

ROWINGTON PARISH COUNCIL

Clerk to the Council: Nicola Everall. Grove Cottage West, Church Road, Honiley, CV8 1TJ
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To All Members of the Council
5 January 2018

You are hereby summoned to attend a Meeting of Rowington Parish Council to be held in Rowington Village Hall, on Thursday 11 January 2018 at 7.30pm, for the purpose of transacting the following business.

Members of the Press and Public are invited to attend the meeting and are welcome to address the Parish Council on any matters they wish to raise during the public forum.

Signed:



Nicola Everall
Clerk & Responsible Financial Officer

DECLARATIONS OF INTEREST: Declarations of interest should be made at item 3 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained. If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Clerk prior to the meeting

- 1 Apologies**
- 2 Changes to Published Agenda**
- 3 Declarations of Interest & Dispensations Relating to Pecuniary Interests**
- 4 Minutes of the meeting held on 14 December 2017**
- 5 Questions/observations from members of the public (limited to 15 minutes maximum – time to be split between speakers)**

Please note that other than during the public participation session, members of the public are not permitted to address the meeting unless specifically invited to do so by the Chairman.

- 6 Reports from District and County Councillors**
- 7 Planning Matters**
 - a) To be considered at the meeting – No applications pending at present**
 - b) Considered by WDC – see attached schedule**
 - c) Enforcement Matters**
- 8 Parish Design Statement – Update**
- 9 Parish Website**
- 10 Playing Field**
 - i) Refurbishment – Update
 - ii) Outstanding Reports – Cllr D Weir – 24 December 2017
- 11 Reports from Lawsonford & Rowington Village Halls**

- 12 Highways, Footpaths & Transport**
WDC Flooding Reports (if any)
Reports by Councillors and/or residents on any highway issues.
Reports by Councillors on any footpath issues.
- 13 Meetings & Training Days Attended & Forthcoming**
Clerk & Cllr Lane End of Year Financial Procedures – 22 January 2018
- 14 Correspondence**
a) WALC – Nominations for Attendance at a Royal Garden Party at Buckingham Palace *
b) BHHW Parish Council – Planning Forum Invitation 8 March 2018 *
- Decision required *
- 15 Finance**
a) Paid during the month:
None
- b) To be paid:**
- | | |
|---|---------|
| Clerk's Salary January | £604.29 |
| HMRC | £164.22 |
| Rowington Almshouse Charity | £222.34 |
| Clerks Expenses Postage | £7.70 |
| Mr B Joynson – repairs to Pinley Notice Board | £700.00 |
| AMW Lawn Care – Works to protruding bolts on fence at Playing Field | £228.00 |
| HoEW Subscription | £10.00 |
- c) Received:**
- | | |
|-----------------------------------|---------|
| Bank Interest | £2.65 |
| WALC Transparency Fund for Laptop | £350.00 |
- d) Grants to Organisations**
- 16 Parish Council Precept & Budget 2018/2019**
- 17 Defibrillator**
Training update
- 18 Notice Board at Pinley – Clerk to update**
- 19 Administration Working Group – Notes of the Meeting held on 29 November 2017 attached**
- 20 Clerk's Contract of Employment**

Next Meeting

Thursday 8 February 2018 at Lawsonford Village Hall