**ROWINGTON PARISH COUNCIL**

To: All Parish Councillors / C. Cllr. Mrs Compton / D.Cllr. Mrs S Gallagher/D.Cllr. P Whiting

 03 March 2017

**YOU ARE HEREBY SUMMONED** to a **MEETING** of Rowington Parish Council to be held at Rowington Village Hall on Thursday 09 March2017 at 7.30 pm

 

 Mrs A Coleman

 Proper Officer of the Council

DECLARATIONS OF INTEREST: Declarations of interest should be made at item 3 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained. If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Clerk prior to the meeting

**1 APOLOGIES**

 To record any apologies submitted and approve the reason for absence.

**2 CHANGES TO PUBLISHED AGENDA**

**3 DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO PECUNIARY INTERESTS**

**4 MINUTES OF MEETING HELD ON 09 FEBRUARY 2017**

Draft Minutes circulated to Councillors with this agenda for approval.

**5 QUESTIONS/OBSERVATIONS FROM MEMBERS OF THE PUBLIC (Limited to 15 minutes)**

5.a Mr Ed Bracher. Chief Executive of Riding for the Disabled Association. To outline proposals for Lowlands

 Farm following his previous visit and presentation to the PC during 2016.

**Please note that other than during the public participation session under Item 5, members of the public are not permitted to address the meeting unless specifically invited to do so by the Chairman.**

**6 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

**7 PLANNING MATTERS**

**7.a Considered by WDC:**

**W 17 / 0163 Carps Pool, Five Ways Road** – Proposed use of outbuilding for ancillary residential accommodation.**GRANTED**

**W 16 / 2250 Mop Meadow Farm, Lowsonford** – Proposed agricultural unit and machinery/ maintenance/tool store unit. **Application Withdrawn**

**7.b To be considered by RPC**

**W17 / 0196 Mousley Hill Farm, Fletchers Lane, Mousley End –** Change of Use of an agricultural barn to form four holiday letting units.

**W17 / 0274 Lowlands Farm, Old Warwick Road –** Demolition of existing buildings and construction of new training facility and ancillary offices including associated car parking areas and hard and soft landscaping . Demolition of existing spectator viewing area to indoor menage and construction of new training and spectator seating area.

**7.c Other Planning/Enforcement Matters**

None at issue of agenda

**8. RPC VACANCY – CLERK AND RESPONSIBLE FINANCIAL OFFICER – CONFIDENTIAL ITEM**

Under Section 100A of the Local Government Act 1972 the public and press will be excluded from the meeting for this item by reason of the likely disclosure of exempt information relating to an individual, information which is likely to reveal the identity of an individual, and information relating to the financial or business affairs of any particular person

**9.ANNUAL PARISH MEETING**

Date for APM to be arranged.

**10. PARISH WEBSITE**

10.a Update (if any) [www.rowingtonpc.org.uk](http://www.rowingtonpc.org.uk).

**11. ROWINGTON AND LOWSONFORD VILLAGE HALLS**

11.a Reports (if any)

**12. HIGHWAYS, FOOTPATHS AND TRANSPORT**

12.a WDC Flooding Reports (if any)

12.b Reports by Councillors and/or residents on any highway issues.

* Fallen tree in St Laurence Church Car Park reported to Church Warden

12.c Reports by Councillors on any footpath issues.

**13 PLAYING FIELD**

13.a Playing Field Inspection Reports - **Cllr. Mrs Weir (11 Dec) Cllr. Mrs Weir (19 Feb) Cllr. Gaffey (05 March)**

 **Cllr. Coombs (19 March) Cllr. Mrs Clarke (02 April)**

 **N.B**. Please submit inspection report to the Clerk as soon as the relevant inspection has been carried out.

13.b Additional tree work carried out by Adam’s Tree Surgery to be completed at issue of agenda – payment

 of orginal invoice remains unpaid

**14 MEETINGS/TRAINING DAYS ATTENDED / FORTHCOMING**

14.a 04 Mar 17 WALC Annual Briefing Day. Shire Hall, Warwick . Focus on Community Engagement

14.b 11 Mar 17 The Chairman and Consort of WCC Councillor Bob Hicks and Mrs Ann Hibbs/ Open Evening

 & Reception at Old Shire Hall, Northgate Street Entrance. 6.30pm to 8.30pm

14.c 01 Mar 17 West Midlands Waterway – Forum Meeting Invitation. Thurs 27 April 2017 at The Bond

 Company, Fazeley Street, Digbeth 7.00 to 9.00pm

**15 CORRESPONDENCE**

15.a 28 Feb 17 NALC confirmation of Section 137 expenditure limit for 2017-2018 is £7.57

15.b Feb 17 WALC Warwick Area Meeting Minutes of 08 February 2017

15.c Feb 17 WCC Consultation on development of a Rural Growth Plan. Consultation closes on 24 March

 2017

15.d Circulation Envelope:

Clerks & Councils Direct March 2017; WDC Council Meeting 22 February 2017 Agenda & Minutes of 25 January 2017; WDC Civic & Committee Services Executive Meeting Minutes of 08 February 2017; WCC Public Health – “Alcohol Days Off” app launched; WALC – details of Keep it Local Five Step Guide; WCC Public Health – Fitter Futures Warwickshire support for young people aged 11-16; CSW Superfast Broadband Update February 2017; WCC Smart Start – details of finding boost for community projects for Warwickshire’s children.

**16. PARISH DESIGN STATEMENT**

Update by Steering Group on progress. (Cllrs. North, Gaffey and Mrs Clarke). Draft document submitted to WDC 19 September 2016 for consideration and again in February 2017. No update at issue of agenda

**17. FINANCE**

**17.a. Paid during the month:**

None

**17.b To be paid**

Clerk Salary & Allowance (March) £ 831.42

Clerk Gratuity Fund Payment £ TBC

Johnston Publishing (Vacancy Advertising) £ 899.42

Rowington Village Hall (Donation S.137) £ 200.00

Lowsonford Village Hall (Donation S.137) £ 200.00

Rowington PCC (Donation S.137) £ 750.00

Rowington Records (Donation S.137) £ 100.00

St. Luke’s Church (Donation S.137) £ 200.00

Rowington Village Hall (Tennis Club Rent) £ 360.00

**17.c Received:**

Bank of Ireland Interest (Jan) £ 2.96

Rowington Tennis Club Rent £ 360.00

Rowington Allotments Ground Rent £ 222.34

**17.d Items for consideration/information**

17.d.(i)Draft Unaudited Accounts for approval – Year End 31 March 2017. Circulated to Councillors 01 March 2017 for consideration.

**18. ITEMS FOR FUTURE AGENDAS**

None at issue of agenda

**NEXT MEETING**

**Thursday 13 April 2017 at Lowsonford Village Hall**