**ROWINGTON PARISH COUNCIL**

**MINUTES OF PARISH COUNCIL MEETING HELD AT**

**ROWINGTON VILLAGE HALL ON THURSDAY 09 MARCH 2017**

P.Cllr. J. Gaffey (in the Chair)

P. Cllr. G. Coombs

P.Cllr. Mrs N Clarke

P.Cllr. Mrs D Weir

C.Cllr. Mrs J Compton

D.Cllr. Mrs S Gallagher

Clerk

Five members of Public

**146 APOLOGIES**

Apologies received and approved – Cllr. North away on holiday and D.Cllr. Whiting away on business.

**147 CHANGES TO PUBLISHED AGENDA**

Addition to this agenda were made under Minute 152. Planning.Holywell Farm, Holywell; Barnfield, Lye Green;

5 Finwood Road, Rowington. Under Minute 160 Correspondence -Email from Graham Leach. Democratic Services Manager & Deputy Monitoring Officer. Under Minute 162. Finance - Mr D Connolly (P.Field Insps)£ 50.00, Cllr. Mrs Clarke Expenses £ 5.80, HMRC PAYE/NIC to year end.£ 331.31

**148 DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO PECUNIARY INTERESTS**

Cllr. Coombs declared a personal interest relating to planning application W17 / 0196 the applicant being known to him.

**149 MINUTES OF MEETING HELD ON 09 FEBRUARY 2017**

Draft Minutes circulated to Councillors with this agenda for approval.  The Minutes of 09 February 2017 were approved as being a true record [GC/NC]

**150 QUESTIONS/OBSERVATIONS FROM MEMBERS OF THE PUBLIC (Limited to 15 minutes)**

Five members of the public were in attendance: The Chief Executive, Architect and a Trustee from Riding for the Disabled to present details of their current planning application and answer any questions.

Ian Henderson from Pinley and Jane Coles from Lowsonford were in attendance to observe proceedings prior to their respective applications to become members of Rowington Parish Council.

**151 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

Cllr. Mrs Jose Compton gave the following report:

* Good news received from the Chancellor in that funding had been awarded to WCC towards the cost of adult social care. This would enable WCC to address various current issues with social care such as problems encountered with patient discharge from hospitals
* Old Shire Hall in Warwick had been granted planning permission by WDC to become a function suite for weddings, conferences etc. The building is listed and will require considerable upgrading works to bring the facilities up to date
* Warwick Museum had undergone a refit and was now open. Good feedback had been received on the new facilities such as a lift and a café.
* The Aviva Women’s Cycle Race would be returning to Warwickshire in June
* The recent “Apprentice Week” had placed WCC in the top one hundred in the country for employing apprentices
* The major improvements to Stanks Island were scheduled to commence in autumn 2017
* The future of the Community Forums were currently under discussion
* Quarry lane currently undergoing re-surfacing.

Cllr. Mrs Sue Gallagher gave the following report:

* The WDC budget had resulted in a £5.00 increase on Council Tax for a Band D property.
* WDC Executive – funding being made available to find Gypsy and Traveller Sites before the government intervened
* No details yet of when WDC headquarters were likely to move
* Leisure Centre provider has been chosen but details confidential at the time of this meeting
* Great discussion underway at WDC regarding the Community Forums with very good feedback received from the forum users.

**152 PLANNING MATTERS**

**152.a Considered by WDC:**

**W 17 / 0163 Carps Pool, Five Ways Road** – Proposed use of outbuilding for ancillary residential accommodation. **GRANTED**

**W 16 / 2290 Holywell Farm, Holywell** – Application for a certificate of Lawfulness of Existing Use or Development of land. **Refused**

**W 16 / 2250 Mop Meadow Farm, Lowsonford** – Proposed agricultural unit and machinery/ maintenance/tool store unit. **Application Withdrawn**

**152.b To be considered by RPC**

**W17 / 0196 Mousley Hill Farm, Fletchers Lane, Mousley End –** Change of Use of an agricultural barn to form four holiday letting units. **No objections**

**W17 / 0274 Lowlands Farm, Old Warwick Road –** Demolition of existing buildings and construction of new training facility and ancillary offices including associated car parking areas and hard and soft landscaping . Demolition of existing spectator viewing area to indoor menage and construction of new training and spectator seating area. **No objections**

**W 17 / 0371 Barnfield, Lye Green** – Erection of a rear two storey extension **Objections**Rowington Parish Council raises the following objections:  
The objections made by Rowington Parish Council to application W 16 /2084 remain and still apply to the current application, namely:  
The proposal is contrary to Policy H14 Extensions to Dwellings in the Open Countryside (WDC Draft Local Plan 2011-2019) and Policy RAP 2 Extensions to Dwellings (WDC Local Plan 1996-2011)  
Planning Permission was granted in 1988 for conversion of the original 1950's barn into a residential dwelling, followed by planning permission for a rear extension and a 3 car garage and workshop. Construction of a single storey link passageway between the garage and the dwelling also took place in 1997.  
Any further extensions would result in disproportionate additions to the original dwelling; would not respect the character of the original dwelling and would significantly extend the visual impression of built development, thus diminishing the openness of the rural area. The proposed extension would substantially alter the scale, design and character of the original dwelling in this Green Belt location.  
The Parish Council refute the comments made by the architect in his letter of 26 January 2017, claiming that the two planning applications 89/0208 and 89/1278 were carried out so close together that these two applications should be considered as one. These are two completely separate applications, one for conversion of the original building and one for an extension to the building. Whether these two applications / schemes were constructed at the same time or not is considered irrelevant. The original building has already been extended by over 90%, far in excess of policy guidelines relating to extensions to properties in rural areas/green belt.

**W 17 / 0331 5 Finwood Road, Rowington** – Existing dropped kerb extended from 2.9m to 6.2m. **No objections**

**152.c Other Planning/Enforcement Matters**

None at issue of agenda

Members of the public present were invited to leave the room during discussion of the following agenda item.

**153. RPC VACANCY – CLERK AND RESPONSIBLE FINANCIAL OFFICER – CONFIDENTIAL ITEM**

Under Section 100A of the Local Government Act 1972 the public and press will be excluded from the meeting for this item by reason of the likely disclosure of exempt information relating to an individual, information which is likely to reveal the identity of an individual, and information relating to the financial or business affairs of any particular person

Members of the public returned to the room.

**154.ANNUAL PARISH MEETING**

Date for APM agreed as 27 April 2017.

**155. PARISH WEBSITE**

155.a Update (if any) [www.rowingtonpc.org.uk](http://www.rowingtonpc.org.uk).

No update.

**156. ROWINGTON AND LOWSONFORD VILLAGE HALLS**

156.a Reports (if any) . None received

**157. HIGHWAYS, FOOTPATHS AND TRANSPORT**

157.a WDC Flooding Reports (if any)

157.b Reports by Councillors and/or residents on any highway issues.

* Fallen tree in St Laurence Church Car Park reported to Church Warden

157.c Reports by Councillors on any footpath issues. Request by Cllr. Coombs for more waymarkers.

**158. PLAYING FIELD**

158.a Playing Field Inspection Reports - **Cllr. Gaffey (05 March)Cllr. Coombs (19 March) Cllr. Mrs Clarke (02**

**April)**

**N.B**. Please submit inspection report to the Clerk as soon as the relevant inspection has been carried out.

158.b Additional tree work carried out by Adam’s Tree Surgery still to be completed at issue of agenda – payment

of original invoice remains unpaid. Noted

**159. MEETINGS/TRAINING DAYS ATTENDED / FORTHCOMING**

159.a 04 Mar 17 WALC Annual Briefing Day. Shire Hall, Warwick . Focus on Community Engagement. Noted

159.b 11 Mar 17 The Chairman and Consort of WCC Councillor Bob Hicks and Mrs Ann Hibbs/ Open Evening

& Reception at Old Shire Hall, Northgate Street Entrance. 6.30pm to 8.30pm. Cllr. Coombs

to attend

159.c 01 Mar 17 West Midlands Waterway – Forum Meeting Invitation. Thurs 27 April 2017 at The Bond

Company, Fazeley Street, Digbeth 7.00 to 9.00pm. Noted

**160. CORRESPONDENCE**

160.a 28 Feb 17 NALC confirmation of Section 137 expenditure limit for 2017-2018 is £7.57. Noted

160.b Feb 17 WALC Warwick Area Meeting Minutes of 08 February 2017. Noted

160.c Feb 17 WCC Consultation on development of a Rural Growth Plan. Consultation closes on 24 March

2017. Details in Circulation File. Noted

160.d Mar 17 Email from Graham Leach. Democratic Services Manager & Deputy Monitoring Officer.

Details relating to WDC Electoral Boundaries Review. Circulated to all Councillors. Noted

160.e Circulation Envelope:

Clerks & Councils Direct March 2017; WDC Council Meeting 22 February 2017 Agenda & Minutes of 25 January 2017; WDC Civic & Committee Services Executive Meeting Minutes of 08 February 2017; WCC Public Health – “Alcohol Days Off” app launched; WALC – details of Keep it Local Five Step Guide; WCC Public Health – Fitter Futures Warwickshire support for young people aged 11-16; CSW Superfast Broadband Update February 2017; WCC Smart Start – details of finding boost for community projects for Warwickshire’s children.

**161. PARISH DESIGN STATEMENT**

Update by Steering Group on progress. (Cllrs. North, Gaffey and Mrs Clarke). Draft document submitted to WDC 19 September 2016 for consideration and again in February 2017. No update at issue of agenda. Clerk to request update from WDC

**162. FINANCE**

**162.a. Paid during the month:**

None

**162.b To be paid**

Clerk Salary & Allowance (March) £ 831.42

Clerk Gratuity Fund Payment £ TBC

Johnston Publishing (Vacancy Advertising) £ 899.42

Rowington Village Hall (Donation S.137) £ 200.00

Lowsonford Village Hall (Donation S.137) £ 200.00

Rowington PCC (Donation S.137) £ 750.00

Rowington Records (Donation S.137) £ 100.00

St. Luke’s Church (Donation S.137) £ 200.00

Rowington Village Hall (Tennis Club Rent) £ 360.00

Mr D Connolly (P.Field Insps) £ 50.00

Cllr. Mrs Clarke Expenses £ 5.80

HMRC PAYE/NIC to year end. £ 331.31

**162.c Received:**

Bank of Ireland Interest (Jan) £ 2.96

Bank of Ireland Interest (Feb) £ 3.01

Rowington Tennis Club Rent £ 360.00

Rowington Allotments Ground Rent £ 222.34

Resolved that the above items of finance be approved (NC/GC)

**162.d Items for consideration/information**

162.d.(i)Draft Unaudited Accounts for approval – Year End 31 March 2017. Circulated to Councillors 01 March 2017 for consideration. Resolved that the unaudited accounts be approved subject to formal approval by the Internal Auditor[GC/NC]

**163. ITEMS FOR FUTURE AGENDAS**

None at issue of agenda

There being no further business the meeting closed at 9.15pm

**NEXT MEETING**

**Thursday 13 April 2017 at Lowsonford Village Hall**

Signed………………………………………………….

Chairman

Date…………………………………………………….