

**ROWINGTON PARISH COUNCIL  
MINUTES OF A JUBILEE COMMITTEE MEETING  
HELD AT ROWINGTON VILLAGE HALL  
ON THURSDAY 24 FEBRUARY 2022 AT 7.30PM**

**Present**

Councillor I Henderson  
Councillor A Marsden  
Councillor B Sandford  
Councillor D Weir  
Parish Clerk – Nicola Everall

Brian Taylor – Cricket Club  
Helen Thompson – WI  
Heather Cole – WI  
Shirley Lowe – Rowington Village Hall  
Anne Pitt – Old Folks Party Group  
Lucy Marsden – Horticultural Association  
Jean Hames  
John Gaffey  
Dot Sly

**1. Apologies**

There were no apologies for absence.

**2. Declarations of Interest**

There were no declarations of interest.

**3. Election of a Chairman**

It was proposed by Councillor B Sandford and seconded by Councillor I Henderson that Councillor A Marsden be elected as Chairman of the Committee.

**4. Terms of Reference**

Councillor D Weir had circulated the draft Terms of Reference. It was proposed by Councillor B Sandford and seconded by Councillor I Henderson that the Terms of Reference be adopted.

**5. Co-option of Members**

The following persons were co-opted to the Committee:

Brian Taylor – Cricket Club  
Helen Thompson – WI  
Heather Cole – WI  
Anne Pitt – Old Folks Party Group  
Lucy Marsden – Horticultural Association  
Jean Hames  
John Gaffey

**6. Suggestions to Mark the Queen's Platinum Jubilee**

The Queen's Platinum Jubilee was to be nationally recognised on 2, 3, 4 & 5 June 2022 and members agreed to hold an event on Sunday 5 June 2022 on the cricket pitch from 2pm until 6pm.

The event will be called 'Rowington Parish Jubilee Celebration', and this would be a fete directed at Rowington Parishioners with a particular prominence for children.

The following responsibilities needed to be addressed:

First Aid  
Insurance  
Car Parking – Attendants required  
Risk Assessments  
PA System

The Village Hall would be used in the event of inclement weather.  
There were some 30 gazebos stored at the Village Hall, which were available for use.

The Clerk had spoken to the Steward of Rowington Club who had agreed to support the event, by way of car parking, bunting and catering. The Clerk agreed to liaise with the Club and invite them to provide food by way of either a BBQ or a pig roast.

The event will be promoted via the parish notice boards, Next-Door Rowington and the Ferncumbe News.

Rowington WI offered to provide Teas, coffees and cakes for the event. There would be no charge for this.

It was agreed to provide an afternoon light tea for the children, by way of a bag or box of sandwiches, cake and a drink. Tables to be provided for the children.

The following games & stalls would be considered:

Ice Cream van, Tug of War, bouncy castle, ferret racing, a dog show, Coconut shy, face painting. A track to be marked out for various races.

It was agreed that children should be invited to dress up as 'Kings or Queens' and a parade would be held from the Village Hall to the cricket pitch. A Best Dressed prize(s) to be given.

Councillor D Weir agreed to liaise with The Shirley Silver Band to see if their members could provide entertainment.

#### **7. Funding**

The Parish Council had set aside a budget of £2,500 but the Clerk was also liaising the District Council and the Jane Ryland Charity.

#### **8. Next Meeting**

22 March 2022 at 7.30pm.