

**ROWINGTON PARISH COUNCIL MINUTES OF A MEETING
HELD AT LOWSONFORD VILLAGE HALL ON THURSDAY 10 NOVEMBER 2022 AT 7.30PM**

Present

Councillor J Coles
Councillor A Marsden
Councillor A Pitt
Councillor T Remment
Councillor D Weir - Chairman
Parish Clerk – Nicola Everall
Warwick District Councillors G Illingworth & R Hales for part of the meeting
3 members of the public

98. Apologies

Apologies for absence were received on behalf of Parish Councillors T Parker & B Sandford and County Councillor J Cooke.

99. Declarations of Interest

The Chairman declared an interest in planning application W22/1666 – Land adj. to Kingswood Farm and asked for a dispensation to allow her to relay information pertaining to the application, which was granted. The Chairman left the room during consideration of this application.

Councillor A Marsden declared a personal interest in application W22/1594 - Ribbons, and took no part in the discussion or voting thereon.

100. Minutes of the Meeting held on 13 October 2022

It was proposed by Councillor A Pitt and seconded by Councillor T Remment that the minutes of the meeting held on 13 October 2022, having been previously circulated were agreed and signed as a true record by the Chairman.

101. Questions from Members of the Public

The applicant of planning application W22/1594 – Ribbons, Rowington Green gave an overview of his application and asked members to consider their support.

102. Report from District Councillors

Councillor R Hales reported that car park charges will be reduced in the run up to Christmas and budgets were being set for 2023/2024. Everyone has now received their new bins under the revised scheme.

Councillor G Illingworth reported that the Christmas lights will be going on in the four county towns and to reduce power consumption, the lights have been adjusted slightly, and all the lights are now LEDs.

Arrangements are being made with towns and villages to provide Warm Hub Centres which people can visit, if necessary, in a cold Winter.

Councillor Illingworth also reported back following the Local Plan update and asked members to take note when details are available.

103. Report from County Councillor – Councillor J Cooke

In the absence of Councillor J Cooke, the Clerk read his report, which is also appended to these minutes.

104. Planning Matters

a) The following planning matters were reported.

Application Number	Application Details	Comments required by	PC Decision	WDC Decision
W21/1944	Land at Peacock Lane, Holywell, Rowington Proposed change of use of land for the siting of a log cabin for three years as a temporary rural worker's dwelling, and to regularise the commercial equestrian use (retrospective)	10/12/21	No representation	
W21/2179	The Paddocks, Shrewley Road, Shrewley	28/04/22	Support	Granted

	Erection of lunging pen and menage. Formation of new vehicular access with parking and erection of a gated entrance with fencing			
W22/0367	Clinton House, Old Warwick Road, Rowington Proposed erection of single storey dwelling.	20/05/22	Support	
W22/1054 & 1055LB	1 Kingswood Cottages, Old Warwick Road Erection of two storey side/rear extension	31/08/22	No representation	Withdrawn
W22/1062	Stables, High Paddock, Back Lane, Rowington Conversion of existing rural building to form a dwelling following a roof extension and removal of existing static dwelling and stable units.	14/09/22	No representation	Withdrawn
W22/1072AG	High Chimneys Farm, Old Warwick Road, Rowington Agricultural notification for the erection of a new general purpose building for storage purposes	08/08/22	Support	Permitted Development
W22/1165	Kingswood Farm, Old Warwick Road, Lapworth Replacement of flat roof to rear and erection of ground and first floor rear extensions and addition of a balcony	24/10/22	No representation	
W22/1223 & 224LB	South Rookery, Rookery Lane, Lowsonford Repairs and minor alterations including replacement roof, new fenestration, waney edge boarding, rainwater goods, new low level retaining wall, steps, and hardstanding	08/09/22	No representation	Granted
W22/1322	10 Giffard Terrace, Lowsonford Erection of single storey rear extension	14/09/22	No representation	Granted
W22/1349	Rangora Cottage, Finwood Road, Rowington Replacement of existing conservatory and formation of balcony above	21/09/22	No representation	Granted
W22/1377	Rowans, Holywell, Rowington Erection of single storey rear extension and alterations to existing dwelling and erection of extension to existing detached garage and annex	22/09/22	No representation	Granted
W22/1479 & 1358LB	The Old Farm, Quarry Lane, Rowington Change of use from barn (for domestic storage) into 2 holiday lets with associated external changes	11/10/22	No representation	Granted
W22/1561LB & 1560	Oldfield Farm, Old Warwick Road, Rowington Proposed raising of roof to rear extension and installation of French windows, alterations to windows, internal alterations to layout including removal of interior wall	27/10/22	No representation	

b) The following planning applications were considered and decided:

22/1534 - Ketsoc Lawns, Nunhold Road, Pinley Green - Demolition of 1980's side extension to return dwelling to original footprint - Addition of a first floor to the original footprint, currently a bungalow - Simplification of mixed roof design to pitched roof with 2 gable ends

Members agreed to make no representation to the application.

22/1594 - Ribbons, Rowington Green, Rowington Erection of detached 1.5 storey 'Granny Annex'

Members agreed to make no representation to the application.

22/1666 - Land Adjacent to Kingswood Farm, Old Warwick Road

Erection of one detached dwelling and garage together with associated parking and landscaping (re-submission of W/20/0388) Whilst the Parish Council raised no objection to the application, members did require confirmation, that access to the site from the Old Warwick Road will only be for pedestrians and not vehicular traffic, including any form of construction traffic, as per the original planning consent and comments of the Highway Authority, bearing in mind that residents on the AC Lloyd estate has been notified in writing that all construction traffic will be gaining access to the site direct from Old Warwick Road and not through the estate.

c) Appeals

2 Kingswood Cottages, Old Warwick Road, Lapworth. Description of development: Erection of proposed first floor rear extension over existing flat roof extension. Erection of single storey rear extension. Installation of two sunpipes to roof Application Reference: W/22/0298 & 0299LB. Mr Z Miah. Appeal reference: APP/T3725/W/22/3303130. Appeal start date: 26/10/2022

Finwood Hill Farm, Mill Lane, Rowington. Description of development: Application for the conversion of rural building into a residential dwelling. Application Reference: W/21/0835. Mr & Mrs Williams, Appeal reference: APP/T3725/W/22/3293026 Appeal start date: 27/10/2022

105. Playing Field

- a) Outstanding Reports – Councillor D Weir – 16 October 2022
- b) Future Inspection Dates – Councillor A Marsden – 13 November & Councillor T Remment – 27 November
- c) The Clerk was asked to request a final mow of the playing field by AMW Lawn Care.

106. Reports from Village Halls

Lowsonford Village Hall
There were no updates to report.

Rowington Village Hall
There were no updated to report.

107. Highways, Footpaths & Transport

Canal Bridge 41 at Lowsonford

Members considered the recent emails from Richard Roberts of WCC regarding the request for weight limit signage, following the removal of the temporary signage in September 2022.

Whilst Mr Roberts had contacted the Traffic & Road Safety Team, no progress had been made and the Clerk was asked to pursue the matter.

Councillor J Coles also asked Councillor G Illingworth for an update following her email to him in October.

Overgrown Vegetation on Old Warwick Road, Rowington & Broken Footways

The Clerk had sent photos and a covering email to the County Council requesting for the overgrown vegetation to be cut back and repairs be made where necessary to the footway. The County Council had replied and to acknowledge the works and would address the matters.

Streetlights

The Clerk was also requested to follow up on the faulty streetlights near to St Laurence Church.

108. Meetings & Training Days Attended & Forthcoming

The Chairman and the Clerk had attended a Risk Assessment Course on 10 November. Useful templates had been provided and the Chairman asked the Clerk to carry out a homeworking Risk Assessment.

109. Correspondence

WALC Newsletters

110. Finance

a) Paid during the month:

None

b) To be paid:

Clerks Salary	£675.05
HMRC	£181.49
Rowington & Lowsonford Old Folks Committee	£500.00
Water Plus (BACS)	£154.19
Poppy Appeal (BACS to Clerk)	£17.00

c) Received:

None

Agreed Unanimously.

d) NALC – National Pay Award 2022-2023

The Clerks current salary was £12.21 (gross £9,523.80) and the proposed new hourly rate as set by NALC was £13.21 (gross £10,303.80). The Clerk had circulated details of the National Pay Award from NALC to members.

It was proposed by Councillor A Pitt and seconded by Councillor A Marsden to grant the Clerk the pay award, which would be back dated to April 2022 in her December pay.

111. CIL Funding

Councillor B Sandford was unable to attend the meeting due to illness and it was therefore agreed to hold an Extra-Ordinary meeting on 22 November 2022 in order to consider the quotations.

In the meantime, the Clerk was requested to liaise with the insurance company obtain advice if a zip wire was to be installed and write to the Parochial Church Council to request consent for two car parking spaces next to the recreation ground gate to be allocated to contractors for the duration of the works.

112. Parish Events

Remembrance Sunday – 13 November 2022
Railway Show at Rowington Village Hall on 9 & 10 December
Christmas Party at Rowington Village Hall on 3 December

113. 2023 Meeting Dates

The Clerk had circulated proposed meeting dates for 2023 which were agreed by members.

114. Nomination of a Trustee to Rowington Almshouse Charity

This matter was deferred to the Extra-Ordinary meeting to be held on 22 November 2022.

115. Consideration of Precept 2023/2024

The Chairman asked members to start making consideration for next year’s Precept due to the increase in rising costs of materials and contractors.

116. Future Meeting Dates

Thursday 8 December 2022 at Rowington Village Hall and the Chairman invited everyone to take light refreshments after that meeting.

There being no further business the meeting closed at 8.22pm.

Signed..... Designation..... Date.....

Report from County Councillor J Cooke

Additional support package for Warwickshire residents under the Homes for Ukraine scheme.

WCC has announced it will be implementing an additional housing support package.

The package is aimed to alleviate some of the financial pressures experienced by hosts as a direct result of offering their homes to Ukrainian guests as well as the impact of the cost-of-living crisis.

Homes for Ukraine hosts have been receiving a £350 a month 'thank you' payment from the government since guests started to arrive in Warwickshire six months ago. The council has agreed to offer an additional payment of £150 per month to all hosts who commit to their guests staying beyond six months.

Using the Homes for Ukraine funding from the government, the hosts will be paid per month up to the 12-month payment, totalling an additional £900. The payment will be tax-free and can be either a single long staying guest, or multiple groups.

WCC is also offering a one-off fuel payment of £200 to all active hosts to help alleviate additional cost incurred by hosting guests. This will also be a Tax-free payment, and will be made with the December "Thank you" payment. New hosts and sponsors joining the scheme after December 2022 will also be eligible for the one-off fuel payment. please

contact ukraine@warwickshire.gov.uk

Warwickshire organisations proudly receive Queens' Awards

Tim Cox, His Majesty's Lord Lieutenant of Warwickshire has been out and about in the County this month presenting The Queen's Award for Voluntary Service (QAVS) and The Queen's Award for Enterprise (QAE).

The QAVS is the highest award a local voluntary group can receive in the UK and is equivalent to an MBE. The QAVS aims to recognise outstanding work by local volunteer groups to benefit their communities. It was created in 2002 to celebrate the late Queen's Golden Jubilee. 244 local charities, social enterprises, and voluntary groups received the prestigious QAV award this year.

Now in its 56th year, the QAE is the most prestigious business award in the country, with hundreds of businesses applying each year in the hope of receiving this coveted accolade which brings unparalleled prestige, exposure, and credibility to a company, as well as pride and inspiration to employees.

[Harbury e-Wheels](#),

Received a QAVS for using electric cars to provide essential transport and support to the rural community of Harbury, Warwickshire, whilst also working to facilitate e-charging for the whole village.

[The Pam Britton Trust for Dementia](#)

Received a QAVS for supporting people living with a dementia illness, as well as providing support for their carers in Leamington Spa and South Warwickshire. The trust was founded by Tony Britton in memory of his wife Pam, who died in 2013 aged 64, having lived with early-onset dementia since she was in her 50s.

Info on Queens Award for Voluntary Service visit www.gov.uk/queens-award-for-voluntary-service

Info on Queen's Awards for Enterprise, visit www.gov.uk/queens-awards-for-enterprise

Warwickshire Libraries launches new Business Resources service

Warwickshire County Council's libraries service has launched a new Business Resources webpage, which is available to access for free through the Warwickshire Libraries online catalogue.

The information and services available on the webpage have been carefully selected to provide support for anyone looking to start or develop a business, or for those who are considering self-employment, thinking about new career options, or preparing for a job interview.

The [Business Resources webpage](#) features COBRA, a brand new eResource offer by Warwickshire Libraries with more than 4,000 factsheets, market reports, contacts, and sources of funding and support. It also provides hundreds of practical guides to help start up more than 350 different types of business. COBRA is ideal for anyone looking to start a business, write a business or marketing plan, or conduct research into a new market.

Visit the new Business Resources webpage at www.warwickshire.gov.uk/librarybusinessresources

Extra support available for Warwickshire parents and carers who are applying for Reception and Junior School Places

This extra support includes an animated video with guidance on how to choose schools, and online webinars where they can get advice from the Warwickshire County Council school admissions team on how to submit a successful application.

Parents and carers with children born between 1 September 2018 and 31 August 2019 must submit their application for a place in a Reception class before the deadline of 15 January 2023. Last year, over 6,000 children applied for a Reception place in Warwickshire.

The 15 January deadline also applies to children who are currently in Year 2 at an infant school, who want to move to a junior school. This transfer does not happen automatically, even between schools with the same name, and so parents and carers must still submit an application.

Applications should be submitted at: www.warwickshire.gov.uk/primaryplace by 15 January. Those families that apply by the deadline will receive their child's school offer on 17 April 2023, which is National Offer Day.

Avian Influenza (Bird Flu): All Birds Must Be Housed in England

To help prevent the spread of Avian Influenza (Bird Flu), from Monday 7th November 2022, all poultry and captive birds must be housed, Warwickshire County Council Trading Standards Animal Health Team has announced.

The measures legally require all bird keepers to keep their birds indoors and to follow stringent biosecurity measures to help protect their flocks from the disease.

This order applies equally to large businesses, smallholders and people who may keep a small number of birds in their back garden.

Over the last year, the United Kingdom has faced its largest ever outbreak of avian influenza with over 200 cases confirmed since late October 2021.

The UK Health Security Agency continue to advise that the risk to public health from the virus is very low and the Food Standards Agency advice remains unchanged, that avian influenzas pose a very low food safety risk for UK consumers. Properly cooked poultry and poultry products, including eggs, are safe to eat. For more advice visit: <https://www.gov.uk/guidance/avian-influenza-bird-flu>

Looking after ourselves and others through winter

Winter viruses are more prevalent during the colder months and can spread more easily – there are steps people can take to reduce the spread of viruses, protecting both themselves and more vulnerable people. Vaccines offer the best protection against viruses like COVID-19 and flu, and anyone who has been invited for these vaccinations is encouraged to attend their appointment as soon as possible. Staying away from others and regularly washing hands when feeling unwell will also help to reduce the spread of viruses along with ‘catch it, bin it, kill it’ when coughing and sneezing.

Many people will feel the pressures from the rising cost of living and WCC has services for residents who need extra support. The rising costs can also lead to increased anxiety and worry and impact upon mental health. Taking time to look after mental health is important during stressful times to provide coping mechanisms.

During winter months, as it’s darker, it may be more difficult to go out, and seeing other people may be less frequent. Staying in touch with loved ones is important to create a support network, whether it’s a chat over the phone or meeting up and going for a walk to stay warm in the colder weather, supporting each other is a great way to look after your own and others’ mental health.

Further information and support is available at www.warwickshire.gov.uk/wellness

Road Safety Partnership announces brand new digital resource to support School Crossing Patrols

This new campaign comprises a series of digital resources and social media clips to combat the rising levels of children crossing away from the School Crossing Patrol.

The Council has developed a series of digital resources comprising guidance and information for school children, parents and adults on crossing safely with a School Crossing Patrol. These resources are a reminder to children, parents and adults:

- To wait until the Patrol is in the road,
- To cross in front of the Patrol; and
- To be aware of vehicles that may not stop, such as emergency services vehicles.

Drivers and cyclists are also reminded of Highway Code Rule 210, which states that ‘You MUST stop when a school crossing patrol shows a ‘Stop’ sign and reminded never to park, pullover or wait on ‘School Keep Clear’ road markings.

The first digital resource – Lollipops! – is to be shared with all Warwickshire schools in proximity to a School Crossing Patrol and will remind children, young people and adults of the importance of crossing with a School Crossing Patrol and how to do this safely.

More information about School Crossing Patrols in Warwickshire can be found online: <https://www.warwickshire.gov.uk/schoolcrossingpatrols>