

**ROWINGTON PARISH COUNCIL
MINUTES OF A PARISH COUNCIL MEETING HELD AT
ROWINGTON VILLAGE HALL ON THURSDAY 14 JUNE 2018**

Present

Councillor I Henderson - Chair
Councillor J Coles
Councillor D Lane
Councillor D Weir

Parish Clerk – Nicola Everall
1 member of the public

21. Apologies

Apologies for absence were received on behalf of Councillor M North, County Councillor – Councillor Cooke and District Councillors S Gallagher and P Whiting.

22. Changes to Published Agenda

Items relating to the Grants to Organisations and Requests for Funding were brought forward.

23. Declarations of Interest

Declarations of interest were received from the Parish Clerk as Bookings Secretary at Rowington Village Hall and Councillor J Coles as a Trustee at Lawsonford Village Hall.

24. Proposed Arrangements for Grants to Organisations

In order to be transparent and accountable, the Chairman circulated a draft document for consideration. The document was intended for use for requests for financial assistance by voluntary, charitable and not for profit organisations operating within the Parish of Rowington, setting out guidelines for those organisations wishing to apply for funding.

Following discussions and, subject to minor amendments, it was proposed by Cllr D Lane and seconded by Cllr J Coles that the Parish Council adopts the document. A copy of the document will be available on the website and sent to organisations where support has been provided previously.

25. Requests for Funding

Mr Robyn Jackson attended the meeting as a representative of Lawsonford Village Hall and gave a presentation regarding recent activities and the current financial position at Lawsonford Village Hall.

Mr Jackson reported that Trustees of the Village Hall were looking for financial assistance to support the two main projects, which were works to the drains (£15,000 and works to refurbish to the toilets £6,000).

Members thanked Mr Jackson for his time and asked him to submit a request for funding for consideration at a future meeting.

26. Minutes of the Meeting held on 10 May 2018

It was proposed by Councillor J Coles and seconded by Councillor D Lane that the minutes of the meeting held on 10 May 2018, having been previously circulated were agreed and signed as true record.

27. Questions from Members of the Public

There were no matters raised by members of the public present.

28. Report from County Councillor

Councillor J Cooke was unable to attend the meeting and the Clerk read his report, which is appended to these minutes.

29. Report from Warwick District Councillors

In the absence of Councillors S Gallagher & P Whiting, the Clerk read the following report:

The Executive has approved more than £3 million investment in a series of projects to help the homeless.

WDC has recently purchased Beauchamp House in Warwick, this will offer a mix of self-contained flats and bed sits to target those who are homeless or at the risk of homelessness.

Trip advisor had given the Districts parks in Leamington and Warwick a 5 star rating, and Jephson Gardens was rated as the number 1 out of 40 things to do in Leamington Spa.

Regarding the problem of TPO's, they are not as safe as we would like to think, as the issue relating to the Oak trees in Rouncil Lane, Kenilworth, 100 ancient Oaks have TPO's on them, but the local farmer has felled 14 of them, there is a hold on the remaining trees.

30. Planning Matters

The following planning matters were considered and reported.

W18/0867	Oak Tree Cottage, Dicks Lane, Rowington Increased roof height between front protruding gables.	No objection raised by the PC
W18/0701	Cottage Farm, High Cross Farm Road, Rowington Erection of 2no. dormer windows to the rear roof slope in order to facilitate a loft conversion.	No objection raised by the PC

The Clerk was asked to contact the Planning Authority to ascertain as to whether the ongoing works at Eastfield Manor were lawful and report to the next meeting.

31. Playing Field

Outstanding reports – Cllr D Weir – 20 May 2018.

Future inspection dates were noted.

The Clerk reported that Mr D Connolly, who carried out bi-weekly inspections at the Playing Field, had submitted his resignation due to work commitments. The Clerk had received confirmation from the Parish Councils insurers, that the only legal requirement was that an annual inspection should be carried out by a professional company.

It was therefore agreed that members should carry on with the bi-weekly inspections and that the Clerk monitor and report any changes to the Parish Council. The matter would be reviewed in December 2018.

32. Reports from Lowsonford & Rowington Village Halls

Councillor J Coles gave details of a Hog Roast event to be held at Lowsonford Village Hall on 24 June 2018 and tickets were available from herself.

Councillor D Weir reported that Rowington Village Hall had held its AGM and the financial report indicated a £9,000 deficit.

33. Parish Activities

Members agreed that any activities or events within the Parish, should be reported at future Parish Council meetings and be included on agendas.

34. Highways, Footpaths & Transport

Councillor J Coles reported concerns regarding speeding cyclists on the towpath at Lowsonford. The Clerk was asked to make this known to the Canal & River Trusts and make a request for suitable signage for the safety of users of the canal tow paths.

35. Meetings, Training Days attended & forthcoming

None to report.

36. Correspondence

- a) Warwickshire WALC – Agenda for meeting on 20 June 2018
- b) WALC – Strategic Needs Assessment
- c) WALC - WCC Community Capacity Task and Finish Group
- d) WALC – Safe Guarding Young Children
- e) WALC CIL Training 14 June 2018
- f) WDC – Boundary Review update

The Clerk was asked to submit the Parish Council's apologies to WALC as there were no members available to attend the meeting to be held on 20 June 2018.

37. Finance

Paid during the month:

None

To be paid:

HMRC Arrears 2017	£420.34
Clerks Salary June	£709.53
HMRC	£67.96
Mr D Connolly April & May	£100.00

Received:

Bank Interest	£2.50
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Resolved unanimously that the above items of finance be approved

38. Proposed Change of Bank

Due to recent communication problems with the Bank of Ireland, the Chairman suggested to members that the Parish Council transfers its funds and banking arrangements to Lloyds Bank.

Additionally, it was agreed that the Clerk becomes a signatory on the Bank Mandate to make communication with the bank easier. The Clerk would not be authorised to sign cheques.

It was proposed by Councillor J Coles, seconded by Councillor D Lane and agreed unanimously that the Parish Clerk makes the necessary arrangements in order to transfer the Parish Councils funds to Lloyds Bank.

39. Standing Orders

The Chairman had circulated suggested changes to the Parish Council's Standing Orders to bring them up to date with current legislation.

It was proposed by Councillor D Lane, seconded by Councillor J Coles and agreed unanimously that the Parish Council adopts the revised Standing Orders. The Clerk was requested to ensure that the Standing Orders were revised by Members in February of each year.

40. Confidential Item

Under Section 100A of the Local Government Act 1972 the public and press were excluded from the meeting for this item by reason of the likely disclosure of exempt information relating to an individual, information which is likely to reveal the identity of an individual, and information relating to the financial or business affairs of any particular person.

41. Next Meeting Dates

Thursday 12 July 2018	Lowsonford Village Hall
Thursday 16 August 2018 (Provisional)	Rowington Village Hall

42. Items for future Agendas

None.

There being no further business the meeting closed at 9.30pm.

Signed..... Designation..... Date.....

Lapworth & West Kenilworth News – Councillor J Cooke

Castle Road Pedestrian Crossing Kenilworth

I have made representations to WCC concerning the safety of this crossing as it has a great deal of tree covering and it can be difficult to see possible crossing in various lighting conditions. The issue has been raised with me by a resident & District Councillor George Illingworth.

Potholes & Manhole Covers

Over the last few months I have made a number of reports concerning the above to Peter Hallam and his team. His response has been swift & positive, but I fear that the mountain to climb is still far too far too high with the existing resources. I have also raised the concern over raised manhole covers on the route of the Ovo cycle race.

Warwick District dementia event a success!

A recent event to support people living with dementia in Warwick District was attended by over 65 people living with the illness, carers and family members as well as representatives from more than 20 different support organisations.

The event took place on 24th May during Dementia Action Week at Dormer Place Conference Centre and was organised by Warwickshire Community and Voluntary Action in partnership with the Pam Britton Trust for Dementia, Warwickshire County Council and Warwick District Council. People living with dementia, carers and family members had a valuable opportunity to share their ideas and experiences with others, engage with support organisations and participate in a range of activities and workshops.

Leamington Shop Owner Sold Illegal Cigarettes to Undercover Trading Standards Officer

The sale of illegal cigarettes to an undercover Trading Standards Officer and the subsequent discovery of over 100 packets of cigarettes and hand rolling tobacco led to a successful prosecution by Warwickshire County Council Trading Standards.

Following a tip-off that illegal cigarettes and tobacco were being sold at Canal Mini Market on Clemens Street Leamington Spa, an undercover Trading Standards Officer visited the store and purchased a packet of Richmond cigarettes for £4. Trading Standards Officers returned the next day with tobacco sniffer dogs and seized 87 packets of cigarettes and 27 packets of hand rolling tobacco. None of the tobacco or cigarettes were in standardised packaging and most did not carry the appropriate health warnings.

Warwickshire set to welcome a summer of cycling!

Warwickshire is having a summer of cycling with two major events taking place in the county over the summer. First up is the OVO Energy Women's Tour which takes place next Friday (15 June). The world's top female racers are returning to Warwickshire for a record-breaking third year running.

Last year, OVO Energy Women's Tour was a huge success throughout the whole of the county, with an estimated 95,000 spectators lining the streets.

And this week saw the announcement that the OVO Energy Tour of Britain will also be coming to Warwickshire. Racers from around the globe will descend on Warwickshire as it hosts the fourth stage of the tour, featuring top male riders, on Wednesday 5 September. Starting in Nuneaton town centre, it will make its way around Warwickshire and end in Royal Leamington Spa, going through all five Warwickshire districts and boroughs.