

ROWINGTON PARISH COUNCIL

Clerk to the Council: Nicola Everall. Grove Cottage West, Church Road, Honiley, CV8 1TJ
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To All Members of the Council
3 November 2017

You are hereby summoned to attend a Meeting of Rowington Parish Council to be held in Lowsonford Village Hall, on Thursday 9 November 2017 at 7.30pm, for the purpose of transacting the following business.

Members of the Press and Public are invited to attend the meeting and are welcome to address the Parish Council on any matters they wish to raise during the public forum.

Signed:



Nicola Everall
Clerk & Responsible Financial Officer

DECLARATIONS OF INTEREST: Declarations of interest should be made at item 3 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained. If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Clerk prior to the meeting

- 1 Apologies**
- 2 Changes to Published Agenda**
- 3 Declarations of Interest & Dispensations Relating to Pecuniary Interests**
- 4 Minutes of the meeting held on 12 October 2017**
- 5 Questions/observations from members of the public (limited to 15 minutes maximum – time to be split between speakers)**

Please note that other than during the public participation session, members of the public are not permitted to address the meeting unless specifically invited to do so by the Chairman.

- 6 Reports from District and County Councillors**
- 7 Planning Matters**
 - a) To be considered at the meeting**

W17/1674	Sanbrook Farm, Back Lane, Rowington Proposed installation of a covered, mechanically operated horse walker/exerciser. Address: Sanbrook Farm, Back Lane, Rowington	13/11/17
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b) Considered by WDC – see attached schedule

c) Enforcement Matters

- 8 Parish Design Statement – Update**
- 9 Parish Website**
- 10 WDC – Standards Committee – Update**

- 11 Playing Field**
i) Refurbishment – Update
ii) Outstanding Reports – Cllr D Weir 30 April, 9 July & 1 October 2017
iii) Recent Inspection Report – discussion on any recommendations contained within the report
- 12 Reports from Lowsonford & Rowington Village Halls**
- 13 Highways, Footpaths & Transport**
WDC Flooding Reports (if any)
Reports by Councillors and/or residents on any highway issues.
Reports by Councillors on any footpath issues.
- 14 Meetings & Training Days Attended & Forthcoming**
Cllr Coles & Cllr Lane to attend Councillor & Clerk Induction Part 1 – 11 November 2017
Cllr Coles to attend Councillor & Clerk Induction Part 2 – 2 December 2017
- 15 Correspondence**
a) WDC – Boundary Changes – Clerk’s email of 17 October 2017
b) WDC – CIL Training – Clerk’s email of 17 October 2017
c) WALC - Unauthorised gypsy encampments consultation – Clerk’s email of 19 October 2017
d) WALC - LAIS releases concerning Councillor disqualifications; Right Homes Consultation & Data Protection
e) NALC – Payment of fees to the Information Commissioner’s Office
f) WDC – Local Government Boundary Commission for England (LGBCE) Council Size
- 16 Finance**
a) Paid during the month:
None
- b) To be paid**
Clerk’s Salary November £604.09
HMRC £164.42
RoSPA Play Safety £96.60
Mr D Connolly £50.00
Adam’s Tree Surgery £360.00
- c) Received:**
Bank Interest £2.43
- 17 Defibrillator**
a) Training update
b) Weekly checks
- 18 Clerk’s Employment Contract**
- 19 Election of Vice Chairman**
- 20 Administration Working Group**
- 21 Meeting Dates 2018 – Draft schedule attached**

NEXT MEETING – Thursday 14 December 2017 at Rowington Village Hall