

# ROWINGTON PARISH COUNCIL

Clerk to the Council: Nicola Everall. Grove Cottage West, Church Road, Honiley, CV8 1TJ  
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To All Members of the Council  
8 May 2017

You are hereby summoned to attend the **Annual Meeting** of Rowington Parish Council to be held in Rowington Village Hall, Rowington on Thursday 11 May 2017 at 7.30pm, for the purpose of transacting the following business.

Members of the Press and Public are invited to attend the meeting and are welcome to address the Parish Council on any matters they wish to raise during the public forum.

Signed:



Nicola Everall  
Clerk & Responsible Financial Officer

**DECLARATIONS OF INTEREST:** Declarations of interest should be made at item 4 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained. If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Clerk prior to the meeting

- 1 ELECTION OF CHAIRMAN**
- 2 ELECTION OF VICE CHAIRMAN**
- 3 APOLOGIES**
- 4 DECLARATIONS OF INTEREST AND DISPENSATIONS RELATING TO PECUNIARY INTERESTS**
- 5 REGISTER OF DISCOSABLE PECUNIARY INTERESTS**  
Forms to be circulated to Councillors for completion prior to this meeting
- 6 MINUTES OF THE MEETING HELD ON 13 APRIL 2017**
- 7 REVIEW AND ADOPTION OF STANDING ORDERS AND FINANCIAL REGULATIONS**  
Copies of relevant documents circulated to Councillors prior to this meeting
- 8 REPORT BY RESPONSIBLE FINANCIAL OFFICER FOR YEAR 2016/2017**
- 9 CHANGES TO PUBLISHED AGENDA**
- 10 QUESTIONS/OBSERVATIONS FROM MEMBERS OF THE PUBLIC (Limited to 15 minutes maximum)**

**Please note that other than during the public participation session under Item 11, members of the public are not permitted to address the meeting unless specifically invited to do so by the Chairman.**

- 11 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
- 12 PLANNING MATTERS**  
**Considered by WDC:**  
**W17/0371 - Barnfield, Lye Green, Holywell - Erection of 2 two storey rear extension – Refused by WDC**

**To be considered by the Parish Council**

**W17/0726 The Elephant & Castle, Old Warwick Road, Rowington - creation of a one bedroomed self-contained annex flat within an existing dwelling house – comments due by 17 May 2017**

**Other Planning/Enforcement matters**

**W17/0104 Lyttleton House, Lye Green, Holywell, Rowington – Appeal made 28 April 2017**

Proposed development; erection of two storey rear extension

**13 PARISH DESIGN STATEMENT**

Councillor M North to provide an update

**14 PARISH WEBSITE**

Update [www.rowingtonpc.org.uk](http://www.rowingtonpc.org.uk).

**15 LOCALITIES FORUM**

**16 REPORTS FROM ROWINGTON AND LOWSONFORD VILLAGE HALLS**

**17 HIGHWAYS, FOOTPATHS AND TRANSPORT**

WDC Flooding Reports (if any)

Reports by Councillors and/or residents on any highway issues.

Reports by Councillors on any footpath issues. Reports Sheets due from – Councillor Coombs

**18 PLAYING FIELD**

Outstanding reports from Councillor G Coombs – 8/1/17 & Councillor J Gaffey 5/3/17

**19 MEETINGS & TRAINING DAYS ATTENDED / FORTHCOMING**

New Councillor Training - WALC

Planning Workshops - WALC

Neighbourhood Planning - WALC 20 May 2017

**20 CORRESPONDENCE**

Email from Lowsonford Village Hall regarding the Parish Councils meeting on 8 June 2017 – due to the elections, both village halls are unable to accommodate the Parish Council.

Zurich Municipal – Renewal of Parish Council Insurance

WCC – Recycle for Warwickshire

**21 COUNCILLOR VACANCY**

**22 FINANCE**

**Paid during the month:**

None

**To be paid**

Clerks Salary (17/4/17 to 30/4/17) £307.44

Councillor N Clarke Expenses from Annual Meeting £21.49

AMW Lawn Care £269.18

£598.11

**Received:**

Precept – First payment £ 11,144.50

**NEXT MEETING**

**Thursday 8 June 2017**

**Venue TBC due to elections**