

**ROWINGTON PARISH COUNCIL
MINUTES OF A PARISH COUNCIL MEETING HELD AT
ROWINGTON VILLAGE HALL ON THURSDAY 13 JULY 2017**

Present

Councillor J Gaffey (Chairman)
Councillor J Coles
Councillor I Henderson
Councillor D Lane
Councillor M North

Warwick District Councillor Mrs S Gallagher
Parish Clerk – Nicola Everall
No members of the public

229 Apologies

Apologies for absence were received on behalf of Councillor Weir, County Councillor J Cooke and Warwick District Councillor P Whiting.

230 Declarations of Interest & Dispensations Relating to Pecuniary Interests

There were no declarations of interest

231 Changes to Published Agenda

Additions to this agenda were made under Minute 237 below.

232 Minutes of the Meeting held on 7 June 2017

It was proposed by Councillor Coles and seconded by Councillor Lane that the minutes of the meeting held on 7 June 2017, having been previously circulated be agreed and signed as a true record. No amendments were requested.

233 Confidential Minutes of the Meeting held on 7 June 2017

Under Section 100A of the Local Government Act 1972 the public and press were excluded from the meeting for this item by reason of the likely disclosure of exempt information relating to an individual, information which is likely to reveal the identity of an individual, and information relating to the financial or business affairs of any particular person.

The Chairman read the minutes of the meeting held in a closed session on 7 June 2017 and it was proposed by Councillor Coles and seconded by Councillor Lane that those minutes, be agreed and signed as a true record. No amendments were requested.

234 Questions from Members of the Public (Limited to 15 minutes)

There were no members of the public at the meeting.

235 Report from County Councillor

Councillor Cooke submitted a report which is appended to these minutes.

236 Report from Warwick District Councillor Gallagher

Councillor Gallagher reported that, in the aftermath of the tragic events at Grenfell Tower, the Housing department has been busy inspecting the (relatively few) high rise residences owned by WDC. No major problems have been identified.

The accounts for the year to March 2017 have been closed, with a surplus of over £400,000. This surplus has been transferred mostly to the Leisure reserve, given the problems and consequent delays caused by utility companies and their subcontractors during development work at the leisure centres in both Leamington and Warwick.

Work continued concerning the relocation of WDC offices and the redevelopment of the existing site. With the planning process about to get underway, further announcements were expected to be made over the next few weeks.

Given the higher levels of unauthorised encampments being experienced throughout the country, the new Housing & Development portfolio holder (Cllr Alan Rhead) is keen to make progress concerning the provision of a Gypsy & Traveller transit site. All parish council Chairs are due to be invited to a meeting to discuss the issue later in the year.

237 Planning Matters

The following planning matters were considered and reported.

W17/1009	Durham Ox, 111 Shrewley Common Resubmission of W17/0481. Proposed erection of a single storey rear extension and relocation of front porch	14/07/17	Support
W17/1032	High Cross Farm, High Cross Lane, Rowington Insertion of 3 dormers to the front roof slope.	14/07/17	Support subject to an Ecology Survey
W17/1154	High Paddock, Back Lane, Rowington Erection of replacement garden room	01/08/17	Support
W17/1156	Bell Meadow, Old Warwick Road Erection of a single storey rear/side extension	20/07/17	Support
W17/1176	Oldfield Farm, Old Warwick Road Demolish existing single storey kitchen extension to rear and construct new two storey extension. Demolish dilapidated porch and construct new single storey link between existing main house and pool outbuilding. Construct single storey extension to side of pool outbuilding.	02/08/17	Object – overdevelopment and out of character
W17/1177LB	Oldfield Farm, Old Warwick Road Demolish existing single storey kitchen extension to rear and construct new two storey extension. Demolish dilapidated porch and construct new single storey link between existing main house and pool outbuilding. Construct single storey extension to side of pool outbuilding.	02/08/17	Object – overdevelopment and out of character

The Parish Council reconsidered planning applications W17/0858 & W17/0859LB – **Fleur de Leys**, Lapworth Street, Bushwood - Retrospective replacement of rear patio pergola.

Following additional information received from the Case Officer, the Parish Council agreed to support the application subject to the pergola remaining as an open aspect with no roof covering and that the Conservation Officer be made aware of the tiles that had been situated on part of the pergola. It was considered that these tiles did not match the existing roof tiles on this listed building.

Additionally, the Parish Council also reconsidered the application W17/0931 – **Ribbons, Rowington Green** - Roof alterations to studio/garage building to replace two flying dormers with single gable dormer.

The Parish Council reconsidered the application and due to the previous extensions undertaken, the proposed alteration represents a volumetric overdevelopment of the site, and therefore the Parish Council maintains its objection to this application.

Planning Appeals

W17/0104 Lyttleton House, Lye Green, Holywell, Rowington – Appeal allowed
Proposed development; erection of two storey rear extension

W14/0083 Glenthorne, Five Ways Road, Shrewley – Appeal is to be the subject of a Public Inquiry – 8 August 2017 – Public Inquiry – **Town Hall on 5 September 2017**

238 Parish Design Statement (PDS)

Councillor North reported on progress of the PDS and it was agreed to accept the minor changes which had been made before proceeding. Cllrs agreed that of 600 copies this 36 page document, would be printed for the households of the parish and for other purposes.

Councillor North had obtained three quotes for printing and it was agreed to spend £1997 of the budget for the cost of printing.

Additionally, Councillor North was to obtain costs for envelopes and postage for distribution.

239 Reports from Lowsonford & Rowington Village Halls

There were no reports available.

240 Playing Field Refurbishment

Councillor North raised concern regarding works that were needed at the Playing Field and it was agreed that the Clerk and Councillor North would arrange to meet at the Playing field with the PC's contractor to discuss the cutting back of the hedge and repairs to the fence.

The signage also needed attention and this was to be dealt with at a later date.

241 Highways, Footpaths & Transport

Councillor Coles raised concern regarding the lock on the gates not being secured to the car park near the canal. The Clerk was asked to raise this with the Canals & River Trust.

242 Playing Field

Playing Field Inspection Reports were outstanding from D Weir – 30 April 2017

243 Meetings, Training Days attended & forthcoming

Cllr Coles to attend Councillor & Clerk Induction Part 1 – 11 November 2017 and Councillor & Clerk Induction Part 2 – 2 December 2017.

244 Finance

a) Paid during the month:

None

b) To be paid

31.05.17 AMW Lawn Care £269.18
31.05.17 Mr D Connolly £50.00
08.06.17 Cardiac Science AED Battery £215.00
13.06.17 Cardiac Science AED Battery £215.00
20.06.17 WALC Cllr Coles Training December 2017 £30.00
21.06.17 WALC Cllr Coles Training November 2017 £30.00
21.06.17 WALC Cllr Coles Training May 2017 £30.00
30.06.17 AMW Lawn Care £283.68
03.07.17 Cllr J Gaffey Expenses £38.49 Microsoft Office 365 Subscription
31.07.17 N Overall Clerks Salary £604.29
31.07.17 HMRC £164.22

c) Received:

Bank Interest £2.47

It was proposed by Councillor Coles and duly seconded by Councillor North that the payments be approved. No objections were recorded.

245 Draft Procedure for the Signature of the Annual Governance Statement

It was proposed by Cllr Lane and seconded by Cllr Coles to adopt the Procedure for the Signature of the Annual Governance Statement and review the document in February 2018.

246 Defibrillator Training

The Clerk had received a quote for £200 plus VAT for the training of up to 12 persons for the use of the defibrillators. It was agreed by members that the Clerk would undertake to seek more cost effective quotes for training from other providers.

247 Confidential Minutes

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248 Items for Future Agendas

None reported.

There being no further business the meeting closed at 9.45pm.

NEXT MEETING
Thursday 10 August 2017 at Rowington Village Hall

Signed.....

Designation.....

Date.....

Appendix 1

Lapworth & West Kenilworth News July 2017 – Cllr J Cooke

Jeff Clarke has taken over as Portfolio Holder for Transport & Highways from Alan Cockburn. He has recently agreed to install anti-speeding measures in Leyes Lane Kenilworth adjacent to Kenilworth School and impose a 20mph speed limit in the road.

Children Centres

You will have seen in local newspapers and on social media the proposal to reduce the number of Children Centres in the County in order to meet an agreed 1.1million pound budget cut. The proposal is to set up Children's hubs in various parts of the County. My fellow Kenilworth County Councillors and I will be joining force to oppose this reduction in Children's services. The decision will be taken by the County Council Cabinet in October or November

Cllr Jeff Morgan Portfolio holder for Children's Services said: -

"Currently there are 39 children's centres in Warwickshire and we are proposing to build on the excellent work done in the past and concentrate on people with the greatest need by establishing 12 of these as family hubs, in targeted locations, providing services for families with children up to 18 or 25 in the case of SEND (formerly the Integrated Disability Service). Matched with 3 of the family hubs will be "proof of concept" community hubs, which will trial suitability for delivering services to adults too.

What is being put forward is a consultation; nothing is cast in stone at this point and there will be at least 11 weeks for families and providers to respond. This will be then considered by cabinet in October or November."

Grenfell Tower

Following on from the Grenfell Tower tragedy the County Fire Service and District & Borough Councils have conducted safety checks on all tower blocks in the County.

Chief Fire Officer **Andy Hickmott** said: -

"Warwickshire Fire and Rescue Service work closely with local authorities and landlords of high rise properties to ensure that they are legal and compliant. Based on the events in London, we have contacted all local authorities in Warwickshire to offer additional guidance. However, should the worst happen, please ensure that you follow the escape plan in place for your building. General fire safety advice can be found here: <http://www.warwickshire.gov.uk/escapeplan>.

Economic Growth

The team at Warwickshire County Council responsible for supporting economic growth in town centres across the county has won a prestigious award in the Association of Town and City Management. The Team, under the banner of 'The Warwickshire Towns Network', scooped the 'Partnership of the Year' accolade, beating off Sheffield City Centre and Monaghan Town Partnership in the final shortlist.

Trading Standards

A man from Rugby who had savings of over £20,000 found himself in debt after sending money to postal scam fraudsters who had promised that he had won cars, lotteries and other prizes, despite the fact that he had never entered any competitions.

Councillor **Howard Roberts** Portfolio holder for Communities said: -

"We've all seen them, envelopes stamped 'Euro Lottery Winner', 'Official Government Award' or 'Good Luck Inside' and most of us will immediately consign them to the recycling bin. Unfortunately, though some people do respond, sending money, cheques and in some cases their bank account numbers and PINS. These people are then drawn in to the scam, paying out ever more money in the hope of receiving a pay-out that will never come.

"In Warwickshire, our Trading Standards Officers are working locally with Royal Mail postal workers and nationally with the National Scams Team to identify and support these victims, intercepting their letters and returning their money."