**ROWINGTON PARISH COUNCIL**

To: All Parish Councillors / C. Cllr. Mrs Compton / D.Cllr. Mrs S Gallagher/D.Cllr. P Whiting

06 May 2016

**YOU ARE HEREBY SUMMONED** to the **ANNUAL COUNCIL MEETING** of Rowington Parish Council to be held at Rowington Village Hall on Thursday 12 May 2016 at 7.30 pm



Mrs A Coleman

Proper Officer of the Council

DECLARATIONS OF INTEREST: Declarations of interest should be made at item 12 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained. If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Clerk prior to the meeting

**1 ELECTION OF CHAIRMAN**

**2 ELECTION OF VICE CHAIRMAN**

**3 REGISTER OF DISCOSABLE PECUNIARY INTERESTS**

**Forms circulated to Councillors for completion prior to this meeting**

**4 MINUTES OF MEETING HELD ON 14 APRIL 2016**

**5 WDC JOINT STANDARDS COMMITTEE**

Proposal for consideration and adoption:

“Proposal that this Council supports the continuation of the Joint Standards Committee for Warwick District Council and the proposals for representation of the Parish/Town Councils, that there should be four representatives one representing Warwick Rural East Community Forum Area, one representing Warwick Rural west Community Forum Area and two representing the areas covered by the four towns.

The Joint Standards Committee will be responsible for undertaking hearings into the Conduct of Councillors following a report to them by the Monitoring Officer. As set out in the Arrangements for Dealing with Complaints about Councillors cases will be determined by the Hearing Panels appointed by the Monitoring Officer, in consultation with the Chairman of the Standards Committee. If necessary, the Committee will also be entitled to issue appropriate sanctions against those Councillors involved.”

**6 REVIEW AND ADOPTION OF STANDING ORDERS AND FINANCIAL REGULATIONS**

**Copies of relevant documents circulated to Councillors prior to this meeting**

**7 REPORT BY RESPONSIBLE FINANCIAL OFFICER FOR YEAR 2015/2016**

**8 APOLOGIES**

To record any apologies submitted and approve the reason for absence.

**9 CHANGES TO PUBLISHED AGENDA**

**10 DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO PECUNIARY INTERESTS**

**11 QUESTIONS/OBSERVATIONS FROM MEMBERS OF THE PUBLIC (Limited to 15 minutes)**

**Please note that other than during the public participation session under Item 11, members of the public are not permitted to address the meeting unless specifically invited to do so by the Chairman.**

**12 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

**13 PLANNING MATTERS**

**13.a Considered by WDC:**

**W16/0343 Mop Meadow Farm, Lowsonford –** Demolition of existing dwelling and outbuilding and erection of a replacement dwelling (retrospective application – resubmission following planning permission W14/0713) **GRANTED**

**13.b To be considered by RPC**

**W16/0631 Holywell Farm, Holywell –** Temporary placement of a caravan in garden area of home to be used by elderly family member.

**W16/0766 Land to the r/o Kingswood Cottages, Old Warwick Road –** Erection of 4 x dwellings with associated access.

**13.c Other Planning/Enforcement matters**

**Navigation Inn, Old Warwick Road – Change of Use of land to extend existing beer garden Appeal reference APP/T3725/W/16/3141739. APPEAL DISMISSED**

**W13/008 Cumsey Lodge** – Tractor Store and Stables. Query regarding construction underway when compared with plans accompanying planning application and approval. (Cllrs. North and Mrs Clarke) Reported to WDC for further investigation 21 March 2016. Report Sheets on movements to be completed. Circulated.

14**. PARISH DESIGN STATEMENT**

Current version of draft PDS for consideration and approval of text by RPC– **document attached to this agenda**

(Cllrs. North, Gaffey and Mrs Clarke).

**15. PARISH WEBSITE**

15.a Update (if any) [www.rowingtonpc.org.uk](http://www.rowingtonpc.org.uk).

**16. LOCALITIES FORUM**

16.a Warwick Rural West Community Forum.  **Next Meeting**: 19 May 2016 – Shire Hall, Warwick. (**Cllr Gaffey and Cllr. Mrs Weir). Future Meetings:**  22nd September, 26th Jan 2017

**17. ROWINGTON AND LOWSONFORD VILLAGE HALLS**

17.a Reports (if any)

**18. HIGHWAYS, FOOTPATHS AND TRANSPORT**

18.a WDC Flooding Reports (if any)

18.b Update by Cllr. Bull on Kingswood Brook – blockage to culvert

18.c Reports by Councillors and/or residents on any highway issues.

18.d Reports by Councillors on any footpath issues. Reports Sheets due from – Cllr.Coombs

**19 PLAYING FIELD**

19.a Playing Field Inspection Reports - **Cllr. Gaffey (17 Apr) Cllr. North (01 May) Cllr. Mrs Bull (15 May) Cllr. Mrs Weir (29 May) N.B**. Please submit inspection report to the Clerk as soon as the relevant inspection has been carried out.

19.b Details of boundary issue at playing field.

**20 MEETINGS.TRAINING DAYS ATTENDED / FORTHCOMING**

20.a 14/15th May Landmark Event at Lowsonford. Removal of Antony Gormley Scuplture. **\***Request for PC to fund hire of Lowsonford Village Hall for Sunday 15th May. Refreshments to be provided by Lowsonford Women’s Group

20.b SLCC Notice of Extraordinary General Meeting Friday 10 June 2016. Holiday Inn, Stratford upon Avon @ 1.30 pm

**21 CORRESPONDENCE**

21.a Correspondence with Jeremy Wright MP relating to planning application at Wyken Field

21.b Communication received from RDA, Warwick requesting preliminary discussion with RPC regarding future plans at Lowlands Farm

21.c Circulation Envelope:

Clerks & Councils Direct May 2016; WCC Housing Related Support Information; AVIVA Women’s Tour in Warwickshire Newsletter; WALC Warwick Area Meeting 20 April 2016 Minutes; Report from WALC County Committee 19 April 2016; WCC Details of Warwickshire Schools National good Food Award;

**22 FINANCE**

**22.a. Paid during the month:**

None

**22.b To be paid**

Clerk Salary & Allowance (Apr) £ 825.77

Zurich Insurance – Annual Premium Renewal £ 697.13

Mr D Connolly (P Field Insps) £ 25.00

Severn Trent Water (Allots) £ 23.26

Lowsonford Village Hall (Landmark) £ 40.00

**22.c Received:**

Bank of Ireland (Interest Apr 2016) £ 1.79

WDC Precept (1st instal) £ 11,924.00

**22.d Items for consideration/information**

Accounts 2015-2016 circulated to Councillors for approval via email prior to this meeting

Annual Parish Meeting Thursday 19 May 2016 @ 7.30pm. Refreshments to be organised.

**23. ITEMS FOR FUTURE AGENDAS**

None at issue of agenda

**NEXT MEETING – Annual Parish Meeting Thursday 19 May 2016 at Rowington Village Hall**

**Council Meeting - Thursday 09 June at Lowsonford Village Hall**