

**ROWINGTON PARISH COUNCIL  
MINUTES OF A PARISH COUNCIL MEETING HELD AT  
LOWSONFORD VILLAGE HALL ON THURSDAY 9 NOVEMBER 2017**

**Present**

Councillor J Gaffey (Chairman)  
Councillor J Coles  
Councillor I Henderson  
Councillor D Lane  
Councillor M North  
Councillor D Weir

Warwick District Councillor Mrs S Gallagher

Parish Clerk – Nicola Everall

No members of the public

Maria Sheridan, Planner, and David Green, Director of Delta Planning, and Alistair Clark from A C Lloyd Homes for part of the meeting.

**287 Apologies**

Apologies for absence were received on behalf of Warwick District Cllr P Whiting and County Cllr J Cooke.

**288 Declarations of Interest & Dispensations Relating to Pecuniary Interests**

There were no Declarations of Interest.

**289 Changes to Published Agenda**

Additions to this agenda were made under Minutes 294, 303 & 305 below.

**290 Minutes of the Meeting held on 12 October 2017**

It was proposed by Cllr Henderson and seconded by Cllr Coles that the minutes of the meeting held on 12 October 2017, having been previously circulated, be agreed and signed as a true record. No objections were raised or amendments requested.

**291 Questions from Members of the Public (Limited to 15 minutes)**

There were no members of the public at the meeting.

Maria Sheridan, Planner, and David Green, Director of Delta Planning, and Alistair Clark from A C Lloyd Homes gave a presentation on planning application W17/1724 – for the proposed development of 38 dwellings on land at Meadow House/Kingswood Farm and responded to the concerns, which had been previously raised by the Parish Council in its objection to the proposed development.

The Parish Council requested that should the development be approved, conditions be placed on the movement of construction and delivery vehicles accessing and leaving the site, including restrictions on material delivery times and strictly no waiting outside the site on Old Warwick Road. This would be of particular concern prior to the site opening when vehicles may arrive early and park on Old Warwick Road. The Parish Council also expressed concerns regarding the security of the site and the strict adherence to the agreed site working times.

**292 Report from Warwick District Councillors S Gallagher & P Whiting**

Cllr S Gallagher reported that the Local Plan had now been approved and the time has passed for a Judicial Review.

The WDC Executive had approved a recommendation to progress the development of the Country Park south of Warwick.

Following a recent survey, it was reported that Warwick District residents are in good shape, and well above the national average. Of those who responded, 62.4% consider themselves to be active, which is the highest in the region. Additionally, Warwick District residents also score high in volunteering at 21.4% against a national average of 14.9%.

Mac Golf, who has been running Newbold Golf Course has withdrawn from their contract which was disappointing as the Golf Club will now close on 31 December 2017 and WDC needs to decide what to do with the club.

### 293 Report from County Councillor

In his absence, Cllr Cooke submitted a report which was read to members and is appended to these minutes.

### 294 Planning Matters

The following planning matters were considered and reported.

W17/1670	Rowington Grange, Mill Lane, Rowington Prior approval for the change of use of an agricultural barn into a single dwelling including associated operational development under Class Q(a) and Class Q(b).	24/11/17	No objection
W17/1674	Sanbrook Farm, Back Lane, Rowington Proposed installation of a covered, mechanically operated horse walker/exerciser. Address: Sanbrook Farm, Back Lane, Rowington	13/11/17	No Objection – to the horse walker, However, the actual building around it, the walls and roof structure are not considered necessary and the building as proposed is considered to be inappropriate development within the Green Belt. If the walls and roof were removed from the application, the Parish Council would support the installation of the walker.
W17/1859AG	Land at Pinley, to the South of Holy Farm, Pinley Green	9/11/17	No objection

### 295 Current Planning Appeals

W16/2123/LB Rowington Hall, Old Warwick Road – Retrospective application for the installation of new slate roof to front roof slope

Appeal Ref: APP/T3725/X/173167356 – Holywell Farm, Holywell, Shrewley – for the of land as part of the domestic curtilage

### 296 Parish Design Statement (PDS)

Councillor North reported on progress of the PDS and it was agreed to accept the minor changes to the covering letter, which was to be distributed with the PDS. Cllrs agreed that 600 copies of the document, would be printed for the households of the parish and for other purposes.

Additionally, Cllr North was to arrange the printing of labels, envelopes and postage for distribution with the assistance of Mr E Petrie.

### 297 Website

No issues to report.

### 298 Reports from Lowsonford & Rowington Village Halls

Cllr Coles reported that Lowsonford Village Hall was to hold an Extraordinary meeting on 23 November 2017, regarding the possible closure of Lowsonford Village Hall. Cllr Coles, Henderson and Weir were to attend the meeting and report back to the Parish Council.

Cllr Weir reported that the Bookings Secretary of Rowington Village Hall had submitted her notice of resignation and would leave her post in April 2018.

### **299 Highways, Footpaths & Transport**

It was reported that a pane of glass of the telephone kiosk was broken, and the Clerk was asked to arrange for its repair.

Concern was raised regarding an 'A' board sign, which had been sited on the grass verge of Dexter's Finwood Farm and the Clerk was asked to contact WCC to ascertain if this was in breach of any highway regulations.

### **300 Playing Field**

- a) Playing Field Inspection Reports were outstanding from Cllr D Weir – 30 April, 9 July & 1 October and from Cllr Gaffey from 3 September 2017.
- b) Following concerns raised at the last Parish Council meeting, regarding the encroachment of residential gardens on the playing field, and the Clerk's subsequent site visit, it was agreed to write to the two residents of St Laurence Close, outlining that the land on which they had encroached, was the property of the Parish Council. It was decided not to take further action at this time and that the Parish Council reserved its rights to rectify any situations which are deemed were unsafe.
- c) The Clerk had received a quote for the replacement of the three signs at the Playing Field from Nuneaton Signs for £131.25 plus VAT and subject to the addition of postcodes to the proposed signage, the Clerk was requested to proceed with the order.
- d) It was reported that an Inspector from Play Safety Ltd had carried out the Annual Inspection at the Playing Field, the Clerk and Cllr North were asked to look into matters raised at the inspection, in order that any repairs be carried out accordingly. No urgent matters had been raised by the Inspector and the overall risks were considered as low.

### **301 Meetings, Training Days attended & forthcoming**

Cllr Coles & Cllr Lane to attend Councillor & Clerk Induction Part 1 – 11 November 2017

Cllr Coles to attend Councillor & Clerk Induction Part 2 – 2 December 2017

Cllr Henderson had attended the AGM held by WALC on 1 November 2017 at 7.30pm and gave a brief overview of the event.

### **302 Correspondence**

- a) WDC – Boundary Changes
- b) WDC – CIL Training
- c) WALC - Unauthorised gypsy encampments consultation
- d) WALC - LAIS releases concerning Councillor disqualifications; Right Homes Consultation & Data Protection
- e) NALC – Payment of fees to the Information Commissioner's Office (ICO)
- f) WDC – Local Government Boundary Commission for England (LGBCE) Council Size

Members agreed that the Parish Council should subscribe to the Information Commissioner's Office (ICO) at a cost of £35.00 per annum.

### **303 Finance**

#### **a) Paid during the month:**

None

#### **b) To be paid**

Clerk's Salary November £604.09

HMRC £164.42

RoSPA Play Safety £96.60

Mr D Connolly September £50.00

Adam's Tree Surgery £360.00

Cardiac Science £43.40

AMW Lawncare £155.71

Mr D Connolly October £50.00

#### **c) Received:**

Bank Interest £2.43

It was proposed by Cllr Coles and duly seconded by Cllr Lane that the payments be approved. No objections or abstentions were recorded.

**304 Defibrillators**

- a) The Clerk and Cllr Henderson were asked to propose a date for an initial training session and make the necessary arrangements.
- b) The Parish Council identified that it was not in possession of the ID and access codes for the AED at Lawsonford Village Hall. The Clerk was asked to establish the codes and ensure that all records were kept up to date.

**305 Parish Notice Board at Pinley**

It was reported that the notice board at Pinley was broken and beyond repair and the Clerk was requested to apply for matched funding from WCC and liaise with the Chairman of the Parish Council in organising a replacement notice board.

**306 Election of Vice Chairman**

In view of there being a vacancy for the role of Vice Chairman, Cllr Gaffey nominated Cllr Henderson as Vice Chair and this was seconded by Cllr Lane. Cllr Henderson accepted the nomination and it was agreed unanimously that Cllr Henderson would sit as Vice Chair until May 2018. No objections were recorded.

**307 Administration Working Group**

It was agreed unanimously that the Parish Council establishes an Administration Working Group to undertake a review of current administrative practices and those members were to include the Chairman, the Clerk, Cllr Henderson and Cllr North. Cllr Henderson was to arrange for an initial meeting.

**308 Meeting Dates 2018**

The Clerk circulated a Draft Schedule of meeting dates for 2018 and the schedule was agreed unanimously.

**309 Items for Future Agendas**

None reported.

There being no further business the meeting closed at 9.55pm.

**NEXT MEETING**  
**Thursday 14 December 2017 at Rowington Village Hall**

Signed.....

Designation.....

Date.....

## **Appendix 1**

### **Lapworth & West Kenilworth News October/November 2017**

#### **Warwick Road Rowington to Lapworth**

The Clerk has asked me to pursue the possible provision of a public footpath between Rowington & Lapworth along the Old Warwick Road. However, I wouldn't hold my breath!

I have not had a reply as yet as Jo Edwards is off sick. I note that the Clerk copied in Peter Hallam and so she may have more news than I have. I am sure that the answer will be the same as in previous years. The cost would be huge and as Nicola said in her email to the complainant *"From an engineering perspective it is difficult due to the verge being mostly drainage ditch and the cost would be far in excess of that of a standard concrete footpath, due to having to maintain the road drainage."*

#### **Children Centres**

The results of the consultation on the WCC proposal to reduce the number of Children Centres in the County in order to meet an agreed 1.1million pound budget cut have now been published.

The Portfolio Holder Jeff Morgan has announced changes to the originally outlined scheme. The new proposal recommends that the St. John's Kenilworth Children's Centre will stay open in its current form for another year.

Various groups are working on a way forward for the Centre after that. I sincerely hope that we will be able to keep this centre open as it is well used by parents and children from Lapworth & West Kenilworth Division.

The final decision on the proposals will take place at the Cabinet meeting later this month.

#### **Priors Field School Clinton Lane Kenilworth**

The County Council have failed to find a new crossing attendant by Priors Field School.

Parents have contacted WCC direct as well as myself and District & Town Councillors. They are rightly concerned that their Children have to cross this busy road unescorted which has always had speeding problems as well. The situation was not helped by the removal of a School warning sign in order to install the giant illuminated ford warning sign

Both Parents & I have made representations about having a pelican crossing but WCC has repeatedly refused as it claims that this road does not match its criteria. I met last week with Carolyn Burrows and she has agreed that we should pursue provision of a crossing as part of the "Safer Routes to School Program."

#### **Warwick Town Centre and Stanks Island and Birmingham Road improvements begin with speed limit reduction**

The improvements to Warwick town centre, identified after extensive consultation last year, are set to begin with the implementation of a 20mph zone. New 20mph road signs will be going up in the town over the coming weeks, followed in the New Year by infrastructure works designed to reduce speeds on Priory Road.

Other proposals that formed part of last year's consultation continue to be developed and include: Wider pavements

- New crossing points
- Improved cycle links
- Alterations at key town centre gateways such as the Northgate junction
- One-way routing along High Street / Jury Street and The Butts
- Priority signals for buses and reduced street clutter.

Advanced works to Stanks Island – which will be funded by the Government's Local Growth Fund through the Coventry and Warwickshire Local Enterprise Partnership (CWLEP) – and the Birmingham Road Improvement Scheme are also due to begin with new road signs reducing the speed limit along Birmingham Road.

#### **Keep cosy in the cold, get your chimney swept!**

With a cold snap upon us fire crews are urging residents to get their chimney swept following a chimney fire in Frankton on recently.

Warwickshire Fire and Rescue Service were called at shortly before 10pm on 29<sup>th</sup> October to the fire which was extinguished using a hearth kit, stirrup pump, thermal image camera and small gear. Thankfully no-one was injured as a result.

There are approximately 7,000 chimney fires each year in the UK, most of which are preventable. A clean and efficient chimney is not only the best way to protect against chimney fires but also prevents inefficient burning of fuels which creates dangerous carbon monoxide.

#### **Warwickshire firefighters honoured 10 years after tragic deaths**

A memorial ceremony took place on November 2<sup>nd</sup> at St Mary's Church in Warwick to mark the 10 year anniversary of the tragic deaths of firefighters, Ashley Stephens, Darren Yates-Badley, John Averis and Ian Reid, who lost their lives when tackling a fire in Atherstone on Stour on the 2 November 2007.