

**ROWINGTON PARISH COUNCIL MINUTES OF THE ANNUAL MEETING  
HELD AT LOWSONFORD VILLAGE HALL ON THURSDAY 12 MAY 2022 AT 7.30PM**

**Present**

Councillor J Coles  
Councillor A Pitt  
Councillor T Remment (Elected during the meeting)  
Councillor B Sandford  
Councillor D Weir  
Parish Clerk – Nicola Everall  
Warwick District Councillor R Hales  
4 members of the public

**1. Election of Chairman**

The Clerk asked for nominations for the role of Chairman for the ensuing year and it was proposed by Councillor J Coles and seconded by Councillor B Sandford that Councillor D Weir be elected as Chairman for the ensuing year.  
Councillor D Weir accepted the nomination and signed the Declaration of Acceptance of Office.

**Councillor D Weir in the Chair**

**2. Apologies**

Apologies for absence were received from Parish Councillor A Marsden, County Councillor J Cooke and District Councillor G Ilingworth.

**3. Election of a Vice-Chairman**

The Chairman asked for nominations for the role of Vice-Chairman for the ensuing year.  
Councillors J Coles & A Pitt both asked to be considered for the Office and received one nomination each.  
It was therefore agreed to defer the election of a Vice-Chairman until the next meeting where a full complement of members was expected.

**4. Declarations of Interest**

There were no declarations of interest.

**5. Resignation of a Parish Councillor**

The Chairman reported the resignation of Christine Doolan due to personal reasons.

**6. Co-option of Parish Councillors**

Tim Remment had expressed his interest in being co-opted as a member of the Parish Council and the Clerk had previously circulated a CV to members on his behalf.

It was proposed by the Chairman and seconded by Councillor A Pitt that Tim Remment be Co-opted as a Parish Councillor.  
Resolved unanimously.

The Clerk was requested to liaise with Councillor T Remment to obtain his completed Declaration of Interest form. Councillor Remment signed his Declaration of Acceptance of Office.

Tricia Parker was unable to attend the meeting but, had expressed her interest in being co-opted as a member of the Parish Council and the Clerk had previously circulated a CV to members on her behalf.

It was proposed by Councillor B Sandford and seconded by Councillor A Pitt that Tricia Parker be Co-opted as a Parish Councillor.  
Resolved unanimously.

The Clerk was requested to liaise with Councillor T Parker to obtain her completed Declaration of Interest form.

**7. Minutes of the Meeting held on 10 March 2022**

It was proposed by Councillor J Coles and seconded by Councillor B Sandford that the minutes of the meeting held on 10 March 2022, having been previously circulated were agreed and signed as true record by the Chairman.

## 8. Questions from Members of the Public

Mr R Joyce made a presentation regarding a planning application which had been submitted for Clinton House, Old Warwick Road. Mr Joyce gave an overview of the application, which was considered by Members later the meeting.

## 9. Report from County Councillor – Councillor J Cooke

In the absence of Councillor J Cooke, the Clerk read his report, which is also appended to these minutes.

## 10. Report from District Councillor R Hales

The Clerk had previously circulated the District Council report, which is also appended to these minutes.

## 11. Planning Matters

a) The following planning matters were reported.

Application Number	Application Details	Comments required by	PC Decision	WDC Decision
W21/1314	Wells Farm, Nunhold Road, Pinley Green Proposed menage	02/09/21	Support	Granted
W21/1944	Land at Peacock Lane, Holywell, Rowington Proposed change of use of land for the siting of a log cabin for three years as a temporary rural worker's dwelling, and to regularise the commercial equestrian use (retrospective)	10/12/21	No representation	
W21/1994	Shepherds Fold, Finwood Road, Rowington Conversion of barn to dwelling	10/12/21	No representation	
W21/2046	Yeomans House, Mill Lane, Rowington Proposed erection of replacement outbuilding with home office and gym on first floor	10/12/21	Support	Granted
W21/2075	The Barn, High Cross Lane, High Cross, Shrewley Change of use from residential annexe to independent dwelling	28/01/22	Support	Withdrawn
W21/2179	The Paddocks, Shrewley Road, Shrewley Erection of lunging pen and menage. Formation of new vehicular access with parking and erection of a gated entrance with fencing	28/04/22	Support	
W22/0161	Ednam Meadow, The Cumsey, Pinley Green Replacement two storey dwelling along with the removal of an existing container from the application site	27/04/22	Object	
W22/0270	Poundley End, Rookery Lane, Lowsonford Application for Prior Approval under Schedule 2, Part 3, Class Q, (a) and (b) for proposed change of use of agricultural building to a dwelling house (Use Class C3) and associated external alterations	15/04/22	Support	Approval given for permitted development
W22/0299LB & 0298	2 Kingswood Cottages, Old Warwick Road, Lapworth Erection of proposed first floor rear extension over existing flat roof extension. Erection of single storey rear extension. Installation of two sun pipes to roof	21/04/22	Support	
W22/0365	Weavers Cottage, High Cross Lane, Erection of proposed single storey orangery replacing existing conservatory. Erection of single storey front extension. Proposed reconstruction of existing ground and first floor extensions to the rear of the original dwellings (approved under applications ref W83/0792 and W84/0625)	08/04/22	Support	

b) The following planning applications were considered and decided:

W22/0367 – Clinton House, Old Warwick Road – Proposed erection of a single storey dwelling

Members agreed to support the application, and would request the LPA to apply any appropriate controls and conditions regarding any further development.

### c) Appeals

Barn at Little Manor Farm Barn, Manor Lane, Pinley Green, Warwick, CV35 8NH - Description of development: Replacement tractor and equipment shed with new timber framed tractor and machinery shed with additional first floor storage, bat loft, and owl and swallow boxes for biodiversity. Application Reference: W/21/1355 Appellant's name: Mr A Townsend. Appeal reference: APP/T3725/W/22/3290377 Appeal start date: 16/03/2022

Appeal Ref: APP/T3725/W/21/3280163 The Lyons Farm House, Rowington Green, Rowington CV35 7DB. The appeal is made under section 78 of the Town and Country Planning Act 1990 against a refusal to grant outline planning permission. The appeal is made by David Barton of David G Barton Ltd against the decision of Warwick District Council. The application Ref W/20/1888, dated 14 November 2020, was refused by notice dated 22 May 2021. Decision - The appeal is dismissed

### 12. Playing Field

a) Outstanding Reports – None

b) Future Inspection Dates – 15 May – Councillor B Sandford & 29 May A Marsden

### 13. Reports from Village Halls

Lowsonford Village Hall

Councillor J Coles had no further updates, following the report of the Annual Parish Meeting. Refurbishment works were not quite complete.

Councillor J Coles gave a vote of thanks to Councillor R Hales, in financially supporting Lowsonford, both to the Village Hall and Public House, during the pandemic. Residents had expressed their grateful thanks also.

Rowington Village Hall

The Chairman reported that the Village Hall had received further grant aid which it was proposed, will be spent on improving disabled access to the village hall plus funding ongoing repairs. The Committee had considered a licence to hold weddings, but this would not be progressed. Social events continued to be organised.

### 14. Highways, Footpaths & Transport

Councillor B Sanford was pleased to report that the dangerous slippery state of the Canal Towpath in two areas, near to the Tom 'o' The Wood PH and the bridge in Rowington had now been addressed.

Councillor J Coles asked the Clerk to seek a progress report from the Canal & River Trust, WCC and Severn Trent, regarding the temporary signage and works to the bridge at Canal Bridge 41 in Lowsonford. WCC had resurfaced the road and bridge, but it was understood that an under water survey might be required with a view to strengthening the bridge due to a sewer pipe which ran through the bridge.

Following a recent site visit and correspondence from WCC regarding the speeding issues on Old Warwick Road, the Chairman reported that the County Council had offered to apply additional signage and the Clerk was asked to follow this up with Graham Stanley at the County Council.

The signage would include the installation of 'Bend Warning Signs', with a '30mph Max' speed on them, and high-visibility backed Pedestrian Warning Signs. Members unanimously agreed that a request be made to the County Council for improved signage as per their recommendations.

### 15. Meetings & Training Days Attended & Forthcoming

The Chairman had attended a WALC course on Council Policies on 28 March 2022 and would circulate a list of policies not currently adopted by the Parish Council, but were required.

### 16. Policies & Procedures

The Clerk had circulated a list of all current Policies & Procedures and it was agreed to review these at the June meeting.

### 17. Correspondence

WALC Newsletters

South Warwickshire Local Plan Update – Ward Councillor R Hales updated Members on the progress on the South Warwickshire Local Plan.

### 18. Finance

#### a) Clerks Annual Pay Increase – NJC Conditions of Service

It was agreed unanimously that the Clerk be given the national pay award increase to include back pay from April 2021.

**b) Paid during the month:**

Sweet Entertainment (Jubilee Event)	£230.00
Wedding Pizza Co. (Jubilee Event deposit)	£499.00
Solihull Inflatables (Jubilee Event deposit)	£30.00
Clerks Salary April	£663.07
HMRC April	£177.77
WALC (BACS)	£36.00
Clerk's Expenses (BACS)	£16.87
Bull Guard (BACS)	£49.99
Npower Electric Invoice Kiosks (BACS)	£49.65

**c) To be paid:**

Clerks Salary	£790.65
HMRC	£270.05
WALC Subscription	£441.00
AMW Lawncare March	£64.28
AMW Lawncare April	£176.44
DCP Building Repairs to Notice Board (Urgent repair)	£318.00
Rowington Village Hall – Hall Hire (BACS)	£110.00
WaterPlus (BACS)	£14.92

**d) Received:**

Precept	£10,215.00
---------	------------

The Chairman requested the Clerk arrange for the Council's insurance premium to be paid prior to the renewal date and to clarify the Insurance Company confirmed they were satisfied with the arrangements for the Jubilee event.

Resolved unanimously.

**e) Request for Funding from Ferncumbe News**

The Fercumbe News had requested a financial grant of £300 to print copies of the newsletter to enable the distribution of copies to all Rowington Parishioners for the May edition.

It was agreed unanimously to grant the request for £300 under S142.

**19. Internal Audit**

The Clerk reported that the Internal Audit had been carried out and the report had been circulated to members ahead of the meeting. No matters were raised.

**20. Annual Governance Statement 2021/2022**

Following a review of each of the items within the Annual Governance Statement, it was agreed unanimously that the Annual Governance Statement, be signed by the Chairman and Clerk and submitted to the External Auditor. No objections were recorded.

**21. Accounting Statements 2021/2022**

Following the Clerks report and circulation of the Accounting Statements, it was agreed that the Statements be signed by the Chairman and Clerk and submitted to the External Auditor. No objections were recorded.

**22. Rowington Parish Jubilee Celebration Sunday 5 June 2022 from 2pm to 6pm**

The Clerk was pleased to report that arrangements for the event were progressing well and asked members to consider volunteering with help for the event and gave an overview of the entertainment which would be available on the day.

Councillor T Remment was asked to assist the Clerk with the risk assessment.

**23. CIL Funding**

Proposed improvements to the Playing Field, Play area improvements, outdoor gym equipment, community orchard space and wildflower planting for biodiversity

Following the Public Consultation, which was held on 24 March 2022, the results had indicated that the adult gym equipment was not required, the childrens’ play equipment was in need of updating, tree planting was favoured, but not fruit trees and the footpath proposal was positively received. It was therefore agreed that Councillor B Sandford ask for a re-draft of the first drawings. Councillor Sandford indicated that a further budget of approximately £600 might be required.

**Jubilee Benches**

The Clerk outlined details of a quotation for the three engraved Jubilee benches to be sited at Pinley Green, Lowsonford and Rowington cricket pitch. The quotation was for £2421 and included the security fixings.

It was agreed unanimously to accept the quotation and the Clerk was requested to make arrangements for the order and delivery to include appropriate installation.

Councillor J Coles asked the Clerk to liaise with the District Council to establish the dates for when the CIL funding should be spent by.

**24. Roles & Responsibilities**

It was agreed to defer this to the next meeting with a view to establishing a Planning Committee.

**25. Future Meeting Dates**

Thursday 9 June 2022	Rowington Village Hall
Thursday 14 July 2022	Lowsonford Village Hall

**26. Items for the Next Agenda & Observations from Parish Councillors**

There being no further business the meeting closed at 8.50pm.

Signed..... Designation..... Date.....

## Report by County Councillor J Cooke

### Warwickshire Homes for Ukraine Arrivals

As of 27 April, 809 guests have registered in 533 groups (typically family units) and are being sponsored by 318 Warwickshire households;

162 guests have arrived in the UK, 399 visas have been approved, 214 are pending and 34 are missing applications.

The breakdown of guests that have visa status of 'arrived' is as follows:

- North Warwickshire = 10
- Nuneaton & Bedworth = 15
- Rugby = 33
- Stratford-on-Avon = 29
- Warwick = 36

WCC have seen some Ukrainian asylum seekers arriving outside of the Homes for Ukraine Scheme, and they have been temporarily accommodated in hotels. As guests arriving under the Homes for Ukraine scheme will 'make their own way' to the sponsors' homes, WCC can only confirm actual arrivals in the county through the accommodation checks and our Family Information Service contacting all sponsors to ascertain whether or not guests have arrived safely.

### Amplifying the voices of tomorrow at Future Ready: Warwickshire's Youth Conference

On Thursday 21 April, over 70 young people from across Warwickshire came together for the first Child Friendly Warwickshire Youth Conference: Future Ready, to discuss important topics facing them.

True to the ethos of Child Friendly Warwickshire, the event was organised with the help of young people who chose the five themes for the day which were climate change, mental health, careers, respectful relationships and youth homelessness. The young people were joined by local organisations, including Kooth, St Basils, Prospects and Warwickshire Climate Alliance. Also in attendance was Leader of the Council, Councillor Izzi Seccombe, who spoke to young people about including the voice of the children in future Warwickshire County Council policies. To top it all off, there was even a visit from the Child Friendly Warwickshire bear.

The feedback received from the young people in attendance mentioned how 'inspirational', 'exciting' and 'interesting' the day was and that they were pleased to have an opportunity to have their voices heard. Many left the day keen to make a difference in their community and are already looking forward to the next chance to get together.

### New LCE fund will plug a gap in the loans market for small businesses

Warwickshire County Council is launching a new loans scheme designed to help small businesses start up and existing ones to grow.

The Local Communities & Enterprise Fund (LCE) will fill a gap in the loans market at a time when mainstream lending is difficult to access.

The new scheme is part of the Council's £140million Warwickshire Recovery and Investment Fund (WRIF), created to aid the economic recovery of the county post-Covid. The LCE will help stimulate the local economy and represents a significant investment by the council to help new and small businesses obtain the finance they need to start up and grow.

Its principal focus is micro businesses (fewer than 10 employees) and small businesses (fewer than 50), but applications will be welcome from medium-sized enterprises of up to 250 employees.

The fund is open to all business sectors, but priority will be given to those particularly significant within the Warwickshire economy. These include Advanced Manufacturing & Engineering; Digital Creative & Digital Technologies; Culture, Tourism & Hospitality and Low Carbon Technologies.

### Local organisations forge new links to improve mental wellbeing and resilience

Representatives from community groups discussed opportunities to work together at a meet-and-greet run by Warwickshire County Council earlier this week.

In September 2021, Warwickshire County Council awarded a total of £750,000 to 36 local projects run by community groups and small to medium businesses, to develop sustainable and innovative solutions to help improve the mental health, wellbeing and resilience of the local community and workforce both during and in the aftermath of the COVID-19 pandemic. Six months on, the organisations were invited to a networking session where they could share information about their project, create connections with other local groups and find ways of working together to drive further improvements for the communities they serve.

Attendees spoke with organisations that were located physically close to them in the county, and later on the groups mixed to allow everyone a chance to connect with each other. The organisations exchanged flyers and marketing materials so they would

be able to promote each other's services to their own clientele when appropriate.

<https://www.warwickshire.gov.uk/covidresiliencefund>

### **Twenty events plus 100 children engaged with during month long Warwickshire Road Safety campaign**

Warwickshire Road Safety Partnership is announcing the results of a successful month-long campaign to help improve the safety of cyclists and bikers using the county's roads.

Partners delivered road safety and active travel messages to road users of all ages across the county, as part of three national campaigns - Sustrans Big Walk and Wheel 2022, the National Police Chief Council (NPCC) Two Wheel Campaign, and the National Fire Chief Council Motorcycle Safety Campaign. The campaign also raised awareness of the issues of using illegal scooters and off road bikes.

As part of the month-long activities Warwickshire Police and Warwickshire County Council offered a partnership approach to educating cyclists of all ages, drivers, and riders about the importance of having the correct skills, knowledge, and equipment to ride and drive safely.

Partners worked collaboratively to deliver a programme of free events, including practical road safety educational workshops, bike security marking, bike maintenance sessions, and offering information, advice and signposting to promote safe, active, and sustainable travel.

Twenty events were held at libraries, community centres and country parks throughout Stratford District, Warwick District, North Warwickshire, Nuneaton and Bedworth, and Rugby Borough.

Warwickshire County Council's Road Safety Education Team delivered interactive sessions with pre-school children and families that included stories, songs, and guidance. More than 100 children engaged with these sessions learning about the importance of road safety, in particular scooter and bicycle safety. <http://www.warwickroadsafety.org/>

### **Boosted Warwickshire County Councillor Grant Fund opens to community and voluntary organisations**

Organisations or groups can apply online for Councillor Grant Funding. The deadline for applications for the first round of funding is 5pm on Sunday 29 May 2022.

Voluntary and community organisations are encouraged to apply for grants from the Warwickshire County Council Councillors' Grant Fund to support projects that aim to build community capacity and improve the health and wellbeing of people living in Warwickshire.

The application window for the first round of funding from the Councillors' Grant Fund 2022/23 is now open. For more information about the Councillor Grant Fund in Warwickshire and the available funding please visit <https://www.warwickshire.gov.uk/cllrgrants>

### **Warwickshire Libraries' thought-provoking Breaking the News exhibition opens in new county location at Kenilworth Library**

Warwickshire County Council's Kenilworth Library has launched Breaking the News, an exciting pop-up exhibition that explores the role news plays in our society, in partnership with The Living Knowledge Network and The British Library.

Kenilworth Library is the second library in the county to host the exhibition. Open until August 2022, following its debut in Warwickshire at Rugby Library earlier this year. It will showcase some of the most important local stories and help residents to explore the significance of news within our local communities. <http://www.warwickshire.gov.uk/breakingthenews>

### **Report by District Councillor R Hales**

After the announcement that we are no longer continuing with the merger with Stratford District Council, I am presently working through our budget to understand the financial implications of this not proceeding. Presently it looks though we have saved circa £500,000 (after any associated costs) from the work that we did together, but I should be able to update the council with more detail over the next few months.

I have been working with Cllr Illingworth reference various planning issues and we continue to support local residents with various issues.