**ROWINGTON PARISH COUNCIL**

To: All Parish Councillors / C. Cllr. Mrs Compton / D.Cllr. Mrs S Gallagher/D.Cllr. P Whiting

 05 December 2015

**YOU ARE HEREBY SUMMONED** to a **MEETING** of Rowington Parish Council to be held at Rowington Village Hall on Thursday 10 December 2015 at 7.30 pm

 

 Mrs A Coleman

 Proper Officer of the Council

DECLARATIONS OF INTEREST: Declarations of interest should be made at item 3 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained. If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Clerk prior to the meeting

**1 APOLOGIES**

 To record any apologies submitted and approve the reason for absence.

**2 CHANGES TO PUBLISHED AGENDA**

**3 DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO PECUNIARY INTERESTS**

**4 MINUTES OF MEETING HELD ON 08 OCTOBER 2015**

Draft Minutes circulated to Councillors with this agenda for approval.

4.b. Following a request for clarification, the following wording is to be added to Minute 71.e of the Minutes of 08 October 2015 - ***The External Audit was completed satisfactorily and the relevant Certificate issued, taking into account the comments referred to within Minute 71.e of the Minutes of 08 October 2015"***

**5 QUESTIONS/OBSERVATIONS FROM MEMBERS OF THE PUBLIC (Limited to 15 minutes)**

**Please note that other than during the public participation session under Item 5, members of the public are not permitted to address the meeting unless specifically invited to do so by the Chairman.**

**6 CHAIRMAN OF WDC**

Visit by Chairman of WDC Councillor Michael Doody

**7 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

**8 PLANNING MATTERS**

**8.a Considered by WDC:**

**W15 / 0514Woodley, Old Warwick Road, Rowington –** Resubmission of W15/0514 Demolition of existing rear extensions with proposed two storey extensions. **GRANTED**

**W15 /1628 Ribbons, Rowington Green –** Erection of 2 storey side extension (resubmission of W15/0135). Planning Committee 08 December 2015

**W 15 / 1561 Wyken Field, High Cross Lane, Lowsonford** – Certificate of Lawful Development for use of an existing building as a residential dwelling. **REFUSED**

**8.b To be considered by RPC**

**W 15 / 1895 The Threshing Barn, Finwood Road –** Proposed erection of single storey ground floor extension to the Eastern elevation, incorporating into the exising cat-slide roof; insertion of two roof lights to the existing Eastern roof slope; balcony to the South elevation; additional window to the ground floor and two additional windows to the second floor of the existing Southern elevation.

**W15 / 1920 Land adjacent Old Posthouse, Rowington Green -** Erection of 2 new dwellings and a detached double garage

**W15 / 1852 Downlands, Mill Lane, Lowsonford –** Alterations and extensions to existing dwelling.

**8.c Other Planning/Enforcement matters**

Enforcement Item Pr2. **Ardencote Manor banner/sign** on C25 The Cumsey, plus potential planning breach. Update received from WDC Enforcement

9**. PARISH DESIGN STATEMENT**

Update by Steering Group on recent meeting.

**10. PARISH WEBSITE**

10.a Update (if any) [www.rowingtonpc.org.uk](http://www.rowingtonpc.org.uk).

**11. LOCALITIES FORUM**

11.a Warwick Rural West Community Forum. **Next Meeting**: 28 January 2016 – Shire Hall, Warwick (Cllr Gaffey and Cllr. Mrs Weir). For information

11.b Anita Kendall has left WCC to become Community Development Worker at WDC. Any correspondence to be addressed to Jenny Murray at southernareateam@warwickshire.gov.uk until Anita Kendall’s post has been filled.

**12. ROWINGTON AND LOWSONFORD VILLAGE HALLS**

12.a Reports (if any)

**13. HIGHWAYS, FOOTPATHS AND TRANSPORT**

13.a WDC Flooding Reports (if any)

13.b Reports by Councillors on any highway issues.

13.c Details of road closure Lapworth Street/New Road,Lowsonford from Peter Hallam WCC

13.d Reports by Councillors on any footpath issues. Reports Sheets due from – Cllr.Coombs

**14 PLAYING FIELD**

14.a Playing Field Inspection Reports - **Cllr. Coombs (15 Nov) Mr Connolly (22 Nov)Cllr. Mrs Weir (29 Nov) Cllr. Bull (13 Dec) Mr Connolly (20 Dec) Cllr. North (27 Dec) Mr Connolly (03 Jan 2016) Cllr. Gaffey (10 Jan) Mr Connolly (17 Jan) Cllr. Mrs Clarke (24 Jan) Mr Connolly (31 Jan) Cllr. Mrs Bull 07 (Feb)**

**N.B**. Please submit inspection report to the Clerk as soon as the relevant inspection has been carried out.

**15 MEETINGS.TRAINING DAYS ATTENDED / FORTHCOMING**

15.a 08 Feb 2016 Presentation on Lengsthsman Scheme at Lapworth PC @ 7.30 pm

15.b 2016 WALC Training Events for 2016

15.c Nov 2015 NALC Legal Topic Notes LTN 17 Control of Dogs and LTN14E Byelaws (England) (Circ File)

15.d Nov 2015 CPRE Social Evening - Roebuck Inn, Smith Street, Warwick @ 7.45pm on 17th December 2015

**16 CORRESPONDENCE**

16.a 23 Nov 2015 WDC Finance. Details of Parish and Town Council Tax Bases for 2016-17; Precept Submission Deadline; Concurrent Services; Elections.

16.b 04 Dec 2015 WCC Warwickshire Minerals Plan 2017-2032 **Consultation Extended to 5.00pm on January 4th 2016**

16.c Circulation Envelope:

CPRE Countryside Voice Winter 2015; CPRE Field Work Winter 2015; NALC Legal Topic Notes LTN 17 Control of Dogs and LTN14E Byelaws; WCC Public Health Team – details of Joint Partnership Event; WCC Youth Justice Health Needs Assessment Survey.

**17 FINANCE**

**17.a. Paid during the month:**

None

**17.b To be paid**

Clerk Salary & Allowance £ 829.17

AMW Lawn Care (P Field Inv. 5943) £ 325.92

Adam’s Tree Surgery Ltd (Hedge Cutting) £ 90.00

SLCC Annual Membership £ 149.00

Mr D Connolly (P. Field Insps) £ 50.00

Mr Ian Wilson (Internal Audit) £ 100.00

HMRC – PAYE/NIC £ 257.24

**17.c Received:**

Bank of Ireland (Interest Nov 2015) £ 2.41

**17.d Items for consideration/information**

Draft budget 2016/2017 for approval

**17. ITEMS FOR FUTURE AGENDAS**

None at issue of agenda

**NEXT MEETING – Thursday 11 February 2016 at Lowsonford Village Hall**