**ROWINGTON PARISH COUNCIL**

To: All Parish Councillors / C. Cllr. Mrs Compton / D.Cllr. Mrs S Gallagher/D.Cllr. P Whiting

 04 December 2016

**YOU ARE HEREBY SUMMONED** to a **MEETING** of Rowington Parish Council to be held at Rowington Village Hall on Thursday 08 December 2016 at 7.30 pm

 

 Mrs A Coleman

 Proper Officer of the Council

DECLARATIONS OF INTEREST: Declarations of interest should be made at item 3 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained. If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Clerk prior to the meeting

**1 APOLOGIES**

 To record any apologies submitted and approve the reason for absence.

**2 CHANGES TO PUBLISHED AGENDA**

**3 DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO PECUNIARY INTERESTS**

**4 MINUTES OF MEETING HELD ON 20 OCTOBER 2016 and 10 NOVEMBER 2016**

Draft Minutes circulated to Councillors with this agenda for approval.

**5 QUESTIONS/OBSERVATIONS FROM MEMBERS OF THE PUBLIC (Limited to 15 minutes)**

**Please note that other than during the public participation session under Item 5, members of the public are not permitted to address the meeting unless specifically invited to do so by the Chairman.**

**6 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

**7 PLANNING MATTERS**

**7.a Considered by WDC:**

**W16 /1435 Holywell Farm, Holywell**. Applicate for a Certificate of Proposed Use or Development**. REFUSED**

**7.b To be considered by RPC**

**W 16 / 2084 Barnfield, Lye Green –** Erection of two storey extension

**W 16 / 2025 Lyttleton House, Lye Green** – Proposed Larger Home Extension under GDPO

**7.c Other Planning/Enforcement Matters**

None at issue of agenda

**8. PARISH DESIGN STATEMENT**

Update by Steering Group on progress. (Cllrs. North, Gaffey and Mrs Clarke). Draft document submitted to WDC 19 September 2016 for consideration.

**9. PARISH WEBSITE**

9.a Update (if any) [www.rowingtonpc.org.uk](http://www.rowingtonpc.org.uk).

9.b Request for new Councillors placed in Ferncumbe News and on parish noticeboards. Problem encountered

 with advertising in parish magazine.

**10. LOCALITIES FORUM**

10.a Warwick Rural West Community Forum. (**Cllr Gaffey and Cllr. Mrs Weir). Next Meeting:**  26th Jan 2017.

**11. ROWINGTON AND LOWSONFORD VILLAGE HALLS**

11.a Reports (if any)

**12. HIGHWAYS, FOOTPATHS AND TRANSPORT**

12.a WDC Flooding Reports (if any) . Report by Cllr. Bull on Kingswood Brook blockage.

12.b Reports by Councillors and/or residents on any highway issues.

12.c Reports by Councillors on any footpath issues.

**13 PLAYING FIELD**

13.a Playing Field Inspection Reports - **Cllr. North (13 Nov) Cllr. Bull(27 Nov)Cllr. Mrs Weir (11 Dec)**

 **N.B**. Please submit inspection report to the Clerk as soon as the relevant inspection has been carried out.

**14 MEETINGS.TRAINING DAYS ATTENDED / FORTHCOMING**

14.a Dec 2016 Public Consultation. Proposed residential development at Meadow House/Kingswood Farm,

 Old Warwick Road, Lapworth. Monday 5th December 2016 at Lapworth Village Hall 4.00pm – 7.00pm

**15 CORRESPONDENCE**

15.a 30 Nov 2016 Correspondence regarding Shrewley Parish Parents (copy in circulation file)

15.b Nov 2016 Email from Shrewley PC regarding Public Footpaths. Circulated to Councillors for

 information

15.c 28 Nov 2016 WDC Parish and Town Council Tax Bases for 2017/2018

15.d Circulation Envelope:

CPRE Outlook Winter 2016; CPRE Countryside Voice Winter 2016; CSW Broadband Project Update December 2016; Coventry & Warwickshire Regulatory Services Update; WCC Details of Flu Vaccine; copy of WDC Parish and Town Council Tax Bases for 2017/2018

**16. RPC EMPLOYEE PENSION ENROLMENT**

16.a Details circulated by Cllr. Gaffey to all Councillors for consideration and information to include completed Declaration of Compliance and response from NALC regarding Clerk’s Gratuity Fund.

**17. FINANCE**

**17.a. Paid during the month:**

None

**17.b To be paid**

Clerk Salary & Allowance (Dec) £ 831.22

HMRC PAYE/NIC (July-Sept 2016) £ 279.43

SLCC Annual Membership Renewal £ 149.00

Mr D Connolly (P.Field Insps) £ 50.00

**17.c Received:**

None

**17.d Items for consideration/information**

(i) Draft Budget 2017/2018 – recommendations of Working Party held on 21 November 2016 for formal resolution – details circulated to Councillors with this agenda

 (ii) Draft Annual Governance Statement circulated to Councillors for consideration and formal resolution

**18. ITEMS FOR FUTURE AGENDAS**

None at issue of agenda

**NEXT MEETING**

**Thursday 09 February 2017 at Lowsonford Village Hall**