**ROWINGTON PARISH COUNCIL**

**MINUTES OF PARISH COUNCIL MEETING HELD AT**

**ROWINGTON VILLAGE HALL ON THURSDAY 10 MARCH 2016**

P.Cllr. Mrs N Clarke (in the Chair)

P. Cllr. G Bull

P.Cllr. Mrs M Bull

P.Cllr. Mrs D Weir

D.Cllr Mrs S Gallagher

Clerk

**127. APOLOGIES**

Apologies were received and approved from P.Cllrs. Gaffey, North and Coombs, C. Cllr. Mrs Jose Compton and D.Cllr. P Whiting

**128. CHANGES TO PUBLISHED AGENDA**

Changes to the agenda due to time constraints were made under – Minute 142 Finance – Rowington Village Hall Broadband Donation £341.68;

**129. DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO PECUNIARY INTERESTS**

Cllr. Bull declared an interest in Minute 137 being a member of Rowington Village Hall Management Committee.

**130. MINUTES OF MEETING HELD ON 10 FEBRUARY 2016**

Draft Minutes circulated to Councillors with this agenda for approval.  Resolved that the minutes of 10 February 2016 were approved [MB/GB]

**131. QUESTIONS/OBSERVATIONS FROM MEMBERS OF THE PUBLIC (Limited to 15 minutes)**

 None present

**132. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

Cllr. Mrs Gallagher gave the following report:

* Warwick District Council had approved a report recommending modifications to the Local Plan on 24 February 2016. The proposed modifications will now go out for public consultation until 22 April 2016 and it is envisaged that the modified Local Plan will be re-submitted to the Inspector in June 2016.
* WDC is currently seeking outside contractors to take over the running of the WDC Leisure Centres. Existing concessions such as Swimming Clubs etc. will be protected and WDC will continue to support the centres
* Council Tax will increase by 2% - the first increase in 9 years
* At a recent WDC Executive Council Meeting it had been decided that the Travel Tokens Scheme would be withdrawn. Rowington Parish Council was of the view that travel tokens were likely to be of great importance to many residents in the rural areas, particularly the elderly. Clerk to write to WDC expressing the concerns of the Parish Council

**133. PLANNING MATTERS**

**133.a Considered by WDC:**

**W16 / 0126 Land adj. crossways, Rowington Green - WITHDRAWN**

**133.b To be considered by RPC**

**W16 / 0343 Mop Meadow Farm, Lapworth Street, Lowsonford –** Demolition of existing dwelling and outbuilding and erection of a replacement dwelling (**Retrospective**) Resubmission of W14/0713. **Comments:** 1. Councillors find it difficult to comment on retrospective applications such as this, and feel that any decision must remain with WDC Planning Department. 2. It is of concern that the number of retrospective applications appears to be increasing and Councillors wonder what systems are currently in place to alleviate this problem.

**W16 / 0203 Finwood Green Farm, Mill Lane, Lowsonford –** Single and two storey front, side and rear extensions. **No objections.**

**W16 / 0246 & W16 / 0247 LB Whitley Elm Cottages, Case Lane, Rowington –** Retrospective application for the conversion of loft space over existing garage to self-contained holiday unit.
**Comments:** 1. Councillors find it difficult to comment on retrospective applications such as this, and feel that any decision must remain with WDC Planning Department.
2. It is of concern that the number of retrospective applications appears to be increasing and Councillors wonder what systems are currently in place to alleviate this problem.

**133.c Other Planning/Enforcement matters**

**Navigation Inn, Old Warwick Road – Planning Appeal APP/T3725/W/16/3141739.** Retrospective planning permission for the change of use of land to extend an existing beer garden. **Representations by 01/04/2016**

Enforcement Item Pr2. Noted

**Ardencote Manor banner/sign** on C25 The Cumsey, plus potential planning breach. Update received from WDC Enforcement. No further update at issue of agenda. Noted

**W13/008 Cumsey Lodge** – Tractor Store and Stables. Query regarding construction underway when compared with plans accompanying planning application and approval. (Cllrs. North and Mrs Clarke) Clerk to chase this matter with WDC

**ENF/057/16 Penwood, Lapworth Street, Lowsonford**. Works to driveway in Conservation Area and close to trees subject to TPO. Reports received from residents concerned about driveway works underway to the front of the property and possible damage to the roots of trees which were subject to a Tree Preservation Order. WDC Enforcement had visited the site and spoken with the contractor who confirmed that he was are of the TPO and was taking care to avoid any damage to the trees.

**ENF** – Removal of hedgerow to Old Warwick Road, adjacent to Appletree Cottages and in Back Lane, Lowsonford. WDC and WCC Ecology currently investigating.

**134. PARISH DESIGN STATEMENT**

Update by Steering Group on progress. In the absence of Cllrs. North and Gaffey this item was deferred until the next meeting.

**135. PARISH WEBSITE**

135.a Update (if any) [www.rowingtonpc.org.uk](http://www.rowingtonpc.org.uk). None

**136. LOCALITIES FORUM**

136.a Warwick Rural West Community Forum.  **Next Meeting**: 19 May 2016 – Shire Hall, Warwick. **Cllr Gaffey and Cllr. Mrs Weir. Future Meetings:**  22nd September, 26th Jan 2017. **Noted**

**137. ROWINGTON AND LOWSONFORD VILLAGE HALLS**

137.a Reports (if any) Cllr. Bull reported that bookings at the hall were steady.

**138. HIGHWAYS, FOOTPATHS AND TRANSPORT**

138.a WDC Flooding Reports (if any) Cllr. Bull reported that he had been in contact with WDC regarding a fallen tree blocking a culvert in Kingswood Brook, Lapworth which had exacerbated flooding problems.

138.b Reports by Councillors and/or residents on any highway issues.

138.c Reports by Councillors on any footpath issues. Reports Sheets due from – Cllr.Coombs

**139. PLAYING FIELD**

139.a Playing Field Inspection Reports - **Cllr. Mrs Weir (21 Feb) Cllr. Gaffey (06 Mar) Cllr. Coombs (20 Mar) Cllr. Mrs Clarke (03 April) N.B**. Please submit inspection report to the Clerk as soon as the relevant inspection has been carried out.

139.b SLCC Articles relating to recreation grounds and insurance/maintenance implications. **Circulated via email to Councillors and discussion deferred until the next meeting.**

**140. MEETINGS.TRAINING DAYS ATTENDED / FORTHCOMING**

140.a 15 Feb 2016 Gary Fisher WDC Development Services Team. Planning Application Consultation Event for PC’s **(Cllr. Coombs to report) Cllr. Coombs absent – copy of power point presentation in Circulation File**

140.b 12 Mar 2016 WALC Annual Briefing Day. Lower School Hall, Myton School, Warwick 9.15am – 3.45pm. **Noted**

140.c 20 Mar 2016 WDC Chairman’s Civic Service. St Francis of Assisi Roman Catholic Church, Kenilworth 6.00pm. **Noted**

140.d 21 & 22 Mar WDC Local Plan Briefing. Leamington Town Hall 6pm and 7pm. **3 places available. Cllr.**

 **Mrs Weir to attend**

140.e 20 April 2016 WALC Warwick Area Meeting. Cliff Cleaver Community Pavillion, Stonehouse Close, Cubbington. 7.30pm. **Noted**

140.f 14/15th May Landmark Event at Lowsonford 14th and 15th May 2016. Removal of Antony Gormley Sculpture. Suggestions for suitable events requested. **For information**.

**141. CORRESPONDENCE**

141.a 01 Mar 2016 AMW Lawn Care details of playing field maintenance contract March 2016 – Feb 2017. No change to 2015 prices. **Noted**

141.b 01 Mar 2016 WDC Planning Training. Power Point Slides from recent meeting and details of further training session on 6th June 2016. **Copy of power point slides in Circ. File.**

 141.c Circulation Envelope:

Leamington Spa Art Gallery & Museum Simon Lewty – The Significance of Writing Exhibition; Aviva Women’s Tour in Warwickshire Newsletter 1; WCC Warwickshire’s first Child Sexual Exploitation Youth Conference; Clerks & Councils Direct March 2016; Minutes of WALC Warwick Area Meeting 10 Feb 2016; **\*\***WDC Council Meeting 24 February 2016 Agenda + Minutes of 27 Jan 2016; Copy of power point slides from recent WDC Planning Training Session; CPRE Press Release on NPPF (Feb 2016).

**142. FINANCE**

**142.a. Paid during the month:**

None

**142.b To be paid**

Clerk Salary & Allowance (Mar) £ 910.70

M.I. Business Services Ltd (Website) £ 150.00

Mr D Connolly (P. Field Insps) £ 50.00

HMRC (PAYE/NIC) £ 55.96

**Donations under S.137**

Rowington PCC £ 750.00

Rowington Village Hall £ 200.00

Lowsonford Village Hall £ 200.00

Rowington Parish Records £ 100.00

St. Lukes Lowsonford £ 200.00

Rowington V Hall Broadband £ 341.68

**142.c Received:**

Bank of Ireland (Interest Feb 2016) £ 2.09

**142.d Items for consideration/information**

Date for Annual Parish Meeting to be decided. Suggested date of 21 April 2016. Discussion took place regarding the possibility of holding the APM on the same evening as the Parish Council meeting on 14 April. Clerk to speak to the Chairman and check his availability before finalising the date.

**143. ITEMS FOR FUTURE AGENDAS**

None at issue of agenda

There being no further business the meeting closed at 8.32pm

**NEXT MEETING – Thursday 14 April 2016 at Lowsonford Village Hall**

Signed……………………………………………….

Dated………………………………………………..