**ROWINGTON PARISH COUNCIL**

To: All Parish Councillors / C. Cllr. Mrs Compton / D.Cllr. Mrs S Gallagher/D.Cllr. P Whiting

 08 April 2016

**YOU ARE HEREBY SUMMONED** to a **MEETING** of Rowington Parish Council to be held at Lowsonford Village Hall on Thursday 14 April 2016 at 7.30 pm

 

 Mrs A Coleman

 Proper Officer of the Council

DECLARATIONS OF INTEREST: Declarations of interest should be made at item 3 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained. If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Clerk prior to the meeting

**1 APOLOGIES**

 To record any apologies submitted and approve the reason for absence.

**2 CHANGES TO PUBLISHED AGENDA**

**3 DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO PECUNIARY INTERESTS**

**4 MINUTES OF MEETING HELD ON 10 MARCH 2016**

Draft Minutes circulated to Councillors with this agenda for approval.

**5 QUESTIONS/OBSERVATIONS FROM MEMBERS OF THE PUBLIC (Limited to 15 minutes)**

**Please note that other than during the public participation session under Item 5, members of the public are not permitted to address the meeting unless specifically invited to do so by the Chairman.**

**6 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

**7 PLANNING MATTERS**

**7.a Considered by WDC:**

None at issue of agenda.

**W16 / 0246 & W16 / 0247 LB Whitley Elm Cottages, Case Lane, Rowington –** Retrospective application for the conversion of loft space over existing garage to self-contained holiday unit. **GRANTED**

**W16/0168 The Treshing Barn, Finwood Road** – Erection of ground floor extension of existing garden room to rear, with basement below and installation of rooflights to the rear roof slope. **GRANTED**

**W16/0246 Whitley Elm Cottages, Case Lane –** Retrospective application for the conversion of loft space over existing garage to self-contained holiday unit and associated parking alterations**. GRANTED**

**W16 / 0203 Finwood Green Farm, Mill Lane, Lowsonford –** Erection of single and two storey front, side and rear extensions. **GRANTED**

**7.b To be considered by RPC**

**W16 / 0476 Ardencote Manor Hotel, The Cumsey – Retrospective** application for the display of non-illuminated canvas advertisement banner supported on a light frame.

**W16 / 0502 Downlands, Mill Lane, Lowsonford –** Demolition of existing agricultural buildings and erection of new agricultural barn

**W16 / 0397 Chapel Haven, Narrow Lane, Lowsonford –** Erection of a single storey front/side extension to main house and the erection of a porch to the existing garage.

**7.c Other Planning/Enforcement matters**

**W13/008 Cumsey Lodge** – Tractor Store and Stables. Query regarding construction underway when compared with plans accompanying planning application and approval. (Cllrs. North and Mrs Clarke) Reported to WDC for further investigation 21 March 2016. No update at issue of agenda.

**ENF** – Removal of hedgerow to Old Warwick Road, adjacent to Appletree Cottages and in Back Lane, Lowsonford. WDC and WCC Ecology currently investigating. Response received from WDC Enforcement.

8**. PARISH DESIGN STATEMENT**

Update by Steering Group (Cllrs. North, Gaffey and Mrs Clarke).

**9. PARISH WEBSITE**

9.a Update (if any) [www.rowingtonpc.org.uk](http://www.rowingtonpc.org.uk).

**10. LOCALITIES FORUM**

10.a Warwick Rural West Community Forum.  **Next Meeting**: 19 May 2016 – Shire Hall, Warwick. (**Cllr Gaffey and Cllr. Mrs Weir). Future Meetings:**  22nd September, 26th Jan 2017

**11. ROWINGTON AND LOWSONFORD VILLAGE HALLS**

11.a Reports (if any)

**12. HIGHWAYS, FOOTPATHS AND TRANSPORT**

12.a WDC Flooding Reports (if any)

12.b Reports by Councillors and/or residents on any highway issues.

12.c Reports by Councillors on any footpath issues. Reports Sheets due from – Cllr.Coombs

**13 PLAYING FIELD**

13.a Playing Field Inspection Reports - **Cllr. Gaffey (06 Mar) Cllr. Coombs (20 Mar) Cllr. Mrs Clarke (03 April) N.B**. Please submit inspection report to the Clerk as soon as the relevant inspection has been carried out.

13.b Discussion required regarding interim inspection of playing field currently being undertaken by Councillors.

13.c SLCC Articles relating to recreation grounds and insurance/maintenance implications. **Circulated via email.**

**14 MEETINGS.TRAINING DAYS ATTENDED / FORTHCOMING**

14.a 12 Mar 2016 WALC Annual Briefing Day. Lower School Hall, Myton School, Warwick 9.15am – 3.45pm

14.b 21 & 22 Mar WDC Local Plan Briefing. Leamington Town Hall 6pm and 7pm. **(Cllr. Mrs Weir to report)**

14.c 20 April 2016 WALC Warwick Area Meeting. Cliff Cleaver Community Pavillion, Stonehouse Close, Cubbington. 7.30pm

14.d 23 April 2016 WALC Code of Conduct / Assertiveness Briefing. Lapworth Village Hall 10.00am – 1.00pm

14.e 14/15th May Landmark Event at Lowsonford. Removal of Antony Gormley Scuplture. **\***Request for PC to fund hire of Lowsonford Village Hall for Sunday 15th May. Refreshments to be provided by Lowsonford Women’s Group

**15 CORRESPONDENCE**

15.a 18 Mar 2016 Grant Thornton Annual Audit. Annual Return to be submitted by 24 June 2016.

15.b 30 Mar 2016 Details of Warwick Rural West Community Forum Grant Fund 2016/2017. Copy in Circulation File

15.c 31 Mar 2016 Response received from WDC (Cllr. Peter Whiting) following letter of concern sent by

 Rowington Parish Council regarding the cessation of the Travel Token Scheme. Circulated via email

15.d 04 Apr 2016 Consultation on proposals for access to broadband in remote locations. Deadline 18th April 2016

15.e 05 Apr 2016 WALC details of Consultation on Planning. Circulated to Councillors via email.

15.f 08 Apr 2016 WALC Information on Auto Enrolment Pensions.

15.g Circulation Envelope:

CPRE Countryside Voice Spring 2016; CPRE Field Work Spring 2016; Details of Warwick Rural West Community Forum Grant Scheme; Warwick Rural West Safer Neighbourhood Team Newsletter Feb 2016; WALC LAIS Up2Date April 2016; WDC Standards Committee Agenda 18 April 2016; WDC Music Guide May 2016 – Mid September 2016.

**16 FINANCE**

**16.a. Paid during the month:**

None

**16.b To be paid**

Clerk Salary & Allowance (Apr) £ 825.97

EoN Red Phone Box x 2 £ 52.31

Clerk – Print Cartridges/Files £ 89.37

**16.c Received:**

Bank of Ireland (Interest Mar 2016) £ 2.04

**16.d Items for consideration/information**

Annual Parish Meeting Thursday 21 April 2016 @ 7.30pm. Refreshments to be organised.

**17. ITEMS FOR FUTURE AGENDAS**

None at issue of agenda

**NEXT MEETING – Annual Parish Meeting Thursday 21 April 2016 at Rowington Village Hall**

**Annual Council Meeting - Thursday 12 May at Rowington Village Hall**