**ROWINGTON PARISH COUNCIL**

**MINUTES OF PARISH COUNCIL MEETING HELD AT**

**ROWINGTON VILLAGE HALL ON THURSDAY 20 OCTOBER 2016**

P.Cllr. J. Gaffey (in the Chair)

Cllr. Mr N Clarke

Cllr. Mrs D Weir

C.Cllr. Mrs J Compton

D.Cllr. Mrs S Gallagher

Clerk

**75 APOLOGIES**

Apologies received and approved from D.Cllr. Whiting, Cllr. Coombs, Cllr.North, Cllr. Bull and Cllr. Mrs Bull

**76 CHANGES TO PUBLISHED AGENDA**

Additions to the agenda were made under Minute 88Meeting with WCC Highways on 24 Oct 2016 @ 11.00am, WALC Warwick Area Meeting Wednesday 30 Nov 2016 at Cliff Cleaver Community

Pavillion at 7.30pm; under Minute 89. Leamington Spa Art Gallery & Museum Exhibitions & Events Oct 2016 – Jan 2017; WCC Winter Service (Gritting) 2016/2017; under Minute 90 WDC Precept (2nd instal)£10,664.00

**77 DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO PECUNIARY INTERESTS**

None

**78 MINUTES OF MEETING HELD ON 08 September 2016**

Resolved that the Minutes of the meeting of 08 September 2016 be approved as a true record [NC/DW]

**79 QUESTIONS/OBSERVATIONS FROM MEMBERS OF THE PUBLIC (Limited to 15 minutes)**

None present

**80 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

Cllr. Mrs Compton gave the following report:

* WCC Gritting Routes for 2016/2017 published together with a request for local Flood Wardens.
* WCC Health Transport Scheme publicised – volunteer car drivers needed to help transport people to and from medical appointments
* Smart Start Scheme providing grants to organisations who provide facilities to 0-5 year olds
* WCC budget process underway.

Cllr. Mrs Gallagher gave the following report:

* Progress on the new Local Plan continues but is taking up a lot of time at WDC
* Responses to the proposed reduction in funding paid by WDC to Parish Councils are now being collated
* Overall the squeeze on spending shows no sign of lessening.

**81 PLANNING MATTERS**

**81.a Considered by WDC:**

**Boundary House, Manor Lane, Pinley Green** – Erection of single storey and first floor extensions. Considered during August by Councillors. **GRANTED**

**Rowington Grange** (formerly Gaydon House) Mill Lane, Rowington – Notification for Prior Approval for proposed change of use of agricultural building to a dwelling house. **PRIOR APPROVAL NOT REQUIRED**

**Crossways, Rowington Green W16/1321** Proposed erection of 2 dwellings. Notification of Planning Committee 13 September 2016 . Town Hall, Leamington Spa. **GRANTED. Cllr. Gaffey attended Planning Committee to represent the views of RPC. It was reported that the Planning Committee were impressed with and were supportive of such a contemporary design and did not feel the development was in conflict with the traditional design of the surrounding buildings. A significant majority of the Planning Committee supported the proposal. Following submission of their objections Parish Councillors were disappointed and surprised to hear that the majority of the committee members considered the proposed design was in keeping with neighbouring properties in this rural location**

**81.b To be considered by RPC**

**W16 / 1242 Durham Ox, 111 Shrewley Common –** Proposed display of post mounted corex sign.**No objections**

**W16 / 1722 Denmar House, Preston Road, Lowsonford** – Replacement of a flat roof dormer with two gables, demolition of existing conservatory and replacement with a single storey extension. **No objections**

**81.c Other Planning/Enforcement matters**

**Ardencote Manor** – **Planning Appeal APP/T3725/Z/16/3153700**. Appeal under Regulation 17 of the T&CP Act (Control of Advertisements) (England) Regulations 2007. **APPEAL DISMISSED. Banner removed but framework still in place.**

**Old Posthouse, Rowington Green – Planning Appeal APP/T3725/W/16/3158487.** Appeal relating to – Erection of one detached dwelling house with detached garage W16 / 0838 application refused by WDC. **Noted**

**82. PARISH DESIGN STATEMENT**

Update by Steering Group on progress. (Cllrs. North, Gaffey and Mrs Clarke). Draft document submitted to WDC 19 September 2016 for consideration. Email from WDC regarding Neighbourhood Plan – circulated to Councillors for a response. Councillors present felt that consideration of a Neighbourhood Plan would not take place until the PDS document had been finalised.

**83. PARISH WEBSITE**

83.a Update (if any) [www.rowingtonpc.org.uk](http://www.rowingtonpc.org.uk).

83.b Request for new Councillors placed in Ferncumbe News and on parish noticeboards

**84. LOCALITIES FORUM**

84.a Warwick Rural West Community Forum. (**Cllr Gaffey and Cllr. Mrs Weir). Next Meeting:**  22nd September, Future Meetings -26th Jan 2017. Neither Cllr Gaffey nor Cllr. Mrs Weir was able to attend this meeting. Cllr. Mrs Compton reported that there had been a very interesting presentation on the proposed works to Stanks Island, details of which can be viewed at stanksisland.gov.uk / www.warwickshire.gov.uk.

84.b WDC Review of Community Forums. Councillors agreed that the Forum meetings were very important for joint communication and working between Warwickshire County Council. Warwick District Council, Warwickshire Police and the residents they serve. This is particularly important in the rural areas and improves communication between all parties. Clerk to send letter to WDC supporting retention of the Community Forums.

**85. ROWINGTON AND LOWSONFORD VILLAGE HALLS**

85.a Reports (if any) None

**86. HIGHWAYS, FOOTPATHS AND TRANSPORT**

86.a WDC Flooding Reports (if any) None.

86.b Reports by Councillors and/or residents on any highway issues.

* Running water in Manor Lane previously reported and now dealt with
* Running water in Narrow Lane remains – Cllr. Mrs Compton confirmed that she would speak to WCC Highways
* Cllr. Mrs Clarke had been asked by a resident about the Jubilee Tree planted at the Rowington Triangle. Clerk to investigate

86.c Reports by Councillors on any footpath issues. None

**87 PLAYING FIELD**

87.a Playing Field Inspection Reports - **Cllr. Gaffey (18 Sept) Cllr. Coombs (02 Oct) Cllr. Mrs Clarke(16 Oct)**

**N.B**. Please submit inspection report to the Clerk as soon as the relevant inspection has been carried out.

87.b RoSPA Annual Inspection Report – copy circulated to Councillors. Noted. Clerk to investigate cost of replacing rubber crumb surfacing with “wet pour”.

**88 MEETINGS.TRAINING DAYS ATTENDED / FORTHCOMING**

88.a Aug 2016 WALC details of Local Councils Charter for consideration by Parish Councils.

 Circulated at last meeting. **Noted**

88.b Oct 2016 WDC Meeting 13 Oct 2016 – The Leisure Development Report scheduled for this meeting has been delayed until 16 Nov 2016. **Noted**

88.c Oct 2016 Heart of England Way Association. AGM Wednesday 19 Oct 2016 at Solihull Sports and Social Club at 7.30pm. **Noted**

88.d Oct 2016 WDC Training/Support for Town and Parish Councils. Leamington Town Hall -6pm on Tuesday 25 October 2016. **Noted. Cllr. Coombs to attend and report back to RPC.**

88.e Nov 2016 WALC AGM Wednesday 09 November 2016 at Shire Hall, Warwick at 7.30pm. **Noted**

88.f Oct 2016 Information Meeting at WCC Highways on 24 Oct 2016 @ 11.00am. 14 places available. **Noted**

88.g Oct 2016 WALC Warwick Area Meeting Wednesday 30 Nov 2016 at Cliff Cleaver Community Pavillion at 7.30pm. **Noted**

**89 CORRESPONDENCE**

89.a Oct 2016 The Pensions Regulator – Declaration of Compliance Deadline 1st December

 2016. **Cllr. Gaffey to circulate all necessary information to Clerk and Councillors for a decision at the November PC meeting.**

89.b Oct 2016 CSW broadband Update – copy in Circulation File**. Noted**

89.c Oct 2016 WCC – Living Well with Dementia website – details in Circulation File. **Noted**

89.d Oct 2016 Government consultation on proposed changes to precept – details

 circulated to Councillors. (Copy in Circulation File). **Noted**

89.e Circulation Envelope:

WDC Council Meetings 21 Sept 2016 Agenda + Minutes of 10 Aug 2016; Clerks & Councils Direct Sept 2016; NALC Local Council Review Autumn 2016; WALC – Becoming Dementia Friendly; WCC supporting World Mental Health Day; WCC new Living Well with Dementia website; Heart of England way Association – Minutes of AGM of 17 October 2015; WCC Gap in life expectancy at lowest level in a decade; WCC – Your Warwickshire – important stories from Warwickshire; Leamington Spa Art Gallery & Museum Exhibitions & Events Oct 2016 – Jan 2017; WCC Winter Service (Gritting) 2016/2017.

**90 FINANCE**

**90.a. Paid during the month:**

None

**90.b To be paid**

Clerk Salary & Allowance (Oct) £ 831.22

Mr D Connolly (P.Field Insps) £ 100.00

Grant Thornton (Annual Audit fee) £ 240.00

New Edition of Arnold Baker £ 73.50

AMW Lawn Care (Inv. 8672) £ 170.21

RoSPA Inspection £ 100.80

**90.c Received:**

Bank of Ireland (Interest Aug 2016) £ 2.38

Bank of Ireland (Interest Sept 2016) £ 2.27

HMRC VAT Repayment 2015/16 £ 3,370.00

WDC Precept (2nd instal) £10,664.00

Resolved that the above items of finance be approved [NC/DW]

**90.d Items for consideration/information**

(i) RPC Employee Pension Enrolment. Deferred until November meeting pending receipt of further information by Cllr. Gaffey

(ii) Suggested Budget items for next meeting. Councillors requested to give thought to any items to be included in the forthcoming draft budget.

(iii) Draft document circulated to all Councillors prior to June meeting relating to risk analysis and management and annual governance. For further consideration/discussion at November meeting due to Cllr. North’s absence from October meeting.

(iv) Following notification of the resignation of Cllr. Bull and Cllr. Mrs Bull after the December 2016 meeting it was agreed that every effort must be made to encourage new members to join the PC.

**91. ITEMS FOR FUTURE AGENDAS**

Draft budget 2016/2017

**NEXT MEETING**

**Thursday 10 November 2016 at Lowsonford Village Hall**

Signed…………………………………………………………

Date……………………………………………………………