

ROWINGTON PARISH COUNCIL – ANNUAL MEETING

Clerk to the Council: Nicola Everall. 9 Beech Close, Rowington, CV35 7AH

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To All Members of the Council – 12 May 2023

You are hereby summoned to attend a **Meeting of Rowington Parish Council** to be held in **Lowsonford Village Hall on Thursday 18 May 2023** at 7.30pm, for the purpose of transacting the following business.

Members of the Press and Public are invited to attend the meeting and are welcome to address the Parish Council on any matters they wish to raise during the public forum.



Nicola Everall, Clerk & Responsible Financial Officer

DECLARATIONS OF INTEREST: Declarations of interest should be made at item 2 below. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained. If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Clerk prior to the meeting

- 1. Election of Chairman**
- 2. Apologies**
- 3. Election of Vice-Chairman**
- 4. Declarations of Interest & Dispensations Relating to Pecuniary Interests**
- 5. Minutes of the Meeting held on 6 April 2023**
- 6. Questions/observations from members of the public (limited to 15 minutes maximum – time to be split between speakers)**

Please note that other than during the public participation session, members of the public are not permitted to address the meeting unless specifically invited to do so by the Chairman

- 7. Election Update**
- 8. Reports from District & County Councillors**
- 9. Planning Matters**

a) To be reported

Application Number	Application Details	Comments required by	PC Decision	WDC Decision
W22/1561LB & 1560	Oldfield Farm, Old Warwick Road, Rowington Proposed raising of roof to rear extension and installation of French windows, alterations to windows, internal alterations to layout including removal of interior wall	27/10/22	No representation	Withdrawn
W22/1937	Shepherds Fold, Finwood Road, Rowington Conversion of stables building to one bedroom dwelling	13/01/23	No Representation	
W23/0138	Annexe at, The Cumsey, Lye Green, Holywell, Application for Certificate of Lawful Development to establish use of building known as 'The Annexe' as an independent dwelling (Use Class C3) for a period in excess of 4 years	10/03/23	No Representation	
W23/0162	Wyken Field, High Cross Lane, Rowington Application for approval of Reserved Matters (appearance, landscaping, layout and scale) pursuant to Outline Planning	09/03/23	No Representation	Granted

	Permission ref: W/21/0019 (Erection of a replacement dwelling)			
W23/0167	Lowsonford Barn, Lapworth Street, Bushwood, Change of use of B1 (a) Office to a dwelling (Use Class C3)	10/03/23	No Representation	Granted
W23/0250	19 Kingswood Green, Lapworth Install a PVCU conservatory to rear of property	23/03/23	No Representation	Granted
W23/0267	Holywell Farm, Holywell, Rowington Replace like for like old wood shed as it is falling down and a danger. Extend stable block for extra storage and a work shop in line with the guidelines.	24/03/23	No Representation	Granted
W23/0349	Navigation Cottage, Old Warwick Road, Lapworth Erection of two storey side and rear extension, with alterations to front elevation to existing dwelling	14/04/23	Object	

b) Applications to be considered:

Application Number	Application Details	Comments required by	PC Decision	WDC Decision
W23/0493	The Lyons Farm House, Rowington Green, Redevelopment of farm building to provide three 'barn-style' dwellings	22/05/23		
W23/0551 & 0552LB	Whitley Elm, Case Lane, Rowington Erection of single storey side extension, porch, 2no. replacement windows, garden wall repair and a detached two bay carport. Associated internal works	18/05/23		
W23/0574	Erection of first floor rear extension. Address: 2 Quarry Farm Cottages, Rowington Green	22/05/23		

c) Appeals

Appeal Ref: APP/T3725/C/22/3305384 Land at Oaktrees, The Cumsey, Pinley Green

The appeal is made under section 174 of the Town and Country Planning Act 1990 as amended (1990 Act). The appeal is made by Mr Gurmit Singh Jutla against an enforcement notice issued by Warwick District Council.

The notice was issued on 20 July 2022.

The breach of planning control as alleged in the notice is: Without planning permission, the erection of a second-floor extension.

The requirements of the notice are to: [i] Remove the second floor extension & reinstate the first floor roof structure at former height, pitch and using similar materials. [ii] Remove from the Land all resulting waste and materials.

The period for compliance with the requirements is 12 months.

The appeal is proceeding on the grounds set out in section 174(2)(a) and (g) of the 1990 Act. Since an appeal has been brought on ground (a), an application for planning permission is deemed to have been made under section 177(5) of the 1990 Act.

Summary Decision: The appeal succeeds in part and the enforcement notice is upheld with a variation in the terms set out below in the Formal Decision.

10. Playing Field

a) Outstanding Reports – D Weir – 16 April

b) Future Inspections Dates – Councillor T Remment, 14 May & Councillor T Parker, 28 May

c) CIL - update on Tree Works & installation of play area equipment

d) Grant Application – Planting of Trees update

11. Reports from Lowsonford & Rowington Village Halls

12. Highways, Footpaths & Transport

a) Canal Bridge at Lowsonford

b) Incident on 17 March 2023 in Lowsonford - update

c) Dog Bins - update

d) Litter Pick – to agree a date and locations

13. Meetings & Training Days Attended & Forthcoming

14. Car Park Ownership – update

15. Correspondence

WALC Newsletters

Preston Bagot Parish Meeting email regarding access issues Preston Fields Lane

16. Finance

a) Paid during the month:

Clerks Expenses from Annual Parish Meeting	£43.75
Norton Anti-Virus Software	£19.99

b) To be paid:

Clerks Salary	£727.05
HMRC	£202.39
Waterplus (BACS)	£3.03
Glasdon Dog Bins (BACS)	£416.45
Grant to Lowsonford VH Kings Coronation	£1250.00
BHIB Insurance (BACS)	£482.24
AMW Lawn Care (BACS)	£164.75
N Power (BACS)	£115.60
WALC Subscription (BACS)	£460.00
Lowsonford Village Hall Hire fee (BACS)	£16.50

c) Received:

Precept	£10,715.00
WDC Grant for Kings Coronation	£1250.00
VAT Reclaim	£2817.16

17. Parish Events

18. Review of Roles & Responsibilities

To consider and agree the following:

Playing Field – All Members

Footpaths – Vacant

Website – Clerk

Highways – All Members

19. Internal Audit Report

20. Annual Governance Statement 2022/2023

21. Accounting Statements 2022/2023

22. Parish Design Statement

23. Items for the Next Agenda

24. Next Meeting Dates

Thursday 8 June 2023

Thursday 13 July 2023

Thursday 10 August 2023 (Provisional)

Rowington Village Hall

Lowsonford Village Hall

Rowington Village Hall