

**ROWINGTON PARISH COUNCIL
MINUTES OF A PARISH COUNCIL MEETING HELD AT
ROWINGTON VILLAGE HALL ON THURSDAY 11 JANUARY 2018**

Present

Councillor J Gaffey (Chairman)
Councillor J Coles
Councillor I Henderson
Councillor D Lane
Councillor M North
Councillor D Weir

Parish Clerk – Nicola Everall
1 member of the public

332 Apologies

Apologies for absence were received on behalf of Warwick District Cllrs S Gallagher, P Whiting and County Cllr J Cooke.

333 Questions from Members of the Public (Limited to 15 minutes)

No questions were raised.

334 Changes to Published Agenda

Additions to the agenda were made under Minute 339 (Planning Matters) below.

335 Declarations of Interest & Dispensations Relating to Pecuniary Interests

There were no declarations of interest.

336 Minutes of the Meeting held on 14 December 2017

It was proposed by Cllr J Coles and seconded by Cllr D Lane that the minutes of the meeting held on 14 December 2017, having been previously circulated, were agreed and signed as a true record, subject to an amendment to Minute 313. No objections or abstentions were recorded.

337 Report from Warwick District Councillors S Gallagher & P Whiting

Cllrs S Gallagher or P Whiting did not submit a report to this meeting.

338 Report from County Councillor

Cllr J Cooke had informed the Clerk that there were no significant matters to report.

339 Planning Matters

The following planning matters were considered and reported.

17/2385 The Cottage, Mill Lane, Rowington

Demolition of existing side extensions to both sides and porch, and erection of two storey side extension with associated roof alterations, erection of side dormer.

The Parish Council raised no objection to this application.

340 Current Planning Appeals

W16/2123/LB Rowington Hall, Old Warwick Road – Retrospective application for the installation of new slate roof to front roof slope.

Appeal Ref: APP/T3725/X/173167356 – Holywell Farm, Holywell, Shrewley – for the use of land as part of the domestic curtilage.

341 Parish Design Statement (PDS)

Cllr North had secured a quote of £1,600 from Think Design and Print. The quote included the printing of labels, envelopes and postage for distribution by Royal Mail.

The Clerk was asked to confirm the order and at this stage, request eight proof copies of the PDS for Parish Councillors to review before publication.

342 Website

The Chairman asked the Clerk to ensure that all links and contacts were up to date and in the course of doing so, confirm with respective organisations and individuals, their consent for personal details to be publicised.

343 Reports from Lawsonford & Rowington Village Halls

Cllr J Coles reported that with respect to the management of Lawsonford Village Hall, a new group had now been formulated, and that group had contacted the MP, MEP and County Councillor J Cooke regarding potential funding options. Cllr Coles noted that Cllr J Cooke had expressed his support and suggested a number of organisations to contact to apply for funding. Flyers and forms had been distributed to residents asking for comments on the future of Lawsonford Village Hall and there was to be a further meeting on 16 January 2018.

Cllr J Coles asked whether there was an option available where the Parish Council would provide financial support to the village hall. It was noted that the Parish Council already provides an annual donation to both village halls and has previously provided match funding for specific projects at Rowington Village Hall. The Chairman noted that the Parish Council would review any applications for support and assess them on their merit.

Cllr J Coles was to attend an Open Forum on 'Funding for Village Halls' on 25 January 2018.

344 Highways, Footpaths & Transport

Cllr Henderson reported that there had been some minor flooding in Pinley.

345 Playing Field

There was one outstanding Playing Field Inspection Report from Cllr D Weir – 24 December 2017.

346 Meetings, Training Days attended & forthcoming

Clerk & Cllr Lane to attend End of Year Financial Procedures – 22 January 2018

Cllr Henderson agreed to attend the Planning Forum at Wren Hall, Wroxall on 8 March 2018, subject to this Parish Council being quorate.

347 Correspondence

- a) WALC – Nominations for Attendance at a Royal Garden Party at Buckingham Palace
- b) BHHW Parish Council – Planning Forum Invitation 8 March 2018

It was agreed unanimously that the Chairman and his spouse be nominated for the Garden Party at Buckingham Palace.

348 Finance

a) Paid during the month:

None

b) To be paid:

Clerk's Salary January	£604.29
HMRC	£164.22
Rowington Almshouse Charity	£222.34
Clerks Expenses Postage	£7.70
Mr B Joyson – repairs to Pinley Notice Board	£700.00
AMW Lawn Care – Works to protruding bolts on fence at Playing Field	£228.00
HoEW Subscription	£10.00
Mr D Connolly November Inspections	£50.00

c) Received:

Bank Interest	£2.65
WALC Transparency Fund for Laptop	£350.00

It was proposed by Cllr M North and duly seconded by Cllr D Lane that the payments be approved. No objections or abstentions were recorded.

The Clerk was requested to add an item to the June 2018 agenda for a review of the Parish Councils annual grant payments.

349 Precept 2018/2019

The Clerk circulated a schedule of income and expenditure prior to the meeting. The schedule provided estimates of costs to the year ending 31 March 2018 and estimates for the financial year 2018/2019, including supporting Budget Notes.

Having discussed the reports, it was proposed by Cllr D Lane and seconded by M North and agreed unanimously that the Parish Council maintains the current level of Precept for the financial year 2018/2019.

350 Defibrillators

Cllr Henderson was to attend a meeting of the Hatton WI with a view to a subsequent meeting with Warwickshire Hearts (<http://warwickfirstresponders.org>) who will be running a free training event on 24 February 2018 at Hatton Park Village Hall.

351 Administration Working Group

The notes of the Administration Working Group meeting held on 29 November were noted.

The Clerk was asked to provide a Terms of Reference document explaining the purpose of this group and its status.

352 Clerk’s Contract

The Chairman had previously circulated a Draft Contract of Employment for the Clerk and subject to some minor amendments, the Chairman proposed that the tabled draft contract of employment be signed by both the Clerk and the Chairman. This was seconded by Cllr D Lane and agreed unanimously.

353 Items for Future Agendas

None reported.

There being no further business the meeting closed at 9.15pm.

NEXT MEETING

Thursday 8 February 2018 at Lowsonford Village Hall

Signed.....

Designation.....

Date.....