

**ROWINGTON PARISH COUNCIL MINUTES OF A MEETING  
HELD AT LOWSONFORD VILLAGE HALL ON THURSDAY 11 JULY 2024 AT 7.30PM**

**Present**

Councillor A Coleman (Chairman)  
Councillor J Coles  
Councillor T Parker  
Councillor T Remment  
Councillor D Weir  
Parish Clerk – Nicola Everall  
1 member of the public

**41. Apologies**

Apologies for absence were received on behalf of Parish Councillor A Marsden, District Councillors D Armstrong, K Aizlewood and R Hales and County Councillor J Cooke.

**42. Declarations of Interest**

Councillor J Coles declared an interest in items 53 (d) and 57 below and took no part in the discussions or decisions thereon.

**43. Minutes of the Meeting held on 13 June 2024**

It was proposed by Councillor T Remment and seconded by Councillor T Parker that the minutes of the meeting held on 13 June 2024, having been previously circulated were agreed and signed as a true record by the Chairman.

**44. Questions from Members of the Public**

A member of the public raised concern regarding overgrown vegetation which was obscuring road signage throughout Rowington & Lawsonford.

Furthermore, the passing place for vehicles, near May Meadow, on Queen’s Drive has become covered over with soil.

Also, beyond Greenbanks, Back Lane, Lawsonford, on the straight section of the road, after the bend, the reflective plastic posts which guard the ditch are either missing or bent.

The Clerk was asked to raise these matters with the Highways Department at the County Council.

Also reported, was the overgrown hedge on the corner of Old Warwick Road and Finwood Road, which was causing issues for road users at the crossroads and the Clerk agreed to contact the landowner.

**45. Report from County Councillor**

In the absence of Councillor J Cooke, the Clerk read his report which is also appended to these minutes.

**46. Report from District Councillors**

In the absence of District Councillors, the Clerk read the WDC report which is also appended to these minutes.

**47. Planning Matters**

a) The following planning matters were reported.

<b>Application Number</b>	<b>Application Details</b>	<b>Comments required by</b>	<b>PC Decision</b>	<b>WDC Decision</b>
W23/1747	Manor Farm, Holywell, Rowington Conversion of barn to create 2no. new dwellings and associated vehicular access	17/04/24	No objection	
W23/1748LB	Manor Farm, Holywell Conversion of barn to create 2no. new dwellings and associated vehicular access	22/02/24	No objection	
W23/1769	Shepherds Fold, Finwood Road, Rowington, Conversion of barn, stable and store into a dwelling	11/01/24	No objection	
W24/0366	Russett Cottage, Old Warwick Road	21/06/24	Object	Withdrawn

	Proposed erection of a taller gable roof over existing single storey side structure with increase in chimney stack height			
W24/0338	Appletree Cottages, Old Warwick Road, Rowington Erection of two storey rear extension and the erection of a front dormer	20/05/24	No objection	
W24/0497 & 0498LB	Peacock Farm, Peacock Lane, Holywell, Rowington Erection of a rear dormer to the farmhouse, with other alterations and replacement fenestration to both the farmhouse and barn.	13/06/24	Object	
W24/0511	2 Fairview, Old Warwick Road, Lapworth Erection of single storey side extension	13/06/24	No objection	
W24/0534	Clinton House, Old Warwick Road Application for the variation of condition 2 (plan numbers) of application ref: W/22/0367 (Erection of single storey dwelling) to allow changes the approved design and incorporate a porch	13/06/24	No objection	Granted
W24/0568	Old Beams, Lapworth Street, Bushwood, Lowsonford Removal of raised ground to level of existing patio and driveway with construction of new gabion retaining walls	13/06/24	Object	
W24/0625	Agricultural Building, The Lyons Farm, Rowington Green Prior Approval application for proposed conversion of existing agricultural barn into one larger dwelling house (Use Class C3) and associated operational development under Schedule 2, Part 3 Class Q	13/06/24	Object	
W24/0668	Ednam Meadow, The Cumsey, Pinley Green Notification for prior approval for proposed larger home extensions for erection of two single storey rear extensions; 7.99m depth; 3.50m height and 2.99m to the eaves			Withdrawn
W24/0686	Highfields Farm, Back Lane, Rowington Prior Approval for proposed Change of Use of Agricultural buildings to Dwelling house (Use Class C3) under Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class Q	26/06/24	Object	

#### b) Planning Applications

The following applications were considered and decided:

W24/0792 – Finwood Hill Farm, Mill Lane, Rowington - Proposed underground septic tank and underground LPG tank to serve approved barn conversion

No Representation

W24/0821LB - Finwood Hill Farm, Mill Lane, Rowington - Application for the conversion of rural building into a residential building, to include underground septic tank and underground LPG tank. Re-submission of W/21/0836/LB

No Representation

#### c) Appeals

Gracedieu, Rowington Green, Rowington. Application for removal of condition 3 of permission W/80/0492 to remove agricultural occupancy restriction. Application Reference: W/24/0162. Appeal reference: APP/T3725/W/24/3342613

Appeal start date: 12/06/2024

#### d) Article 4 Direction

Councillor D Weir gave an overview of her research into this policy and would circulate details to members for further discussion at the September meeting.

### 48. Playing Field

a) Outstanding Reports – none

b) Future Inspections Dates - Councillor D Weir – 7 July, Councillor A Marsden – 21 July, Councillor T Remment – 4 August, Councillor T Parker - 18 August

c) Tree Survey on Playing Field

The Clerk had circulated the Tree Survey carried out by Wharton, and was requested to obtain quotes from qualified Tree Surgeons, for the removal of dead or dying boughs that had been flagged up in the survey.

d) Drainage of Land

Councillor D Weir had arranged to meet with a local company to investigate the possibility of land drainage of the playing field.

**49. Reports from Village Halls**

Rowington Village Hall

No matters to report.

Lowsonford Village Hall

No matters to report.

**50. Highways, Footpaths & Transport**

a) Public Footpaths

The Clerk had still not received a reply regarding previous issues raised with public footpaths.

b) Roads & Drains in Lowsonford

Councillor J Coles asked the Clerk to follow up on the matters raised regarding the drains and road surfaces in Lowsonford, particularly near to the Village Hall with the Highways Department.

The thick mud can now be seen from the grate of the drain and there is a large build-up of loose gravel. Indeed all the drains from the Fleur de Lys, all the way along Lapworth Street and up Preston Road need clearing.

c) Proposed Bus Stop on OWR

The Clerk reported that following concerns from a local resident, it was unlikely that the proposed bus stop could be installed due to previous conditions set by the County Council, following the installation of a residential driveway.

A full response from the County Council was still outstanding.

d) Speed Limits

The Clerk was asked to contact Graham Stanley to enquire as to the procedure and costs for a reduction in speed limits, particularly on Old Warwick Road, Rowington.

The Clerk was also asked to invite Graham Stanley to the September meeting.

**51. Meetings & Training Days**

None to report.

**52. Correspondence**

WALC Newsletters

**53. Finance**

**a) Paid during the month**

Microsoft Software	£79.99
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**b) To be paid:**

Clerks Salary	£831.05
HMRC	£246.33
AMW Lawn Care	£232.28
Wharton Tree Survey Final Payment	£666.00

**c) Received:**

None

RESOLVED unanimously.

**d) Request for Financial Assistance**

A request for financial assistance had been received on behalf of Lawsonford Village Hall for £210 to replace the light above the defibrillator. As the defibrillator and light are owned by, and the responsibility of the Parish Council, it was agreed that the Parish Council will obtain two quotes for the installation of dusk to dawn sensor lighting and will pay for the work from its own funds.

The Chairman agreed to investigate costs.

**54. Community Infrastructure Levy Funding (CIL)**

a) Village Gateway Signage

No update had been received.

b) Request for a defibrillator

Following a request from a member of the public to purchase and install a defibrillator at St Laurence Close, it was agreed unanimously that this was not a viable undertaking and two other defibrillators were located in Beech Close and at Rowington Village Hall.

**55. Polices & Procedures**

The Clerk had circulated a revised set of Financial Regulations which were considered and adopted unanimously.

**56. Tennis Club Licence**

This matter was deferred in the absence of Councillor A Marsden (currently on holiday) who is the Chairman of the Village Hall Management Committee and should be present when this item is discussed.

**57. Jane Ryland Charity**

The Clerk reported that Mr S Williams’ term of office as a nominative Trustee of the Jane Ryland Charity will expire on 14 September 2024.

Members agreed unanimously, to reappoint Mr Williams to the Jane Ryland Charity as a Trustee for a further four years.

**58. Items for the Next Agenda**

‘Unsuitable for HGV’s’ signage required on Back Lane, Lawsonford.

**59. Future Meeting Dates**

Thursday 8 August 2024 (Provisional)

Rowington Village Hall

Thursday 12 September 2024

Lowsonford Village Hall

There being no further business the meeting closed at 8.40pm.

Signed..... Designation..... Date.....

## Report from District Councillors

### South Warwickshire Local Plan

Work continues with Stratford District Council to develop a new Local Plan. The next stage will be a public consultation on a Preferred Option, to commence in December 2024. Before then, the Council will need to approve the consultation document, itself a product of work covering:

The scope of new housing required (currently expected to be 40-50,000 new homes over 25 years).

Making land available for new jobs.

Developing the principles that will underpin new development e.g. "20-minute communities", preference of building on brownfield sites ahead of greenfield sites; low-carbon building methods, infrastructure and transport requirements.

Reviewing the classification of Green Belt land.

Parish Councils will be further appraised of progress in the autumn.

### Birmingham Airport

Birmingham Airport has taken a lead, nationally, in introducing new security scanners for use ahead of boarding flights.

Unfortunately, late changes in the specification of the scanners by the Department of Transport, has meant that larger than usual numbers of people have triggered the sensitive technology, slowing down (rather than speeding up) the boarding process. The Airport has adapted its processes accordingly and is keen to remind passengers that NO liquids in bottles larger than 100ml can be taken through security in hand luggage.

NB – during busy periods, the advice is to check with your airline about when to arrive at the airport.

### Summer events

21 July - Warwick Castle Live

27/28 July – Smith Street Party and Warwick folk Festival

## Report from County Councillor J Cooke

### Visiting your local household recycling centre this summer? Don't forget to book a slot!

In order to avoid disappointment and to keep the sites running as smoothly as possible during their busiest time of the year, Warwickshire County Council is reminding all residents that they must book a slot before visiting.

If there is availability, HWRC appointments can be booked up to a few minutes before arrival. There is usually plenty of availability on weekday afternoons, especially Wednesday afternoons where all sites except Shipston, Stockton and Wellesbourne are open until 6pm.

There is a simple online booking process via [www.warwickshire.gov.uk/hwrc](http://www.warwickshire.gov.uk/hwrc)

### Can you help to shape the recovery of nature in the Warwickshire?

Warwickshire County Council in partnership with the Local Nature Partnership is seeking support from residents, businesses and community groups to shape the development of a new Local Nature Recovery Strategy (LNRS) for the county.

The Warwickshire, Coventry and Solihull Local Nature Partnership is a partnership of local organisations with the purpose of driving positive change for the natural environment and have offered to help prepare the LNRS by reaching out their members and contacts.

The LNRS is a key strategy that will outline a roadmap for restoring and improving Warwickshire's natural environment ensuring that it is sustainable now and for future generations.

A survey is now live in which all the county's stakeholders – from businesses to schools – will be asked to give their overall thoughts on natural environments and biodiversity, to think about their local area and which areas of the recovery of our natural world that they think should be prioritised.

Have your say today: <https://ask.warwickshire.gov.uk/bi/nature-recovery/>

### Warwickshire celebrates "Thank You Day" by honouring residents for welcoming Ukrainian refugees

As the UK marks Thank You Day last Sunday (7 July) Warwickshire County Council is taking the opportunity to express gratitude to the county's residents for their extraordinary generosity in welcoming Ukrainians into their homes through the Homes for Ukraine scheme. This initiative has provided sanctuary and support to many Ukrainians seeking refuge following Russia's invasion of their homeland.

Since the war began, and the Homes for Ukraine scheme was introduced more than 650 households in Warwickshire have stepped forward, hosting and supporting nearly 1500 refugees.

Warwickshire residents provide not just accommodation, but a warm welcome, a network of support and help with settling into the UK. These people have played a pivotal role in opening their homes and hearts to those in need. Their kindness and hospitality have provided not only shelter but also a sense of community and hope for the future.

### **Child friendly local activities and clubs available to book over the summer holidays**

Summer is here and Warwickshire is buzzing with activities and clubs for children and families!

As the summer holidays draw near, organisations across the county are gearing up to offer a variety of activities and essential support services tailored for families with support from Warwickshire County Council's (WCC) Holiday Activities and Food (HAF) Programme and other local initiatives.

This summer from Monday 22 July to Friday 30 August, the HAF Programme is offering an array of activities and meals, aimed at young people from Reception to Year 11 who are eligible for benefits-related free school meals (FSM). For more information and to check available activities please visit HAF website: <https://searchout.warwickshire.gov.uk/holidays-activities-food-haf>

WCC's Family Information Service (FIS) has compiled a useful list of summer holiday activities and clubs across Warwickshire (<https://api.warwickshire.gov.uk/documents/WCCC-829341009-447>). From multi-sports and performing arts to water sports, arts, and crafts, there is something for children of all ages and abilities. Activities are categorised by district/borough, with a dedicated section for activities catering to those with special educational needs and disabilities (SEND).

### **Motorists asked to allow extra time for journeys around A452 Europa Way - Ford Foundry and Queensway roundabouts in Leamington Spa**

Work on the improvements to Queensway and Ford Foundry (Myton Road/Old Warwick Road) roundabouts are well underway. Motorists are being asked to plan their journey and allow extra time around the extensive improvement works taking place.

As the programme of works enters a new phase, traffic management is to be extended: from 22 - 31 July, traffic management will be from 8am - 5pm. The effect on traffic will be monitored.

The layout of traffic management will also be changing. A trial of this new layout will be taking place today, Thursday 4 July. This will be monitored and if disruption is minimal, the new layout will be in place on Monday 8 July onwards.

More information and updates are available on the County Council's webpage: [A452 Europa Way corridor – Warwickshire County Council](#)

### **WCC and Pertemps volunteer their community support**

A group of volunteers broke out the paint brushes to help a new rehabilitation facility in Leamington get ready for its first guests. One team of helpers, from Warwickshire County Council and their recruitment partner Pertemps Network Group, spent two days decorating the new facility, while volunteers from other organisations have supported also.

The rehabilitation centre is due to open in early July, with eight beds for individuals recovering from drug or alcohol addictions. The volunteers were matched with the [New Chapters](#) project through [Make Good Grow](#), an organisation supporting charities in Warwickshire, linking them with organisations who want to support local causes.

### **Warwickshire residents in a low-income household who don't have gas central heating in their homes are being encouraged to apply for Home Upgrade Grant funding (HUG2).**

The HUG2 scheme aims to improve the warmth and comfort of homes that do not have mains gas heating, whilst also reducing energy bills, carbon emissions and levels of fuel poverty across the county. A range of energy efficiency improvements are available through this scheme and include clean heating solutions, such as air source heat pumps, solar panels and insulation. For more information please, contact <https://www.actonenergy.org.uk> (Rugby, Warwick, Stratford).