**ROWINGTON PARISH COUNCIL**

**MINUTES OF PARISH COUNCIL MEETING HELD AT**

**ROWINGTON VILLAGE HALL ON THURSDAY 08 DECEMBER 2016**

P.Cllr. J. Gaffey (in the Chair)

P.Cllr. Mrs N Clarke

P.Cllr. M North

P.Cllr. G Bull

P.Cllr. Mrs M Bull

P.Cllr. Mrs D Weir

C.Cllr. Mrs J Compton

D.Cllr. Mrs S Gallagher

D.Cllr. P Whiting

Clerk

**110 APOLOGIES**

None received. Cllr. Coombs had advised that he might be late arriving but was not in attendance.

**111 CHANGES TO PUBLISHED AGENDA**

Addition to this agenda were made under Minute 116. Planning to be considered: W 16 / 2123LB Rowing ton Hall -Retention of new roof slates to front elevation, W 16 / 2111 14 St Laurence Close, Rowington – Porch Extension. Under Minute 116.c - High Cross Farm ENF/482/16. Under Minute 124. Correspondence – Nomination of Trustee to Jane Ryland Charity for a further term. Under Minute126 Finance - Payment to HMRC (PAYE), Payment to Internal Auditor and Payment Received (Interest) from Bank of Ireland K

**112 DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO PECUNIARY INTERESTS**

Declarations of Interest were made under Minute 98.b planning application W16/1520 by Cllr. Bull and Cllr. Mrs Bull being near neighbours and adjacent landowners; Cllr. Bull made a declaration of Interest under Minute 102. Being a member of Rowington Village Hall Management Committee

**113 MINUTES OF MEETING HELD ON 20 OCTOBER 2016 AND 08 NOVEMBER 2016**

Draft Minutes circulated to Councillors with this agenda for approval.  Due to the absence of one of the two Councillors (other than the Chairman) present at the meeting of 20 October 2016 approval of the draft minutes was deferred until this meeting. Resolved unanimously that the minutes of the meeting of 20 October 2016 and 08 November 2016 were approved [NC/MB]

**114 QUESTIONS/OBSERVATIONS FROM MEMBERS OF THE PUBLIC (Limited to 15 minutes)**

One resident present with a request for notes from the Parish council to be reinstated in the Parish magazine as not all residents had access to a computer and the PC website. Councillors subsequently agreed that they would take turns to submit copy to the Parish Magazine.

**115 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

Cllr. Mrs Compton provided the following report:

* WCC Cabinet Meeting had been in progress all day.
* The bones of the Warwick Town Centre traffic proposals to make the town centre more accessible had been under discussion and it seemed that the proposals would be finally enacted.
* The A46 link at Stoneleigh Scheme had been approved at today’s WCC meeting.
* Several WCC “Let’s Talk” weekends had taken place with boards showing all services at locations such as Market Square, Warwick. There had been a good response from these face to face consultations with residents and suggestions received would be put forward to WCC
* Warwickshire Fire & Rescue had approached WCC with their concerns over possible reductions in the service

Cllr. Whiting provided the following report:

* WDC finances were currently in line with projections and there would be further news on the proposals for the new WDC office building and Covent Garden car park site in the New Year.
* The new Local Plan was not yet approved but the Hearings were on schedule and WDC were hoping for a result during the first quarter of 2017.
* The proposed improvements to WDC Leisure Complexes would result in both swimming pools being closed at the same time but WDC were endeavouring to find alternative swimming venues for schools etc. in the interim. Contracts for management of the facilities were currently being evaluated.

**116 PLANNING MATTERS**

**116.a Considered by WDC:**

**W16 / 1242 Durham Ox, Shrewley Common**. Display of post mounted corex sign. **GRANTED**

**116.b To be considered by RPC**

**W 16 / 2084 Barnfield, Lye Green –** Erection of two storey extension. **Objection -**
1. The proposal is contrary to Policy H14 Extensions to Dwellings in the Open Countryside (WDC Draft Local Plan 2011-2019) and Policy RAP 2 Extensions to Dwellings (WDC Local Plan 1996-2011)
2. Planning Permission was granted in 1988 for conversion of the original 1950's barn into a residential dwelling, followed by planning permission for a rear extension and a 3 car garage and workshop. Construction of a single storey link passageway between the garage and the dwelling also took place in 1997.
3. Any further extensions would result in disproportionate additions to the original dwelling; would not respect the character of the original dwelling and would significantly extend the visual impression of built development, thus diminishing the openness of the rural area. The proposed extension would substantially alter the scale, design and character of the original dwelling in this Green Belt location.

**W 16 / 2025 Lyttleton House, Lye Green** – Proposed Larger Home Extension under GDPO. **No objections**

**W 16 / 2123LB Rowington Hall** -Retention of new roof slates to front elevation. **No objections**

**W 16 / 2111 14 St Laurence Close, Rowington –** Porch Extension. **No objections**

**116.c Other Planning/Enforcement Matters**

High Cross Farm ENF/482/16. WDC currently investigating construction of 3 dormers to the front elevation of the property in the absence of a planning application or permission

**117. PARISH DESIGN STATEMENT**

Update by Steering Group on progress. (Cllrs. North, Gaffey and Mrs Clarke). Draft document submitted to WDC 19 September 2016 for consideration. No update at issue of agenda

**118. PARISH WEBSITE**

118.a Update (if any) [www.rowingtonpc.org.uk](http://www.rowingtonpc.org.uk).

118.b Request for new Councillors placed in Ferncumbe News and on parish noticeboards.

**119. LOCALITIES FORUM**

119.a Warwick Rural West Community Forum. (**Cllr Gaffey and Cllr. Mrs Weir). Next Meeting:**  26th Jan 2017.

**120. ROWINGTON AND LOWSONFORD VILLAGE HALLS**

120.a Reports (if any)

 Cllr. Bull reported that a good dance had taken place recently and bookings continued at a steady rate.

**121. HIGHWAYS, FOOTPATHS AND TRANSPORT**

121.a WDC Flooding Reports (if any) . Report by Cllr. Bull on Kingswood Brook blockage which despite repeated

 communication by Cllr. Bull to WCC, remained unresolved.

121.b Reports by Councillors and/or residents on any highway issues. Severn Trent finally in attendance to

 investigate the problem of running water in Narrow Lane

121.c Reports by Councillors on any footpath issues. None

**122 PLAYING FIELD**

122.a Playing Field Inspection Reports - **Cllr. North (13 Nov) Cllr. Bull(27 Nov)Cllr. Mrs Weir (11 Dec)**

 **N.B**. Please submit inspection report to the Clerk as soon as the relevant inspection has been carried out.

**123 MEETINGS.TRAINING DAYS ATTENDED / FORTHCOMING**

123.a Dec 2016 Public Consultation. Proposed residential development at Meadow House/Kingswood Farm,

 Old Warwick Road, Lapworth. Monday 5th December 2016 at Lapworth Village Hall 4.00pm – 7.00pm. Noted

**124 CORRESPONDENCE**

124.a 30 Nov 2016 Correspondence regarding Shrewley Parish Parents (copy in circulation file)

124.b Nov 2016 Email from Shrewley PC regarding Public Footpaths. Circulated to Councillors for

Information – **action required by Rowington Councillors e.g. re-checking footpath issues highlighted during their original survey of 2014**

124.c 28 Nov 2016 WDC Parish and Town Council Tax Bases for 2017/2018. Noted. (Copy in Circ. File)

124.d Nov 2016 Nomination of Stephen Williams as PC nominative Trustee to the Jane Ryland Charity fora

further 4 year term. Resolved that Stephen Williams continue as a Nominative Trustee of the Jane Ryland Charity for a further term of four years [NC/GB].

124.d Circulation Envelope:

CPRE Outlook Winter 2016; CPRE Countryside Voice Winter 2016; CSW Broadband Project Update December 2016; Coventry & Warwickshire Regulatory Services Update; WCC Details of Flu Vaccine; copy of WDC Parish and Town Council Tax Bases for 2017/2018; WCC (CSW) Information Leaflet for residents

**125. RPC EMPLOYEE PENSION ENROLMENT**

125.a Details circulated by Cllr. Gaffey to all Councillors for consideration and information to include completed Declaration of Compliance and response from NALC regarding Clerk’s Gratuity Fund. Confirmed that the Clerk’s Gratuity Fund is an extant contractual agreement between RPC and Clerk and is therefore not subject to the changes which came into effect on 16 January 2012. Cllr. Gaffey to circulate copy of Certificate of Compliance with the Pensions Regulator to all Councillors for information.

**126. FINANCE**

**126.a. Paid during the month:**

None

**126.b To be paid**

Clerk Salary & Allowance (Dec) £ 831.22

HMRC PAYE/NIC (Oct-Dec 2016) £ 157.54

SLCC Annual Membership Renewal £ 149.00

Mr D Connolly (P.Field Insps) £ 50.00

Mr Ian Wilson – Audit Fee £ 200.00

**126.c Received:**

Bank of Ireland Interest (Nov) £ 3.45

Resolved unanimously that the above items of finance be approved [MB/NC]

**126.d Items for consideration/information**

(i) Draft Budget 2017/2018 – recommendations of Working Party held on 21 November 2016 for formal resolution – details circulated to Councillors with this agenda. Resolved that the draft budget be approved and that the precept would remain as last year with no increase. [NC/MN]

(ii) Draft Annual Governance Statement circulated to Councillors for consideration and formal resolution. Resolved that the draft Annual Governance Statement be submitted to the Internal Auditor for comment prior to formal acceptance [GB/MB]

**127. ITEMS FOR FUTURE AGENDAS**

Cllr. Gaffey expressed the best wishes of the Parish Council to Cllr. Graham Bull and Cllr. Mrs Marilyn Bull on their retirement from the Council and wished to record a huge vote of thanks to both for their effort and contribution to the Parish Council during a lengthy tenure.

There being no further business the meeting closed at 8.55pm.

**NEXT MEETING**

**Thursday 09 February 2017 at Lowsonford Village Hall**

Signed………………………………………………….

Date…………………………………………………….