

## ROWINGTON PARISH COUNCIL

Clerk to the Council: Nicola Everall. 9 Beech Close, Rowington, CV35 7AH

Telephone: 01564 785145 or 07940 476727 email: clerk@rowingtonpc.org.uk

To All Members of the Council – 6 June 2025

You are hereby summoned to attend a **COUNCIL MEETING of Rowington Parish Council** to be held in **Rowington Village Hall on Thursday 12 June 2025** at 7.30pm, for the purpose of transacting the following business:

*Nicola Everall*

Nicola Everall, Clerk & Responsible Financial Officer

- 1. Apologies and reasons for absence (Standing Order Item 1 (u))**
- 2. Declarations of Interest & Dispensations Relating to Pecuniary Interests**

Declarations of interest should be made at this time. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. In the event of an interest being prejudicial, members are reminded that they must withdraw from the room or chamber whenever it becomes apparent that the matter is being considered, unless a dispensation has been obtained. If members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from the Clerk prior to the meeting.

- 3. Minutes of the Annual Meeting held on 8 May 2025**
- 4. Questions/observations from members of the public (limited to 15 minutes maximum – time to be split between speakers)**

Members of the Public are invited to give their views on items on the agenda, including planning applications, or raise issues for consideration at the discretion of the Chair. No decisions will be made in this part of the meeting. **The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chair.** Strictly limited to 3 minutes per resident, total time allowed 15 minutes.

- 5. Reports from District & County Councillors**
- 6. Planning Matters**

a) To be reported

Application Number	Application Details	Comments required by	PC Decision	WDC Decision
W24/1725	The Homestead, Case Lane, Shrewley Erection of a two storey rear extension	19/02/25	No objection	
W25/0233 & W25/0433LB	Barn, Manor Farm, Holywell Variation of Condition 2 of planning permission ref: W/23/1747 (Conversion of barn to create 2no. dwellings and associated vehicular access) to include amendments to the internal layout and fenestration, along with approval of details for Conditions 3, 4 and 11	16/04/25	No objection	Granted
W25/0429	Ednam Meadow, The Cumsey, Pinley Green - Erection of outbuilding to facilitate for a carport/garage store and associated porous hard standing driveway extension at front of house	08/05/25	Object	
W25/0467LB	Peacock Farm, Peacock Lane, Holywell - Closure of existing door from approved utility and reopening of historic opening	15/05/25	No objection	
W25/0524	Queen's Cottage, Queen's Drive, Rowington - Erection of car port	15/05/25	No objection	Withdrawn
W25/0302	Land off High Cross Lane, Pinley Green - Erection of a rural workers dwelling together with all associated works.	27/05/25	No objection	

b) Planning applications to be considered:

W25/0718 - Poundley End, Rookery Lane, Lowsonford - Application for Prior Approval for change of use of existing agricultural building and land within its curtilage, together with associated building operations, to form 1no. dwellinghouse (Use Class C3), under Schedule 2, Part 3, Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended)

## 7. Playing Field

a) Outstanding Reports – None

b) Future Inspections Dates – 8 June – Clerk, 15 June – Cllr A Marsden, 22 June – Clerk, 29 June - Cllr A Coleman

c) Playing Field Maintenance

i) Leaning Fence on footpath

ii) Safety Exit Traffic Mirror opposite car park – to report as stolen on 25 May 2025 and consider its replacement

## **8. Reports from Lowsonford & Rowington Village Halls**

## **9. Highways, Footpaths & Transport**

## **10. Meetings & Training Days Attended & Forthcoming**

## **11. Website**

To consider redesigning the current website

## **12. Community Litter Pick**

To confirm a date following Clerks email of 9 May suggesting dates

## **13. Correspondence**

WALC Newsletters

Email from Lapworth Parish Council – Boundary Review & request to amend minutes of 15 April

Email from Preston Bagot Parish - Water on road near to ford on Rookery Lane

## **14. Finance**

### **a) Paid during the month**

Pension April	£45.87
---------------	--------

### **b) To be paid:**

Clerks Salary	£1057.56
HMRC	£97.14
Fairways May Invoice	£465.00
Fairways June Invoice	£465.00
Pension May	£45.87
Bank Charges	£4.25

### **c) Received:**

Bank Interest on CIL Account	£20.46
VAT Refund	£1660.72

### **d) Allotment Association Rent**

To consider the letter received from the Allotment Association

## **15. Community Infrastructure Levy Funds (CIL)**

Drainage of playing field – to consider the following drainage works and costs on the playing field:

PM0404-Sand slits at 2m centres 50mm wide and 300mm deep across the recreation ground staying around 5m away from the trees along either side to avoid root damage and extending approximately 90m up the field from the ditch to roughly the location of the horse chestnut

PM0405 – Remove all timber fencing from the concrete fence posts directly in front of the ditch, break out one leaning post and reset it vertically. Replace the three timber rails across the entire length of the fence and then attach stock proof fencing to the rails to restore the security of the fence to prevent access to the land behind

PM0406 – To clean out the ditch with a mini-digger and remove trees from within the ditch to create an unencumbered escape towards the adjacent pond for water arising from the sand slits

## **16. Rowington Almshouse Charity**

To consider the reappointment of Anne Pitt as a Trustee to Rowington Almshouse Charity for a further three years. Mrs Pitt's Term of Office ends on 29 July 2025

## **17. Policies & Procedures**

To consider adopting the draft IT Policy and Anti-Harassment & Bullying Policy as previously circulated following the advice from WALC

## **18. Tennis Club Licence**

## **19. Items for the Next Agenda**

## **20. Next Meeting Dates**

Thursday 10 July 2025      Lowsonford Village Hall