**ROWINGTON PARISH COUNCIL**

To: All Parish Councillors / C. Cllr. Mrs Compton / D.Cllr. Mrs S Gallagher/D.Cllr. P Whiting

05 February 2016

**YOU ARE HEREBY SUMMONED** to a **MEETING** of Rowington Parish Council to be held at Lowsonford Village Hall on Thursday 11 February 2016 at 7.30 pm



Mrs A Coleman

Proper Officer of the Council

DECLARATIONS OF INTEREST: Declarations of interest should be made at item 3 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained. If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Clerk prior to the meeting

**1 APOLOGIES**

To record any apologies submitted and approve the reason for absence.

**2 CHANGES TO PUBLISHED AGENDA**

**3 DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO PECUNIARY INTERESTS**

**4 MINUTES OF MEETING HELD ON 10 DECEMBER 2015**

Draft Minutes circulated to Councillors with this agenda for approval.

**5 QUESTIONS/OBSERVATIONS FROM MEMBERS OF THE PUBLIC (Limited to 15 minutes)**

**Please note that other than during the public participation session under Item 5, members of the public are not permitted to address the meeting unless specifically invited to do so by the Chairman.**

**6 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

**7 PLANNING MATTERS**

**7.a Considered by WDC:**

**W15 / 1920 Land adjacent Old Posthouse, Rowington Green -** Erection of 2 new dwellings and a detached double garage. **REFUSED**

**W15/1173 Gate House Farm, Shrewley –** Installation of solar farm and associated infrastructure. **REFUSED**

**W 15 / 1895 The Threshing Barn, Finwood Road –** Proposed erection of single storey ground floor extension to the Eastern elevation, incorporating into the existing cat-slide roof; insertion of two roof lights to the existing Eastern roof slope; balcony to the South elevation; additional window to the ground floor and two additional windows to the second floor of the existing Southern elevation. **REFUSED**. See Appeal details below.

**W15 / 1852 Downlands, Mill Lane, Lowsonford –** Alterations and extensions to existing dwelling. **GRANTED**

**W16 /0168 The Threshing Barn, Finwood Road – Erection of ground floor extension of existing garden room to rear.**

**7.b To be considered by RPC**

**The following applications were considered by Councillors during January and responses sent to WDC pending formal approval at this meeting.**

**W15/1640 Cocks Meadow, Old Warwick Road, Rowington –** prior notification for the erection of an agricultural building for use by workers and as storage. **Objections.** Rowington Parish Council does not consider that the amendments to planning application W15/1640 presented under the current application justify any alteration to their original comments (detailed below). The location of the proposed building has moved and the proposed minor alterations to the design and size of the building are not sufficient to support this proposal. (*The previous objections numbered 1 – 5 were reiterated in addition to the above comments.)*

**W15/2070LB Rowington Hall, Old Warwick Road –** alter garden room façade, insert sash windows and French windows to south elevation and alter window in courtyard. Insert French windows to Garden Room leading to central courtyard. Removal of modern flue and fireplace to Garden Room and insertion of new wood burning stove and chimnet. Insert suspended floor to kitchen and remove staircase. Extend next to garage to form enclosed hallway. **No objections**

**W15/2079 Arden Cottage, Old Warwick Road, Rowington** – Entrance porch and single storey extension. **No objections.**

**W15/1925 Grain Barn, Mousley House Farm, Rowington** – Change of Use from grazing land to temporary camping site (temporary in that it will only be in use for 7 months per year)**Comments.**

*Whilst Rowington Parish Council raises no material objections to this proposal for change of use of land for 7 months each year, Councillors do request that the number of pitches on the campsite does not exceed the current 23 in number ( 18 tents and 5 caravans) and perhaps this element of the proposal could be controlled by the appropriate planning condition should WDC be minded to grant permission for change of use. It is understood that WCC Highways are currently being consulted on site numbers/pitches with regard to traffic movement and highway safety.*

**W16 / 0126Land adj.Crossways, Rowington Green –** Application for approval of reserved matters following outline approval for W15/0453

**7.c Other Planning/Enforcement matters**

**Land adjacent to White House Farm, Lowsonford. Planning appeal APP/T3725/W/15/3134834. Erection of dwelling. APPEAL DISMISSED.**

**W 15 / 1895 The Threshing Barn, Finwood Road – APPEAL Lodged APP/T3725/D/16/3142102.** Written representations by 15.02.16.

Enforcement Item Pr2. **Ardencote Manor banner/sign** on C25 The Cumsey, plus potential planning breach. Update received from WDC Enforcement

**W13/008 Cumsey Lodge** – Tractor Store and Stables. Query regarding construction underway when compared with plans accompanying planning application and approval. (Cllrs. North and Mrs Clarke)

**W15/1421 Sandhills, Narrow Lane, Lowsonford** – Erection of new gatehouse. **WITHDRAWN**

**W15/1958 Holywell Farm, Holywell –** Application for a certificate of Lawfulness of proposed use or Development under Section 192 Town and Country Planning Act. (Siting of a Caravan) **REFUSED**

**W15/1273 Chenac, Nunhold Road, Pinley Green –** Certificate of Lawfulness for use of existing building as commercial workshop premises. **REFUSED**

**W15/1301 Barn/Stables, Abbey Meadow, Manor Lane –** Notification for prior approval for change of use of agricultural building to a dwelling house. **REFUSED**

8**. PARISH DESIGN STATEMENT**

Update by Steering Group on progress and recent meeting.

**9. PARISH WEBSITE**

9.a Update (if any) [www.rowingtonpc.org.uk](http://www.rowingtonpc.org.uk).

**10. LOCALITIES FORUM**

10.a Warwick Rural West Community Forum.  **Meeting**: 28 January 2016 – Shire Hall, Warwick. **Cllr Gaffey and Cllr. Mrs Weir to report. Future Meetings:** 19th May, 22nd September, 26th Jan 2017

**11. ROWINGTON AND LOWSONFORD VILLAGE HALLS**

11.a Reports (if any)

**12. HIGHWAYS, FOOTPATHS AND TRANSPORT**

12.a WDC Flooding Reports (if any)

12.b Reports by Councillors and/or residents on any highway issues.

* Email received from resident via RPC website regarding condition of Rowington Green

12.c Reports by Councillors on any footpath issues. Reports Sheets due from – Cllr.Coombs

* Update on installation of kissing gate at Lowsonford

**13 PLAYING FIELD**

13.a Playing Field Inspection Reports - **Cllr. Bull (13 Dec) Mr Connolly (20 Dec) Cllr. North (27 Dec) Mr Connolly (03 Jan 2016) Cllr. Gaffey (10 Jan) Mr Connolly (17 Jan) Cllr. Mrs Clarke (24 Jan) Mr Connolly (31 Jan) Cllr. Mrs Bull 07 (Feb)**

**N.B**. Please submit inspection report to the Clerk as soon as the relevant inspection has been carried out.

**14 MEETINGS.TRAINING DAYS ATTENDED / FORTHCOMING**

14.a 19 Jan 2016 Meeting of the police and crime Commissioner and the Chief Constable. Queen Elizabeth Academy, Atherstone.

14.b 08 Feb 2016 Presentation on Lengthsman Scheme at Lapworth PC @ 7.30 pm. + discussions with Lapworth PC regarding potential recreation space. **Cllrs. Gaffey and Mrs Weir to report**

14.c 10 Feb 2016 WALC Warwick Meeting. Town Hall, Leamington Spa @ 7.30pm

14.d 15 Feb 2016 Gary Fisher WDC Development Services Team. Planning Application Consultation Event for PC’s

14.e 27 Feb 2016 WCC Chairman’s Open Evening. Councillor Bob Stevens. Open Evening and Reception at Shire Hall, Warwick 6.30 – 8.30pm

14.f 12 Mar 2016 WALC Annual Briefing Day. Lower School Hall, Myton School, Warwick 9.15am – 3.45pm

14.g 14/15th May 2016 Landmark Event at Lowsonford. Removal of Antony Gormley Scuplture. Suggestions

for suitable events requested.

**15 CORRESPONDENCE**

15.a 27 Jan 2016 WALC details of Auditing process for 2017. Circulated to Councillors via email

15.b 14 Jan 2016 Letter sent to Rowington Tennis Club to extend Licence of 15 Jan 2007

15.c 14 Jan 2016 Letter to Allotments Association requesting payment of ground rent and renewal of annual

Licences

15.d 21 Jan 2016 Information from Warwickshire Police regarding WRW Newsletter

15.e 01 Feb 2016 Email from Dr Penny Anne Cullen. Community Safety Ambassador: Warwick Rural West.

15.f Circulation Envelope:

CPRE Outlook January 2016; WDC Activity Programme Feb Half Term 13 – 21 Feb; WDC Council Meeting 27 Jan 2016 Agenda + Minutes of 18 Nov 2015; WDC Council Meeting 13 Jan 2016 Agenda; Public Health Warwickshire – “Take care outside, get stocked up and be a good neighbour”; CSW Broadband Project Update Jan 2016; Royal Pump rooms – Museums at Night: The Roaring Twenties Sat 14 May 2016 7.30 – 11.00pm; WCC Smart Start details; WALC details of DCLG’s Interactive Community Rights Usage Map; Leamington Music 2016-Concerts in Warwick and Leamington; Clerks & Councils Direct Jan 2016; WCC Public Health – What is your #onething for 2016?; WALC – details of subsidised Bowls opportunities; Leamington Spa Art Gallery & Museum Exhibitions & Events Jan 2016 – April 2016

**16 FINANCE**

**16.a. Paid during the month:**

Clerk Salary & Allowance (Jan) £ 829.17

AMW Lawn Care (P.Field Inv.5178) £ 325.92

Adams Tree Surgery (P.Field Underpayment) £ 18.00

Bournville Village Trust (Allots) £ 222.34

Mr D Connolly (P. Field Insps) £ 50.00

Lowsonford Village Hall (Hall Hire) £ 50.00

Rowington Village Hall (Hall Hire) £ 108.00

**16.b To be paid**

Clerk Salary & Allowance (Feb) £ 829.17

Heart of England Way Subs £ 10.00

Mr D Connolly (P.Field Insps) £ 75.00

Mr G Bull – Metal Filling Cupboard £ 65.00

**16.c Received:**

Allotments Ground Rent £ 222.34

Bank of Ireland (Interest Dec 2015) £ 2.43

Bank of Ireland (Interest Jan 2016) £ 2.10

**HMRC Vat Repayment £ 503.60**

**16.d Items for consideration/information**

18 Jan 2016 Confirmation of VAT repayment but delay in payment due to flooding

Interim inspection of accounts by Internal Auditor. Copy accounts circulated to all Councillors.

**17. ITEMS FOR FUTURE AGENDAS**

None at issue of agenda

**NEXT MEETING – Thursday 10 March 2016 at Rowington Village Hall**