**ROWINGTON PARISH COUNCIL**

**MINUTES OF PARISH COUNCIL MEETING HELD AT**

**ROWINGTON VILLAGE HALL ON THURSDAY 08 OCT0BER 2015**

P.Cllr. J Gaffey (In the Chair)

P.Cllr. Mrs N Clarke

P.Cllr. M North

P. Cllr. G Bull

P.Cllr. Mrs M Bull

P.Cllr. Mrs D Weir

P.Cllr. G Coombs

D.Cllr Peter Whiting

C.Cllr Mrs J Compton

Clerk

No members of the public present.

**57. APOLOGIES**

Apologies received from D.Cllr. Mrs S Gallagher who was attending another meeting.

**58. CHANGES TO PUBLISHED AGENDA**

Changes to the agenda due to time constraints were made under – Minute 63.a. W15/1270 Navigation Inn, Lapworth – application refused; Minute 73.b. Correspondence received from Mr and Mrs Graddon; Minute 71 correspondence from WDC Draft Statement of Community Involvement and Call for Sites (SHLAA); Minute 71.g WDC Council Meeting Agenda 13 Oct 2015, Leamington Spa Art Gallery & Museum Events Oct 2015 – Jan 2016; Minute 72 Payment to Playsafety Ltd £92.40.

**59. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO PECUNIARY INTERESTS**

Cllr. Bull declared an interest in Minute 67 being a member of Rowington Village Hall Management Committee.

**60. MINUTES OF MEETING HELD ON 10 SEPTEMBER 2015**

Resolved that theMinutes of 10 September 2015 as previously circulated to Councillors be approved as a true record [MB/MN]

**61. QUESTIONS/OBSERVATIONS FROM MEMBERS OF THE PUBLIC (Limited to 15 minutes)**

* No members of the public present

**62. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

C. Cllr. Mrs Jose Compton provided the following report:

* Debate continues on the issue of the County Council joining a West Midlands Combined Authority. A two day working party had taken place to discuss the matter and the debate is ongoing. Warwick District Council had voted not to join a combined authority.
* Cuts in the Adult Services budget are proving difficult to implement
* A question had been raised at a full Council Meeting regarding Syrian refugees and whilst it was agreed that Warwickshire would play its part in accepting some refugees, until exact funding and details of numbers were available from Central Government it was not yet possible to make any decisions
* A 2 day Cabinet Meeting had taken place with discussions focussing on the budget and the reality of budget cuts on WCC services which were now becoming evident in such areas as school transport, adult services etc.
* Development scheduled to take place in Rugby with new housing and government funding assisting the development of a Parkway railway station. The infrastructure already in and around in Rugby made this a good are for development of new housing and associated shopping facilities.

D. Cllr. Peter Whiting provided the following report:

* Some progress was being made on the Local Plan with further details outlined in the WDC Council Meeting of 13 October 2015 agenda
* News on local councils being able to keep business rates had been highlighted in the media but the full details of how this would work were not yet known

**63. PLANNING MATTERS**

**63.a Considered by WDC:**

**W15 / 0996 Sandall House Farm, Narrow Lane, Lowsonford** – Construction of extension to drive (50m).**GRANTED**

**W15/0711 Boundary House, Manor Lane, Pinley Green** – Removal of existing roof and increase of roof height on existing house; erections of two storey extension. **REFUSED**

**W15 / 1270 Navigation Inn, Old Warwick Road, Lapworth** - Retrospective application for the change of use of land to extend an existing beer garden. **REFUSED**

**63.b To be considered by RPC**

**W15 / 1173 Gate House Farm, Shrewley –** Solar Farm and Associated Infrastructure. No objections

**W15 / 1590 Mousley Hill Cottage, Case Lane, Rowington** – Proposed repositioning of the inglenook fireplace previously approved under W15/0789. No objections

07 Oct 2015 Correspondence received from Mr and Mrs Graddon regarding proposals for alterations to Downlands, Mill Lane, Lowsonford (circulated to Councillors via email). Whilst Councillors were unable to make a formal response prior to submission of a full planning application they were in agreement that the amendments made to the original proposal were generally positive

**63. c Other Planning/Enforcement matters**

**The Threshing Barn, Finwood Road** – Appeal APP/T3725/D/15/3070033. Against refusal by WDC of application W15/0362 Erection of two storey side extension. **Appeal Dismissed**

Enforcement Item Pr2. **Ardencote Manor banner/sign** on C25 The Cumsey, plus potential planning breach. WDC Steve Hewitt dealing. No update since last meeting – sign remains.

**Sandall House Farm, Lowsonford** – Erection of racehorse running rails along exercise track.

**Land adjacent White House Farm, Lowsonford**. (W15/0903) Outline application for the erection of one dwelling with all matters except access reserved. **Planning Appeal Notification APP/T3725/W/15/3134834. Deadline for written representations 30.10.2015**

**64. PARISH DESIGN STATEMENT**

Update on progress by Steering Group. Cllr. North confirmed that the PDS document was making progress again with text from Cllr. Gaffey and Cllr. Mrs Clarke to be added. Cllr. Weir to provide some information on Kingswood Cottages, Lapworth for inclusion in the document. A further meeting of the Steering Group was due to take place and a further update to be provided at the next PC meeting.

**65. PARISH WEBSITE**

65.a Update (if any) [www.rowingtonpc.org.uk](http://www.rowingtonpc.org.uk). Request for update on website “hits”. Clerk to provide

**66. LOCALITIES FORUM**

66.a Warwick Rural West Community Forum. Meeting: 24 September 2015 – Shire Hall, Warwick (Cllr Gaffey and Cllr. Mrs Weir) Report at this meeting. Cllr. Gaffey attended the meeting and provided the following brief summary of proceedings:

* Cllr. Sue Gallagher re-elected as Chair
* Discussion on the WDC Local Plan
* Discussion on devolution of powers to Town and Parish Council e.g. Lengthman’s Scheme
* Mention of the WCC Flood Consultation currently underway
* Warwickshire Police – PC Rob Davis to take over from Manjit Sidhu – PC Davis advised that in the previous three months there had been a priority focus on oil thefts in the Rowington and Lowsonford areas. Additional patrols were undertaken and only one theft had been reported in that period and this resulted in a prosecution
* Talk on Minerals Strategy
* Talk on Citizens Advice

**67 ROWINGTON AND LOWSONFORD VILLAGE HALLS**

67.a Reports (if any) Cllr. Bull reported that bookings for Rowington Village Hall were looking good with 17 booking for the current month. The car park was looking good and favourable comments had been received from users of the hall. Cllr. Bull had sprayed off the new weed growth which had appeared over the summer.

**68. HIGHWAYS, FOOTPATHS AND TRANSPORT**

68.a WDC Flooding Reports (if any) None received

68.b Reports by Councillors on any highway issues. **N.B. Request from WCC Highways – please hold all routine matters until return of Peter Hallam early November. Only highway emergency / safety issues to be reported during this period.**

* Clerk reported the damage which had occurred to the highway markers along the deep ditch in Back Lane during recent highway verge cutting. Cllr. Compton confirmed that this should be directed to Gerald Brooks WCC immediately as a matter of highway safety.
* Clerk to request quotation from playing field contractors for hedge cutting between Rowington Church car park and Culvers Hill bend.

68.c Draft Footpath Survey Report for consideration by Councillors prior to submission to WCC. Circulated via email. Clerkconfirmed that she had submitted a copy of the report to the WCC Footpaths Team and a copy to Shrewley PC for information. A request for waymarkers had also been submitted with a view to Councillors affixing the replacement waymarkers when carrying out their next survey inspection – due shortly.

68.d Reports by Councillors on any footpath issues. Reports Sheets due from – Cllr.Coombs.

* Cllr. Coombs confirmed that he had carried out his footpath inspections but had still to complete and submit the necessary survey sheets. Cllr. Coombs further reported that two of the stiles on the footpaths in question required attention and that he required approximately 12 waymarkers.
* Footpath W36 – from Hobbs Hole Lane Holywell through to Cryers Oak overgrown with brambles and impassable. Clerk to report to WCC Footpaths

**69. PLAYING FIELD**

69.a Playing Field Inspection Reports - **Cllr. North (20 Sept) /Cllr. Gaffey (04 Oct) Cllr. Mrs Clarke (18 Oct)**

**The Playsafety RoSPA Annual Inspection Report** had been received by the Clerk and circulated to Councillors prior to this meeting. Copy of the Report to be forwarded to the Maintenance Contractor for his attention and quotations for replacement signs required x 3.

**70. MEETINGS.TRAINING DAYS ATTENDED / FORTHCOMING**

17 Oct 2015 Heart of England Way Association AGM at Carrs Lane Church Centre, Carrs Lane, Birmingham 2.30pm. Noted

04 Nov 2015 WALC Annual General Meeting at Shire Hall, Warwick at 7.30pm. Noted

13 Nov 2015 WDC Chairman Cllr. Michael Doody and Mrs Sheila Doody – Supper for Chairmen and Clerks (or Deputies) at the Trident Centre, Poseidon Way, Warwick – 6.45pm. Clerk and Chairman to check their availability for this function

05 Dec 2015 Chairman of WDC. Chairman’s Charity Christmas Concert at the Town Hall, Royal Leamington Spa at 7.30pm. Noted

**71. CORRESPONDENCE**

71.a 11 Sept 2015 WCC Local Flood Risk Management Strategy Consultation (Phase 2)- Circ. Via email. Noted

71.b 11 Sept 2015 WDC Joint Standards Committee. Response required from RPC regarding joining this Committee. Resolved that Rowington PC would join the WDC Joint Standards Committed for Warwick District [MB/DW]

71.c 14 Sept 2015 Email from Jon Dawson WDC relating to RUCIS Grant for playing field reporting that Rowington Playing Field and the new play equipment installed would be used in promotional material advertising the RUCIS Grant Scheme. Noted

71.d 17 Sept 2015 Correspondence from resident regarding M40 motorway noise. Circulated to Councillors prior to this meeting. Councillors were aware following previous investigations that it was unlikely that a “quiet surface” would be laid on the M40 until the existing surface had failed. Clerk to make contact with Cllr. Tilley at Shrewley PC who had been very involved with this subject

71.e 23 Sept 2015 Grant Thornton – External Audit Certificate and Opinion. The figures in boxes 2 and 3 of the Annual Return were incorrect insofar as the Council Tax Grant had been included in the precept figure rather than in box 3 “all other income”.

71.f Oct 2015 Zurich Insurance – Notification of increase in Insurance Premium Tax from 6% to 9.5% from 01 November 2015. Noted

71.g 05 Oct 2015 WDC Revised Draft Statement of Community Involvement – for consideration /comment by 16 November 2016. Details circulated to Councillors – for comment/response at next meeting.

71.h 07 Oct 2015 WDC Call for Sites: Strategic Housing Land Availability Assessment (SHLAA). Invitation to town and parish councils, agents, developers, landowners, business and relevant local interest groups to inform WDC of any sites, land or buildings across Warwick District that could have the potential for housing. Details forwarded to Councillors. Full details available at www. Warwickdc.gov.uk/shlaa. Deadline Monday 26 October 2015

71.i Circulation Envelope:

WCC Friend or End Campaign; WDC Council Meeting 23 Sept 2015 + Minutes of 12 August 2015; WDC Council 23 Sept 2015 copy of Item 11 – Statement of Accounts & Annual Governance Statement 2014/15; WDC Council Meeting 07 October 2015; WALC 66th Annual Report 2014-2015; Heart of England Way Minutes of AGM October 2014 + Walks Programme + Footnotes Autumn/Winter 2015; CSW Superfast Broadband Update Sept 2015; WDC Council Meeting 13 October 2015; Leamington Spa Art Gallery & Museum. Exhibitions & Events Oct 2015 – Jan 2016

**72. FINANCE**

**72.a. Paid during the month:**

None

**72.b To be paid**

Clerk Salary & Allowance to include

RFO Payment (Sept) £ 998.97

AMW Lawn Care (P Field Inv. 5396) £ 170.21

CPRE Annual Subs £ 36.00

Mr D Connolly (P. Field Insps) £ 100.00

Mrs A Coleman – Print Cartridges £ 74.99

HMRC PAYE/NIC £ 136.96

Grant Thornton External Audit Fee £ 120.00

Kissing Gate for Lowsonford (adjacent St Luke’s Church) £ 261.60

Playsafety Limited Annual Inspection £ 92.40

**72.c Received:**

Bank of Ireland Interest (Sept 15) £ 1.92

WDC Precept (2nd Instalment) £10,340.00

The above items of finance were approved unanimously [GB/NC]

**72.d Items for consideration/information**

Consideration of budget in readiness for discussion at next meeting. Clerk to circulate copy of 2014/15 budget for Councillors to consider prior to the next meeting.

**73. ITEMS FOR FUTURE AGENDAS**

None at issue of agenda

There being no further business the meeting closed at 9.15pm.

**NEXT MEETING – Thursday 12 November 2015 at Lowsonford Village Hall**

**Signed…………………………………………….**

**Date……………………………………………….**