

ROWINGTON PARISH COUNCIL

Clerk to the Council: Nicola Everall. Grove Cottage West, Church Road, Honiley, CV8 1TJ
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To All Members of the Council
4 May 2018

You are hereby summoned to attend **The Annual Meeting of Rowington Parish Council** to be held in Lowsonford Village Hall, on Thursday 10 May 2018 at 7.30pm, for the purpose of transacting the following business.

Members of the Press and Public are invited to attend the meeting and are welcome to address the Parish Council on any matters they wish to raise during the public forum.

Signed:



Nicola Everall
Clerk & Responsible Financial Officer

DECLARATIONS OF INTEREST: Declarations of interest should be made at item 5 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained. If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Clerk prior to the meeting

1. **Election of Chairman**
2. **Apologies**
3. **Election of Vice-Chairman**
4. **Changes to Published Agenda**
5. **Declarations of Interest & Dispensations Relating to Pecuniary Interests**
6. **Minutes of the meeting held on 12 April 2018**
7. **Questions/observations from members of the public (limited to 15 minutes maximum – time to be split between speakers)**

Please note that other than during the public participation session, members of the public are not permitted to address the meeting unless specifically invited to do so by the Chairman.

8. **Reports from District and County Councillors**
9. **Planning Matters**
 - a) **To be considered at the meeting**
18/0793 St Anne's Close, Mill Lane, Rowington - Erection of replacement dwelling and erection of a detached dwelling.
 - b) **Considered by WDC – see attached schedule**
 - c) **Enforcement Matters**
10. **Playing Field**
 - i) Refurbishment – Update
 - ii) Outstanding Reports – Cllr M North 8 April
 - iii) Inspection Dates;

6 May	M North
20 May	D Weir
3 June	J Coles

11. Reports from Lowsonford & Rowington Village Halls

12. Highways, Footpaths & Transport

WDC Flooding Reports (if any)

Reports by Councillors and/or residents on any highway issues.

Reports by Councillors on any footpath issues.

13. Meetings & Training Days Attended & Forthcoming

Cllr J Coles – WALC Safeguarding Workshop – 26 April 2018 – Cllr J Coles to report

Cllr D Lane – WALC GDPR Made Simple – 3 May 2018 – Cllr D Lane to report

14. Correspondence

a) Zurich Municipal Insurance Renewal £679.87

b) WALC Events Programme 2018

c) WALC Pay scales

d) NALC/ICO – GDPR Statement

e) WALC – Grant Funding Opportunities

f) Allotments Association Letter

g) WDC – Planning Policy Consultation *

Decision required *

15. Finance

a) Paid during the month:

None

b) To be paid:

Clerks Salary £709.73

HMRC £67.96

HMRC Arrears £62.50

Zurich Municipal Insurance £679.87

Clerks Expenses £14.28

Mr D Connolly £50.00

Cllr J Coles expenses Annual Parish Meeting £50.40

ACS Microsoft Office 365 £49.30

c) Received:

Precept £10,365.00

d) Telephone Bill at Rowington Village Hall

e) Request for financial assistance at Rowington Village Hall

f) AMW Lawn Care Costs

16. Annual Governance Statement 31 March 2018

17. Accounting Statements 31 March 2018

18. Defibrillators

19. Review of Policies & Procedures

a) Standing Orders

b) Financial Regulations

c) Freedom of Information

20. Next Meetings

Thursday 14 June 2018 Rowington Village Hall

Thursday 12 July 2018 Lowsonford Village Hall