Councillors / C. Cllr. Mrs Compton / D.Cllr. Mrs S Gallagher/D.Cllr. P Whiting

 06 November 2015

**YOU ARE HEREBY SUMMONED** to a **MEETING** of Rowington Parish Council to be held at Lowsonford Village Hall on Thursday 12 November 2015 at 7.30 pm

 

 Mrs A Coleman

 Proper Officer of the Council

DECLARATIONS OF INTEREST: Declarations of interest should be made at item 3 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained. If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Clerk prior to the meeting

**1 APOLOGIES**

 To record any apologies submitted and approve the reason for absence.

**2 CHANGES TO PUBLISHED AGENDA**

**3 DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO PECUNIARY INTERESTS**

**4 MINUTES OF MEETING HELD ON 08 OCTOBER 2015**

Draft Minutes circulated to Councillors with this agenda for approval

**5 QUESTIONS/OBSERVATIONS FROM MEMBERS OF THE PUBLIC (Limited to 15 minutes)**

**Please note that other than during the public participation session under Item 5, members of the public are not permitted to address the meeting unless specifically invited to do so by the Chairman.**

**6 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

**7 PLANNING MATTERS**

**7.a Considered by WDC:**

**W15 / 1067 Greenbanks Halt, Back Lane, Lowsonford –** Proposed alterations to the main dwelling to include the installation of 2 roof lights to the southern roof slope; alterations to the existing stables to be converted into habitable accommodation, installation of 3 roof lights (following removal of one) and replacement of existing glazed doors with timber cladding and double glazed timber window frames and additional timber cladding below existing windows to the South elevation, to give the impression of stable doors. **GRANTED**

**W15 / 1640AG Cocks Meadow, Old Warwick Road, Rowington** – Prior notification of the erection of an agricultural building for use by workers and as storage. Response submitted to WDC following consultation with Councillors prior to this meeting due to time constraints. **WITHDRAWN**

**W15 /0645LB Fleur de Lys, Lapworth Street, Lowsonford –** Listed Building Consent to display a non-illuminated sign on existing hanging sign. **GRANTED**

**7.b To be considered by RPC**

**W15 /1628 Ribbons, Rowington Green –** Erection of 2 storey side extension (resubmission of W15/0135)

**W15 / 1640AG Cocks Meadow, Old Warwick Road, Rowington** – Prior notification of the erection of an agricultural building for use by workers and as storage. Response submitted to WDC following consultation with Councillors prior to this meeting due to time constraints. See 7.a. above

**W 15 / 1561 Wyken Field, High Cross Lane, Lowsonford** – Certificate of Lawful Development for use of an existing building as a residential dwelling.

**W 15 / 1421 Sandhills, Narrow Lane, Lowsonford**, - Erection of new gatehouse

**7.c Other Planning/Enforcement matters**

Enforcement Item Pr2. **Ardencote Manor banner/sign** on C25 The Cumsey, plus potential planning breach. WDC Steve Hewitt dealing. No update since last meeting – sign remains. Email sent 03.Nov 2015 to Mr Steve Hewitt WDC requesting update – no response received at issue of agenda.

**8. PARISH DESIGN STATEMENT**

Update by Steering Group.

**9. PARISH WEBSITE**

9.a Update (if any) [www.rowingtonpc.org.uk](http://www.rowingtonpc.org.uk).

**10. LOCALITIES FORUM**

10.a Warwick Rural West Community Forum. **Next Meeting**: 28 January 2016 – Shire Hall, Warwick (Cllr Gaffey and Cllr. Mrs Weir).

**11 ROWINGTON AND LOWSONFORD VILLAGE HALLS**

11.a Reports (if any)

**12. HIGHWAYS, FOOTPATHS AND TRANSPORT**

12.a WDC Flooding Reports (if any)

12.b Reports by Councillors on any highway issues.

12.c Reports by Councillors on any footpath issues. Reports Sheets due from – Cllr.Coombs

12.d Replacement Waymarkers for distribution to Councillors for fixing where appropriate.

12.e Response from Shrewley PC following examination of Rowington PC’s Footpath Survey.

**13 PLAYING FIELD**

13.a Playing Field Inspection Reports - **Cllr. Gaffey (04 Oct) Cllr. Mr D Connolly (11 & 25 Oct)Mrs Clarke (18 Oct)Cllr. Mrs Bull (01 Nov) Cllr. Coombs (15 Nov)**

**N.B**. Please submit inspection report to the Clerk as soon as the relevant inspection has been carried out.

13.b Report received from Arboriculturist regarding dead trees as reported by Mr D Connolly. Update received from Cllr. Mrs Bull.

13.c Mr D Connolly requested to attend to the tightening of fixings to the ball shoot and removal of moss under the toddler swings as noted in the RoSPA Report.

13.d Clerk has fixed warning sign to ball shoot.

**14 MEETINGS.TRAINING DAYS ATTENDED / FORTHCOMING**

14.a 04 Nov 2015 WALC Annual General Meeting at Shire Hall, Warwick at 7.30pm

**15 CORRESPONDENCE**

15.a 05 Oct 2015 WDC Revised Draft Statement of Community Involvement – presented at October meeting for consideration and **comment (if any) at this meeting**

15.b 07 Oct 2015 WDC Call for Sites: Strategic Housing Land Availability Assessment (SHLAA) - presented at October meeting for consideration and **comment (if any) at this meeting**

15.c 13 Oct 2015 WCC Consultation – Warwickshire Minerals Plan (2017-2032) Consultation from 19 Oct – 04 Dec 2015. Formal Notice and CD containing relevant documents (in Circ. File)

15.d 27 Oct 2015 WDC Dave Barber Planning Policy Manager – notification of suspension of Local Plan Examination until May 2016. Letter from the Local Plan Inspector can be viewed at [www.warwickdc.gov.uk/info/20410/new\_local\_plan/973/local\_plan\_examination](http://www.warwickdc.gov.uk/info/20410/new_local_plan/973/local_plan_examination)

15.e 04 Nov 2015 WDC Planning Policy Update – Draft design Guidance for the South of Royal Leamington Spa and Warwick. Circulated to Councillors prior to this meeting. For comment.

15.f Circulation Envelope:

Clerks & Councils Direct November 2015; WCC Winter service in Warwickshire 2015/16; WDC Details of Refuse & Recycling Collection Changes over Christmas; Leamington Spa Art Gallery & Museum – Exhibitions & Events Oct 2015 – Jan 2016; Warwickshire Rural Housing Association Annual Report for 2014-2015; Details of HealthWatch Roadshows

**16 FINANCE**

**16.a. Paid during the month:**

Severn Trent Water (Allots) £ 36.16

**16.b To be paid**

Clerk Salary & Allowance to include

Overtime x 1 hour £ 837.41

AMW Lawn Care (P Field Inv. 5396) £ 170.21

Mr D Connolly (P. Field Insps) £ 50.00

Royal British Legion Remembrance Wreath £ 25.00

**16.c Received:**

Bank of Ireland Interest (Oct 15) £ 1.55

**16.d Items for consideration/information**

Consideration of budget for 2016/2017 – draft papers circulated for consideration prior to discussion at this meeting.

**17. ITEMS FOR FUTURE AGENDAS**

None at issue of agenda

**NEXT MEETING – Thursday 10 December 2015 at Rowington Village Hall**