**ROWINGTON PARISH COUNCIL**

To: All Parish Councillors / C. Cllr. Mrs Compton / D.Cllr. Mrs S Gallagher/D.Cllr. P Whiting

08 July 2016

**YOU ARE HEREBY SUMMONED** to a **MEETING** of Rowington Parish Council to be held at Rowington Village Hall on Thursday 14 July 2016 at 7.30 pm



Mrs A Coleman

Proper Officer of the Council

DECLARATIONS OF INTEREST: Declarations of interest should be made at item 3 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained. If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Clerk prior to the meeting

**1 APOLOGIES**

To record any apologies submitted and approve the reason for absence.

**2 CHANGES TO PUBLISHED AGENDA**

**3 DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO PECUNIARY INTERESTS**

**4 MINUTES OF MEETING HELD ON 09 JUNE 2016**

Draft Minutes circulated to Councillors with this agenda for approval.

**5 QUESTIONS/OBSERVATIONS FROM MEMBERS OF THE PUBLIC (Limited to 15 minutes)**

**Please note that other than during the public participation session under Item 5, members of the public are not permitted to address the meeting unless specifically invited to do so by the Chairman.**

**5.a** Request by resident to present planning proposal prior to submission to WDC.

**6 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

**7 PLANNING MATTERS**

**7.a Considered by WDC:**

**W16 / 0838 Land adj. Old Posthouse, Rowington Green –** Erection of one detached dwelling house with detached garage**.** (Outline Planning Permission) **REFUSED**

**W16 / 0822 Mousley Hill Farm, Fletchers Lane, Mousley End –** Prior Approval for the change of use of an agricultural building to form one dwelling. **Prior approval not required** but proposed development is subject to a further submission to agree the design and external appearance of the building under Class Q (b)

**7.b To be considered by RPC**

None at issue of agenda. **ADD – W16/1175LB Finwood Hill Farm, Lowsonford – Replacement of seven windows to front elevation**

**7.c Other Planning/Enforcement matters**

**Arden Cottage, Old Warwick Road** – Planning Appeal APP/T3725/D/16/3149158 against refusal of Application W15/2079 to construct entrance porch and rear single storey extension. **Appeal Dismissed**

**Ardencote Manor Hotel, The Cumsey** – Update received from WDC Planning Enforcement following refusal of planning permission W16 / 0476 for advertising banner on 09 May 2016.

**High Cross Farm, High Cross** – Following report by Councillor of the creation of a new driveway and highway access, query raised with WDC regarding requirement for planning permission.

8**. PARISH DESIGN STATEMENT**

Draft PDS for consideration and approval of PC to enable submission of the draft document to WDC for their consideration. (Cllrs. North, Gaffey and Mrs Clarke). Copy circulated to Councillors with this agenda.

**9. PARISH WEBSITE**

9.a Update (if any) [www.rowingtonpc.org.uk](http://www.rowingtonpc.org.uk).

**10. LOCALITIES FORUM**

10.a Warwick Rural West Community Forum. (**Cllr Gaffey and Cllr. Mrs Weir). Future Meetings:**  22nd September, 26th Jan 2017

10.b New Neighbourhood Watch Initiative for Rowington Parish. Update

**11. ROWINGTON AND LOWSONFORD VILLAGE HALLS**

11.a Reports (if any)

**12. HIGHWAYS, FOOTPATHS AND TRANSPORT**

12.a WDC Flooding Reports (if any)

12.b Reports by Councillors and/or residents on any highway issues.

12.c Reports by Councillors on any footpath issues. Reports Sheets due from – Cllr.Coombs

**13 PLAYING FIELD**

13.a Playing Field Inspection Reports - **Cllr. Mrs Weir (29 May) Cllr. Gaffey (12 June) Cllr. Coombs (26 June)(Cllr. Mrs Bull (10 July) Cllr. Mrs Clarke (24 July) Cllr. North (07 August) Cllr. Bull (21 August)Cllr. Mrs Weir (04 Sept)**

**N.B**. Please submit inspection report to the Clerk as soon as the relevant inspection has been carried out.

13.b Failure by Parish Councillor to comply with requirements of PC insurers regarding weekly playing field inspections. For consideration by Councillors.

**14 MEETINGS.TRAINING DAYS ATTENDED / FORTHCOMING**

None at issue of agenda

**15 CORRESPONDENCE**

15.a June 2016 Request from resident for PC to consider implementation of some form of recognition of

The Anthony Gormley LAND Sculpture at Lock Cottage, Lowsonford.

15.b June 2016 NALC Updates to Legal Topic Notes LTN 41 Responsibilities of Councils as Landowners & LTN 60 Copies of Planning Documents (copies sent to Councillors via email + in Circ. File)

15.c July 2016 NALC Special Report on Town and Parish Councils. Copy in Circ.File

15.d July 2016 CSW Superfast Broadband Update June 2016. Copy in Circ. File

15.e Circulation Envelope:

WDC Council Meeting 29 June 2016 Agenda + Minutes of Meeting 18 May 2016; WDC Standards Committee Meeting 27 June 2016 Agenda; Clerks & Councils Direct July 2016; WCC Public Consultation on the revised Statement of Community Involvement (Waste & Minerals); WDC Summer Activity Programme 23 July – 04 September 2016; WCC (News Team) Are you sure you’re safe to drive?; NALC Special Report on Parish and Town Councils; Copy of Local Council Review article on Risk Management Summer 2016; CSW Superfast Broadband Update June 2016; WCC Big Day Out Photo Competition Winner; Heart of England Way – Footnotes Spring Summer 2016.

**16 FINANCE**

**16.a. Paid during the month:**

None

**16.b To be paid**

Clerk Salary & Allowance £ 836.73

Clerk – Postage £ 7.25

HMRC – PAYE/NIC £ 168.42

AMW Lawn Care Inv. 7660 £ 155.71

Mr D Connolly (P.Field June 2016) £ 50.00

**16.c Received:**

Bank of Ireland (Interest June 2016) £ 2.66

**16.d Items for consideration/information**

(i) Draft document circulated to all Councillors prior to June meeting relating to risk analysis and management and annual governance. For further consideration/discussion at this meeting.

**17. ITEMS FOR FUTURE AGENDAS**

None at issue of agenda

**NEXT MEETING**

**Provisional Meeting in August only if urgent matters arise – Thursday 11 August at Rowington Village Hall**

**Thursday 09 September at Lowsonford Village Hall**