

**ROWINGTON PARISH COUNCIL**

Clerk to the Council: Nicola Everall. 9 Beech Close, Rowington, CV35 7AH  
Telephone: 01564 785145 or 07940 476727 email: clerk@rowingtonpc.org.uk

To All Members of the Council – 29 April 2021

You are hereby summoned to attend the **ANNUAL Meeting of Rowington Parish Council** to be held **VIA ZOOM on Thursday 6 MAY 2021** at 7.30pm, for the purpose of transacting the following business. The Zoom link and password will be provided to Members in advance of the meeting by email.

Members of the Press and Public are invited to attend the meeting and are welcome to address the Parish Council on any matters they wish to raise during the public forum. **Please email the Clerk – clerk@rowingtonpc.org.uk for the necessary link and password if you wish to attend the Zoom meeting not later than Tuesday 4 May 2021**



Nicola Everall, Clerk & Responsible Financial Officer

**DECLARATIONS OF INTEREST:** Declarations of interest should be made at item 2 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained. If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Clerk prior to the meeting

- 1. Election of Chairman**
- 2. Apologies**
- 3. Election of Vice-Chairman**
- 4. Declarations of Interest & Dispensations Relating to Pecuniary Interests**
- 5. Minutes of the meeting held on 8 April 2021**
- 6. Questions/observations from members of the public (limited to 15 minutes maximum – time to be split between speakers)**

Please note that other than during the public participation session, members of the public are not permitted to address the meeting unless specifically invited to do so by the Chairman

- 7. Reports from District and County Councillors**
- 8. Planning Matters**

The current planning process for considering planning applications is that, where practicable, decisions are made in public meetings. Where applications were received between meetings, Members submit their comments to the Parish Clerk, and she, in deliberations with the Chairman, submits the Parish Councils final decision to the LPA

a) To be reported

| <b>Application Number</b> | <b>Application Details</b>   | <b>Comments required by</b> | <b>PC Decision</b> | <b>WDC Decision</b> |
|---------------------------|--|-----------------------------|--------------------|---------------------|
| W19/1746                  | Field at Haywood Lane and junction with Case Lane, Mousley End, Rowington<br>Application for a new access track accessed of Haywood Lane, provision of temporary mobile proprietary cattle shed, feed store and farm equipment store, installation of post and rail fencing and field gate | 04/12/19                    | No objection       |                     |
| W20/1526                  | Barn at Rear of Little Manor Farm, Manor Lane, Pinley Green  | 23/11/20                    | No objection       | Granted             |

|          |   |          |                   |         |
|----------|---|----------|-------------------|---------|
|          | Alteration and conversion of existing stable and barn to three bedroom dwelling   |          |                   |         |
| W20/1888 | The Lyons Farm House, Rowington Green<br>Outline planning application for a residential development of 2 dwellings  | 13/04/21 | Object            |         |
| W20/1944 | High Acres, Nunhold Road, Pinley<br>Erection of stable  | 03/03/21 | No objection      | Granted |
| W20/1996 | Weavers Cottage, High Cross Lane, Rowington<br>Proposed replacement three bay garage and store with studio over   | 28/04/21 | Object            |         |
| W20/2002 | Weavers Cottage, High Cross Lane, Rowington<br>Proposed stables, hay barn and menage  | 30/03/21 | No representation |         |
| W21/0470 | The Old Farm, Quarry Lane, Rowington<br>Application for Prior Approval under Part 3, Class Q (a) and (b) for proposed change of use of agricultural building to a dwelling house (Use Class C3) and associated external alterations | 14/04/21 | No representation |         |

b) Planning matters to be considered and decided

| Application Number | Application Details  | Comments required by | PC Decision | WDC Decision |
|--------------------|--|----------------------|-------------|--------------|
| 21/0073 & 0074LB   | Oldfield Farm, Old Warwick Road, Rowington<br>Proposed demolition and replacement of 3no. porches  | 17/05/21             |             |              |
| 21/0131            | 1 Woodlands Cottage, Mill Lane, Rowington<br>Proposed refurbishment of existing dwelling, two storey side and single storey rear extensions, new detached garage, and associated internal and external works | 17/05/21             |             |              |

**9. Playing Field**

a) Outstanding Reports – None

b) Future Inspection Dates – Councillor D Weir – 2 May, Councillor J Coles – 16 May & Councillor M Daw – 30 May

**10. Reports from Lawsonford & Rowington Village Halls**

**11. Highways, Footpaths & Transport**

**12. Meetings & Training Days Attended & Forthcoming**

**13. Policies & Procedures – to review Standing Orders & Financial Regulations**

**14. Correspondence**

WALC Newsletters

National Code of Conduct – to consider the adoption of the Model Code of Conduct

**15. Finance**

**a) Paid during the month:**

None

**b) To be paid:**

Clerks Salary £758.44

HMRC £84.39

Zurich Municipal Insurance £712.40

WALC Subscription £440.00

**c) Received:**

Precept £10,215

CIL Payment £10,963.22

**16. Internal Audit Report**

**17. Annual Governance Statement 2020/2021**

**18. Accounting Statements 2020/2021**

**19. CIL Funding**

To consider quotations received for the installation of Audio Visual Equipment at Rowington Village Hall and resolve to agree the proposed funding.

**20. Items for the Next Agenda**

**21. Next Meeting Dates**

10 June 2021 (TBC due to Government rules on remote meetings)

8 July 2021