

**ROWINGTON PARISH COUNCIL**

Clerk to the Council: Nicola Everall. 9 Beech Close, Rowington, CV35 7AH  
 Telephone: 01564 785145 or 07940 476727 email: clerk@rowingtonpc.org.uk

To All Members of the Council – 3 May 2024

You are hereby summoned to attend the **ANNUAL MEETING of Rowington Parish Council** to be held in **Lowsonford Village Hall on Thursday 9 May 2024** at 7.30pm, for the purpose of transacting the following business.

*Nicola Everall*

Nicola Everall, Clerk & Responsible Financial Officer

**1. Election of Chairman**

**2. Apologies**

**3. Election of Vice-Chairman**

**4. Declarations of Interest & Dispensations Relating to Pecuniary Interests**

Declarations of interest should be made at this time. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained. If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Clerk prior to the meeting.

**5. Minutes of the Meeting held on 11 April 2024**

**6. Questions/observations from members of the public (limited to 15 minutes maximum – time to be split between speakers)**

Members of the Public are invited to give their views on items on the agenda, including planning applications, or raise issues for consideration at the discretion of the Chair. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chair. Strictly limited to 3 minutes per resident, total time allowed 15 minutes.

**7. Reports from District & County Councillors**

**8. Planning Matters**

a) To be reported

<b>Application Number</b>	<b>Application Details</b>	<b>Comments required by</b>	<b>PC Decision</b>	<b>WDC Decision</b>
W23/1375 & 1365LB Amended Plans	Holywell Farm, Holywell, Rowington Proposed alterations to existing barn to facilitate new dwelling (Holiday cottage) and associated new vehicle access. Proposed alterations to carport including a gym and utility. Proposed demolition of Dutch barn and dog kennel and erection of replacement barn.	11/04/24	No objection	Granted
W23/1564 & 1565LB	Whitley Elm Cottages, Case Lane, Rowington Erection of a single storey extensions to create ancillary accommodation for the existing business, amendments to fenestration and internal alterations. Conversion of existing ancillary space to enlarge existing dwelling	14/12/23	Object	
W23/1747	Manor Farm, Holywell, Rowington Conversion of barn to create 2no. new dwellings and associated vehicular access	17/04/24	No objection	
W23/1748LB	Manor Farm, Holywell Conversion of barn to create 2no. new dwellings and associated vehicular access	22/02/24	No objection	
W23/1769	Shepherds Fold, Finwood Road, Rowington, Conversion of barn, stable and store into a dwelling	11/01/24	No objection	

W24/0171 & 0172LB	Finwood Hill Farm, Mill Lane Application for the conversion of rural buildings to a residential dwelling, re-submission of previously approved W/21/0835 to allow the rebuilding of the metal barn and alterations to the fenestrations	14/03/24	No objection	
W24/0230	Annexe at, The Cumsey, Lye Green, Holywell Modification of existing access by removing the existing wooden gate and installing a new gate set back within the site. Replace the existing grassed entrance with hard standing to formalise a separate access and driveway	11/04/24	No objection	
W24/0245LB & 0256	1 Kingswood Cottages, Old Warwick Road, Lapworth Retrospective Application for the installation of gate and rear garden pergola	11/04/24	No Objection	Granted

b) Planning applications to be considered:

W24/0338 Appletree Cottages, Old Warwick Road, Rowington - Erection of two storey rear extension and the erection of a front dormer

c) Article 4 Direction – Councillor D Weir to brief Members

### 9. Playing Field

a) Outstanding Reports – Councillor D Weir – 14 April

b) Future Inspections Dates – Councillor T Remment – 12 May & Councillor T Parker – 26 May

c) Bird Boxes – To report that 8 bird boxes have now been purchased and installed at the playing field

d) Tree Survey on Playing Field – update

e) Playing Field Maintenance – Councillor D Weir to report

### 10. Reports from Lawsonford & Rowington Village Halls

#### 11. Highways, Footpaths & Transport

a) Public Footpaths – update

b) Proposed Bus Stop on OWR – update

#### 12. Meetings & Training Days Attended & Forthcoming

#### 13. Correspondence

WALC Newsletters

South Warwickshire Local Plan – Second Call for Sites

#### 14. Finance

##### a) Paid during the month

Wharton Consultants	£595.44
Bird Boxes	£31.24

##### b) To be paid:

Clerks Salary	£831.05
HMRC	£246.33
Clear Councils Insurance	£487.76
Rowington Village Hall (Tennis Club Licence Fee)	£150.00
Waterplus	£36.90
Rowington Village Hall Room Hire	£72.00
WALC Subscription Fee	£485.20
Npower Electricity Supply at Telephone Kiosks	£185.05

##### c) Received:

CIL Funds	£22,450.78
Precept	£11,000.00
Tennis Club Licence Fee	£150.00

##### d) Request for Financial Assistance

Lowsonford Village Hall for £210.00 – Clerk to report

**15. Internal Audit Report**

**16. Annual Governance Statement 2023/2024**

**17. Accounting Statements 2023/2024**

**18. Community Infrastructure Levy Funds (CIL)**

Village Gateway Signage – Clerk to update members

**19. Tennis Club Licence Renewal**

**20. Items for the Next Agenda**

**21. Next Meeting Dates**

Thursday 13 June 2024

Rowington Village Hall

Thursday 11 July 2024

Lowsonford Village Hall