**ROWINGTON PARISH COUNCIL**

To: All Parish Councillors / C. Cllr. Mrs Compton / D.Cllr. Mrs S Gallagher/D.Cllr. P Whiting

 04 June 2016

**YOU ARE HEREBY SUMMONED** to a **MEETING** of Rowington Parish Council to be held at Lowsonford Village Hall on Thursday 09 June 2016 at 7.30 pm

 

 Mrs A Coleman

 Proper Officer of the Council

DECLARATIONS OF INTEREST: Declarations of interest should be made at item 3 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained. If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Clerk prior to the meeting

**1 APOLOGIES**

 To record any apologies submitted and approve the reason for absence.

**2 CHANGES TO PUBLISHED AGENDA**

**3 DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO PECUNIARY INTERESTS**

**4 MINUTES OF MEETING HELD ON 12 MAY 2016**

Draft Minutes circulated to Councillors with this agenda for approval.

**5 QUESTIONS/OBSERVATIONS FROM MEMBERS OF THE PUBLIC (Limited to 15 minutes)**

**Please note that other than during the public participation session under Item 5, members of the public are not permitted to address the meeting unless specifically invited to do so by the Chairman.**

**6 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

**7 PLANNING MATTERS**

**7.a Considered by WDC:**

**W16 / 0397 Chapel Haven, Narrow Lane, Lowsonford –** Erection of a single storey front/side extension to main house and the erection of a porch to the existing garage. GRANTED

**W16/0542 Mousley Hill Cottage, Case Lane –** Application for Lawful Development certificate for an existing use of land as garden/residential land. **GRANTED**

 **W16/0631 Holywell Farm, Holywell –** Temporary placement of a caravan in garden area of home to be used by elderly family member**. REFUSED**

**7.b To be considered by RPC**

**W16/0838 Old Posthouse, Rowington Green** – Erection of one detached dwelling

**W16/0822 Mousley Hill Farm, Fletchers Lane, Mousley End** – Prior Approval for the change of use of an agricultural building to form one dwelling.

**7.c Other Planning/Enforcement matters**

**Wyken Field, High Cross Lane** - Certificate of Lawful Development for use of existing building as a residential dwelling. **Planning Appeal APP/T3725/X/16/3147317**. Deadline for written representations 29 June 2016.

**Arden Cottage, Old Warwick Road** – Erection of entrance porch and single storey side extension. **Planning Appeal APP/T3725/D/16/3149158**

8**. PARISH DESIGN STATEMENT**

Update by Steering Group. Draft PDS for consideration following discussion at last meeting. (Cllrs. North, Gaffey and Mrs Clarke).

**9. PARISH WEBSITE**

9.a Update (if any) [www.rowingtonpc.org.uk](http://www.rowingtonpc.org.uk).

**10. LOCALITIES FORUM**

10.a Warwick Rural West Community Forum.  **Meeting**: 19 May 2016 – Shire Hall, Warwick. (**Cllr Gaffey and Cllr. Mrs Weir). Future Meetings:**  22nd September, 26th Jan 2017

10.b New Neighbourhood Watch Initiative for Rowington Parish

**11. ROWINGTON AND LOWSONFORD VILLAGE HALLS**

11.a Reports (if any)

**12. HIGHWAYS, FOOTPATHS AND TRANSPORT**

12.a WDC Flooding Reports (if any)

12.b Reports by Councillors and/or residents on any highway issues.

12.c Reports by Councillors on any footpath issues. Reports Sheets due from – Cllr.Coombs

**13 PLAYING FIELD**

13.a Playing Field Inspection Reports - **Cllr. Mrs Bull (15 May) Cllr. Mrs Weir (29 May) Cllr. Gaffey (12 June)**

**N.B**. Please submit inspection report to the Clerk as soon as the relevant inspection has been carried out.

13.b Playing Field Inspections by outside contractor.

**14 MEETINGS.TRAINING DAYS ATTENDED / FORTHCOMING**

14.a 19 May 2016 Annual Parish Meeting Thursday 21 April 2016 @ 7.30pm. Report on event.

14.b 06 June 2016 WDC Planning Training Session. Leamington Town Hall @ 6.00pm.

14.c 11 June 2016 WALC Planning Training Event – Postponed. New dates – 05 November and 02 December

 2016

**15 CORRESPONDENCE**

15.a May 2016 Fields in Trust – Centenary Fields Programme

15.b May 2016 NALC/SLCC 2016-2018 National Salary Awards

15.c May 2016 WDC Lifeline Services (Details in Circulation File)

15.d May 2016 Acknowledgement from Jeremy Wright MP regarding Wyken Field LDC Application

15.e May 2016 Visit by the Chair of WDC and advance notice of Supper for Chairman and Clerks on 18

 November 2016

15.f Circulation Envelope:

Living in Warwickshire Survey – results so far; Superfast Broadband Project Update May 2016; WCC awarded top prize in Public Health Annual Report Competition; Details of WDC Lifeline Services; Warwickshire, Coventry & Solihull Local Biodiversity Action Plan Progress Report for 2011-2015.

**16 FINANCE**

**16.a. Paid during the month:**

None

**16.b To be paid**

Clerk Salary & Allowance £ 858.85

(To include back dated national salary increase)

**16.c Received:**

Bank of Ireland (Interest May 2016) £ 1.84

**16.d Items for consideration/information**

(i) Annual Return 2015/2016 for consideration and approval prior to submission to Grant Thornton.

(ii) Draft document circulated to all Councillors relating to risk analysis and management and annual governance. For consideration/discussion at this meeting.

**17. ITEMS FOR FUTURE AGENDAS**

None at issue of agenda

**NEXT MEETING**

 **Thursday 14 July at Rowington Village Hall**